

Middle School and High School Hybrid Learning Plan

Hybrid Learning Guidance: High School and Middle School

What is the plan for delivery of content/curriculum?

- Curriculum focus will be on the power standards for each academic area.
- Teachers will provide all learning materials, documents, and support through the use of Google Classroom.
- Students in **Group A** will attend school on Monday, Thursday, and every other Wednesday. Students in **Group B** will attend school on Tuesday, Friday, and every other Wednesday.
 - **Group A:** Students whose last name begins with the letters A-K.
 - **Group B:** Students whose last name begins with the letters L-Z.
 - **NOTE: Some students will be moved from one group to another to balance our sections. Students who are affected by this will be notified by school administration.**
- On days when students are not physically in school, they will be provided supplemental learning to enhance the teaching that takes place in the building. All materials will be provided through Google Classroom.
- See [Hybrid schedule](#) for additional details.

How will assessment and feedback be implemented?

- Teachers will provide practice, formative assessments, and summative assessments to students. Teachers will evaluate student progress and mastery based on performance on the assigned tasks.
- Feedback will be provided to students via Google Classroom, email, and in person when the student is in school.
- Student grades will be posted on the student management system (JMC) on an ongoing basis.

<p>How will student management issues be handled?</p>	<ul style="list-style-type: none"> ● Treynor students will be required to participate in class activities, small groups, and Card Pride sessions. Students will also be expected to be engaged, behave appropriately, and complete all assigned work. ● Student management issues will be handled as outlined in the student handbook.
<p>What supports will be in place for students with special needs?</p>	<ul style="list-style-type: none"> ● All students will be monitored for progress and mastery by the classroom teacher. A Student Assistance Team will aid the teacher and student(s) to help meet their needs. ● Students with IEPs will have regular check-in times with the special education teacher as well as support with their learning opportunities from para professionals. ● Students with other needed accommodations such as 504 Plans or ELL supports will be monitored by the appropriate Treynor staff, and accommodations will be made as needed to help the student be successful in school.
<p>How will technology be supported by the district?</p>	<ul style="list-style-type: none"> ● Each student in the district will be provided with an internet-accessible device such as a Chromebook. ● The district will work with families that do not have adequate internet capabilities to find a solution that will allow the student to be successful in school.
<p>How will teachers communicate with families and students?</p>	<ul style="list-style-type: none"> ● Teachers will communicate with families via phone, email, or Google Classroom. Teachers will communicate with students while they are in class, through Google Classroom, or via email.
<p>Who should families contact if they have any questions or concerns?</p>	<ul style="list-style-type: none"> ● Families should contact the teacher for any issues related to specific classroom learning via email or other methods determined by the teacher. Families should expect a reply within 24 hours of contacting the teacher. ● Students should contact teachers through email, Google Classroom, or while they are physically in the school building. ● If there is a need to contact administration or support staff, families should contact the school at 712.487.3414 or email the appropriate building administrator.
<p>How will student social-emotional needs be addressed?</p>	<ul style="list-style-type: none"> ● Teachers will also monitor students for signs of concern during in-person learning sessions as well as participation in learning requirements.

	<ul style="list-style-type: none"> • The school counselor and school psychologist should be contacted by students, parents, and/or teachers as they become aware of a social-emotional need for students.
How will student participation be monitored?	<ul style="list-style-type: none"> • Teachers will monitor student participation during in-person class time and report concerns to parents and administration. • Student participation will also be tracked through their completion of assigned tasks on “at-home” days.
How will teachers meet for professional development and collaboration?	<ul style="list-style-type: none"> • Teachers will have PLC meeting times each Wednesday. Teachers will also have staff meetings at a minimum of one time per week.

