

Treynor Community School District
Regular Meeting of the Board of Directors
December 10, 2018

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meetings, Bills, Financial Statements, Open Enrollment Requests, Superintendent Search Update
5. It's All about the Learning - TLC
6. Financial Tip
7. Facilities
 - a. \$9,840,000 General Obligation Bonds, Series 2018
 - i. Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same
 - ii. Approval of Form of Tax Exemption Certificate
 - iii. Approval of Continuing Disclosure Certificate
 - iv. Resolution Authorizing the Issuance of Bonds
 - v. Update on Meetings with Architects
8. Spanish
9. Technology
10. Guidelines for Spending
11. Board Meetings for January and February
12. Superintendent's Report
 - a. *Coherence* Discussion – Chapter 3
 - b. Superintendent's Update
13. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, December 10, 2018, 6:30 p.m., in the Board Room, located in the High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Vorthmann, Sally Myers, and Mickey Stogdill. Heidi Guttau-Fox was absent, but arrived later in the meeting. Student representative Alora Nowlin was present. Student representative Kyle Christensen was absent.

Amend and/or Approve Agenda

A motion was made by Vorthmann, seconded by Stogdill, to approve the agenda. Motion carried 4-0.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

President Graber welcomed all visitors to the meeting. Brad Trede spoke on the importance of the December 11th IWCC \$11.5 million bond referendum special election to finance a new heating system at the Council Bluffs campus.

Consent Agenda

A motion was made by Myers, seconded by Vorthmann, to approve the following:

- 1) Minutes of the November 12, 2018 regular meeting,
- 2) Minutes of the November 29, 2018 special meeting,
- 3) Bills in the amounts of:

General Fund	\$59,133.04
Capital Projects Fund	\$33,985.63
SAVE Fund	\$16,012.00
PPEL Fund	\$2,680.62
Activity Fund	\$9,064.03
Nutrition Fund	\$17,401.83

- 4) November 30, 2018 Financial Statements,
- 5) Open Enrollment Requests, and
- 6) Superintendent Search Update.

Motion carried 4-0.

It's All about the Learning

Kara Huisman, TLC Curriculum and Professional Development Lead, and Mary Bleth-Harris, 6-12 Instructional Coach, updated the board on TLC (Teacher Leadership Compensation) activities. Mrs. Huisman spoke on the focus of teacher professional development and how it relates to student learning. Mrs. Bleth-Harris explained the process she is using during coaching cycles in teacher classrooms.

Heidi Gutttau-Fox arrived at 6:50 p.m.

Financial Tip

Board secretary VanFosson presented an exercise in calculating solvency ratio. An indicator of financial health, solvency ratio provides a picture of cash resources on hand at fiscal year end and represents the percent of available funding.

Facilities

Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same

Board member Myers introduced the following Resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA TO SERVE AS PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF SAME" and moved its adoption. Board member Gutttau-Fox seconded the motion to adopt. The roll was called and the vote was: Myers-Aye, Vorthmann-Aye, Graber-Aye, Gutttau-Fox-Aye, and Stogdill-Aye. The President declared the Resolution adopted.

Approval of Form of Tax Exemption Certificate

Board member Gutttau-Fox moved that the form of Tax Exemption Certificate be placed on file and approved. Board Member Vorthmann seconded the motion. The roll was called and the vote was: Stogdill-Aye, Gutttau-Fox-Aye, Graber-Aye, Vorthmann-Aye, and Myers-Aye. The President declared the motion adopted.

Approval of Continuing Disclosure Certificate

Board member Vorthmann moved that the form of Continuing Disclosure Certificate be placed on file and approved. Board member Stogdill seconded the motion. The roll was called and the vote was: Myers-Aye, Vorthmann-Aye, Graber-Aye, Gutttau-Fox-Aye, and Stogdill-Aye. The President declared the motion adopted.

Resolution Authorizing the Issuance of Bonds

Board member Stogdill introduced the following Resolution entitled "RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, OF THE TREYNOR COMMUNITY SCHOOL DISTRICT, STATE OF IOWA, IN THE AMOUNT OF \$9,840,000, AND LEVYING A TAX FOR THE PAYMENT THEREOF," and moved its adoption. Board member Myers seconded the motion to adopt. The roll was called and the vote was: Stogdill-Aye, Gutttau-Fox-Aye, Graber-Aye, Vorthmann-Aye, and Myers-Aye. The President declared the resolution adopted.

Update on Meetings with Architects

On November 30, 2018, Interim Superintendent Howell and Vice President Vorthmann met with the architects, staff members and city personnel to address the following:

City: Met with the city team, engineer Lance Rossow, engineer Austin Morrow, Mayor Tom Lewis, and city manager Kelly Groskurth, to discuss sidewalks and crosswalks, water lines, set back, and access for fire trucks. Collaboration on time line, bidding, and work that impacts the new facilities will assist both the city and the school.

Transportation Facility: District mechanic Chad Polly joined the conversation with the architects, Vorthmann and Howell to view the first iteration of the transportation facility blue prints and made recommendations for adjustments in the plans. The group will meet on December 17, 2018, to hopefully finalize the transportation facility plans.

Auditorium: Music instructors Jill Davis, Jeff Schoening, and Michael Stinman met with the architects, Vorthmann and Howell to discuss priorities for the new auditorium. The team had visited seven different auditoriums. The architects took their ideas and will share the first iteration of a blueprint for the auditorium on December 17th.

Vorthmann left at 7:16 p.m. to attend the winter concert in the auditorium.

Spanish

Board members discussed the current situation with only one Spanish teacher and the use of Iowa Learning Online with customized instruction for Spanish I and Spanish II students. A teacher substitute working as a coach is always present in the classroom and remote video support is also available. Discussion was held on whether it would be less unfavorable to have the Spanish III and Spanish IV students using the Iowa Learning Online option versus the Spanish I and Spanish II students. The district has advertised for a Spanish teacher for the second semester, with the superintendent and high school principal interviewing a potential candidate on December 9th. Board members recognize the very best option for students is having a qualified Spanish teacher in the classroom, but due to unforeseen circumstances district administrators and board members are looking at every possible option to keep students on schedule. A motion was made by Stogdill, seconded by Guttau-Fox, to provide the Iowa Learning Online option for the second semester unless a viable candidate is hired for second semester. Motion carried 4-0.

Board member Guttau-Fox left the meeting at 7:44 p.m.

Technology

Technology Director Shelly Bailey presented a recommendation and five options for updating student devices in 2019-2020. While initially planning to update devices for 6th - 12th grades, budgetary forecasting dictated the move to updating 9th - 12th grade devices next year, while looking at updates for grades 5 – 8 the following year. Technology purchases are normally considered in the spring of the year, but suppliers have warned of Intel processor constraints and tariff price increases. Mrs. Bailey also explained the establishment of a Junior Tech program to offer Chromebook repair each period of the day. Manned by Treynor students, the Junior Tech room will be next door to the technology director's office where she can monitor work. This will start second semester. Following discussion on the cost of annual technology needs and which costs may be paid with SAVE (State-wide sales tax) dollars vs. general fund dollars, a motion was made by Stogdill, seconded by Myers, to approve the purchase of 275 Lenovo 300e Chromebooks for grades 9-12 for 2019-2020 and 