Health and Safety Guidance: Middle School and High School

Will students and staff wear face coverings or masks at school?	<ul style="list-style-type: none"> • Yes. It is the District’s expectation that all students and staff wear face coverings/masks when social distancing is not possible. • Students are encouraged to provide their own face covering/mask that is comfortable and school appropriate. As needed, the school will provide cloth masks or 3-ply disposable masks. • Face coverings/masks will not be required during some activities, including outdoor activities and activities where it is possible to practice safe social distancing. Face covering/mask breaks will be provided throughout the day.
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Why are masks required?	<ul style="list-style-type: none">● The use of face coverings/masks will help us return to school and stay in school! Our goal is to keep students in school and keep the school doors open for in-person instruction.● The Pottawattamie County Public Health Department and other health organizations strongly recommend the required use of masks when indoors and unable to social distance.● In the event that a student or school employee tests positive for COVID-19, wearing a mask is a key factor in determining what students and staff need to be quarantined from school or activities. The use of masks limits how many individuals may have to quarantine.
Will students be screened prior to coming into the building?	<ul style="list-style-type: none">● No. Parents/guardians are expected to complete a screening of their children at home before sending their child(ren) to school.● Parents should screen for the following: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.● Call a medical professional if symptomatic. Students should not report to school if symptomatic.

<p>What sanitation practices will be implemented in the school building?</p>	<ul style="list-style-type: none"> ● Custodial workers will continue to sanitize and clean every classroom and common space in the school on a routine basis. We will utilize cleaning equipment such as electrostatic sprayers to disinfect classrooms. ● Each classroom will have hand sanitizer and sanitation wipes for use during and between classes. Hand sanitation stations will be available for students and staff to use as necessary. ● Proper education in handwashing, sanitation, and social distancing will be provided for all students and staff. Frequent handwashing and hand sanitation will be encouraged. ● Doors will be propped open as much as possible to eliminate the touching of door knobs and to allow for better airflow. ● Students are encouraged to bring their own water bottles from home. Water fountains will be shut off, but bottle filling stations will be available for student/staff use.
<p>What will happen if a student shows signs of illness at school?</p>	<ul style="list-style-type: none"> ● Students will report to a holding room near the nurse's office until a parent/guardian is able to take their child(ren) home. ● School nurses will use the holding room for students who are feeling ill. Students will remain in that room until the nurse has an opportunity to ensure all necessary safety precautions are taken.
<p>What happens if a student or school employee tests positive for COVID-19?</p>	<ul style="list-style-type: none"> ● Each case will be handled on an individual basis. Treynor School administration and nurses will work closely with the Pottawattamie County Public Health Department to determine what steps need to be taken. ● The district is also waiting on further guidance from the Iowa Department of Public Health and the Iowa Department of Education regarding how to handle these situations.
<p>Will students be able to use shared school-issued items such as library books?</p>	<ul style="list-style-type: none"> ● The sharing of school-issued items will be discouraged. However, in a setting where the sharing of items is necessary, proper sanitization and cleaning will take place between uses.

	<ul style="list-style-type: none"> • Students should not share non-school supplies or resources.
What mitigation practices will be implemented for school transportation?	<ul style="list-style-type: none"> • All students will be required to wear masks on the bus when social distancing requirements cannot be met. • All bus drivers will be required to wear masks. Buses will be sanitized after each use.

Other General Guidance: Middle School and High School

How will arrival at school be handled?	<ul style="list-style-type: none"> • Students are expected to wear face coverings/masks when entering the building. • Extra social distancing measures will be used during before-school hours. • Parents should remain in their cars during drop off and pick up.
How will classroom transitions be handled?	<ul style="list-style-type: none"> • Students will be expected to wear their face coverings/masks in the hallways and while at their lockers.
How will lunch protocols be handled?	<ul style="list-style-type: none"> • The cafeteria seating capacity will be limited and some students may eat in other designated areas in order to socially distance. • Lunch tables will be spread out in the commons area, and seating will be limited. Increased lunch times with staggered dismissal times may be implemented. • Students will be expected to wear their face coverings/masks while waiting in line for lunch servings. Food service staff will wear masks, gloves, and other PPE as needed.
Will visitors be allowed to come to the school?	<ul style="list-style-type: none"> • Only visitors that are deemed necessary for school function will be allowed to enter the school building. • No student visitors will be allowed.

Elementary School Hybrid Learning Plan

Hybrid Learning Guidance: Elementary School

What is the plan for delivery of content/curriculum?

- See [Sample Elementary Hybrid Schedule](#) for additional details.
- Curriculum focus will be on the power standards for each academic area.
- Students in **Group A** will attend school on Monday, Thursday, and every other Wednesday. Students in **Group B** will attend school on Tuesday, Friday, and every other Wednesday.
 - **Group A:** Students whose last name begins with the letters A-K.
 - **Group B:** Students whose last name begins with the letters L-Z.
 - **NOTE: Some students will be moved from one group to another to balance our sections. Students who are affected by this will be notified by school administration.**
- On days when students are not physically in school, they will be provided supplemental learning resources to enhance the teaching that takes place in the building. All materials will be provided through the use of Seesaw in grades K-2 and Google Classroom in grades 3-5.

How will assessment and feedback be implemented?

- Teachers will provide students with practice, formative assessments, and summative assessments. Teachers will evaluate student progress and mastery based on performance on the assigned tasks.
- Feedback will be provided to students via Seesaw (K-2) Google Classroom (3-5), email, and in person when the student is in school. Student progress and grades will be communicated on an ongoing basis.

<p>How will student management issues be handled?</p>	<ul style="list-style-type: none"> ● Treynor students will be required to participate in class activities, small groups, and individual sessions. Students will also be expected to be engaged, behave appropriately, and complete all assigned work. ● Student management issues will be handled as outlined in the student handbook.
<p>What supports will be in place for students with special needs?</p>	<ul style="list-style-type: none"> ● All students will be monitored for progress and mastery by the classroom teacher. A Student Assistance Team will be available to aid the teacher and student(s) if needed. ● Students with IEPs will have regular check-in times with the special education teacher as well as support with their learning opportunities from para professionals. ● Students with other needed accommodations such as 504 Plans or ELL supports will be monitored by the appropriate Treynor staff and accommodations will be made as needed to help the student be successful in school.
<p>How will technology be supported by the district?</p>	<ul style="list-style-type: none"> ● Each student in the district will be provided with an internet-accessible device such as a Chromebook. ● The district will work with families that do not have adequate internet capabilities to find a solution that will allow the student to be successful in school.
<p>How will teachers communicate with families and students?</p>	<ul style="list-style-type: none"> ● Teachers will communicate with families via phone, email, SeeSaw or Google Classroom. Teachers will communicate with students while they are in class, through Google Classroom, or via email.
<p>Who should families contact if they have any questions or concerns?</p>	<ul style="list-style-type: none"> ● Families should contact the teacher for any issues related to specific classroom learning via email or other methods determined by the teacher. Families should expect a reply within 24 hours of contacting the teacher. ● When appropriate, students should contact teachers through email, Google Classroom, or while they are physically in the school building. ● If there is a need to contact administration or support staff, families should contact the school at 712.487.3414 or email the appropriate building administrator.

<p>How will student social-emotional needs be addressed?</p>	<ul style="list-style-type: none"> ● Social-Emotional lessons will be taught weekly in all classrooms. ● Teachers will monitor students for signs of concern during in-person learning sessions and through participation in learning requirements. ● The school counselor should be contacted by students, parents, and/or teachers as they become aware of a social-emotional need for students.
<p>How will student participation be monitored?</p>	<ul style="list-style-type: none"> ● Teachers will monitor student participation during in-person class time and report concerns to parents and administration. ● Student participation will also be tracked through their completion of assigned tasks on “at-home” days.
<p>How will teachers meet for professional development and collaboration?</p>	<ul style="list-style-type: none"> ● Teachers will have PLC meeting times each Wednesday. Teachers will also have staff meetings at a minimum of one time per week.

<p>Health and Safety Guidance: Elementary School</p>	
<p>Will students and staff wear face coverings or masks at school?</p>	<ul style="list-style-type: none"> ● Yes. It is the District’s expectation that all students and staff wear face coverings/masks. All K-2 students will wear face coverings/masks during classroom activities except at times when they are seated at their individual desks or in designated areas. All 3-5 students will wear face coverings/masks when social distancing is not possible. ● Students are encouraged to provide their own face covering/mask that is comfortable and school appropriate. As needed, the school will provide cloth masks and 3-ply disposable masks. ● Face coverings/masks will not be required during some activities, including outdoor activities and activities where it is possible to practice safe social distancing. ● Face covering/mask breaks will be provided throughout the day for all students. Face covering/mask breaks will take place outside or in designated areas indoors.

<p>Why are masks required?</p>	<ul style="list-style-type: none"> ● The use of face coverings/masks will help us return to school and stay in school! Our goal is to keep students in school and keep the school doors open for in-person instruction. ● The Pottawattamie County Public Health Department and other health organizations strongly recommend the required use of masks when indoors and unable to social distance. ● In the event that a student or school employee tests positive for COVID-19, wearing a mask is a key factor in determining what students and staff need to be quarantined from school or activities. The use of masks limits how many individuals may have to quarantine.
<p>Will students be screened prior to coming into the building?</p>	<ul style="list-style-type: none"> ● No. Parents/guardians are expected to complete a screening of their children at home before sending their child(ren) to school. ● Parents should screen for the following: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. <ul style="list-style-type: none"> ○ Call a medical professional if symptomatic. ○ Students should not report to school if symptomatic.
<p>What sanitation practices will be implemented in the school building?</p>	<ul style="list-style-type: none"> ● Custodial workers will continue to sanitize and clean every classroom and common space in the school on a routine basis. We will utilize cleaning equipment such as electrostatic sprayers to disinfect classrooms. ● Each classroom will have hand sanitizer and sanitation wipes for use during and between classes. Hand sanitation stations will be available for students and staff to use as necessary. ● Proper education in handwashing, sanitation, and social distancing will be provided for all students and staff. Frequent handwashing and hand sanitation will be encouraged.

	<ul style="list-style-type: none"> ● Students and staff will wash/sanitize hands prior to attending lunch. ● Doors will be propped open as much as possible to eliminate the touching of door knobs and to allow for better airflow. ● Students are encouraged to bring their own water bottles from home. Water fountains will be shut off, but bottle filling stations will be available for student/staff use.
<p>What will happen if a student shows signs of illness at school?</p>	<ul style="list-style-type: none"> ● Students will report to a holding room near the nurse's office until a parent/guardian is able to take their child(ren) home. ● School nurses will use the holding room for students who are feeling ill. Students will remain in that room until the nurse has an opportunity to ensure all necessary safety precautions are taken.
<p>What happens if a student or school employee tests positive for COVID-19?</p>	<ul style="list-style-type: none"> ● Each case will be handled on an individual basis. Treynor School administration and nurses will work closely with the Pottawattamie County Public Health Department to determine what steps need to be taken. ● The district is also waiting on further guidance from the Iowa Department of Public Health and the Iowa Department of Education regarding how to handle these situations.
<p>Will students be able to use shared school-issued items such as library books, tools, etc.?</p>	<ul style="list-style-type: none"> ● The sharing of school-issued items will be discouraged. However, in a setting where the sharing of items is necessary, proper sanitization and cleaning will take place. ● Students should not share non-school supplies or resources.
<p>What mitigation practices will be implemented for school transportation?</p>	<ul style="list-style-type: none"> ● All students will be required to wear masks on the bus when social distancing requirements cannot be met. ● All bus drivers will be required to wear masks. Buses will be sanitized after each use.

Other General Guidance: Elementary School

How will arrival at school be handled?	<ul style="list-style-type: none">• Students will wear face coverings/ masks when entering the building. Students may enter the building or report to designated areas at 8:00 a.m.• All students will report to their classroom when arriving at school.• Parents should remain in their cars during drop off and pick up.
How will classroom transitions be handled?	<ul style="list-style-type: none">• Students will be expected to wear their face coverings/masks and travel on the right side of the hallway.
How will lunch protocols be handled?	<ul style="list-style-type: none">• The cafeteria seating capacity will be limited and some students may eat in other designated areas in order to socially distance.• Food service staff will wear masks, gloves, and other PPE as needed.
Will visitors be allowed to come to the school?	<ul style="list-style-type: none">• Only visitors that are deemed necessary for school function will be allowed to enter the school building.• No student visitors will be allowed.
What are other strategies being utilized by the elementary?	<ul style="list-style-type: none">• Students will primarily remain with their classrooms group throughout the day.• Teachers will be encouraged to be outside as much as possible (weather permitting).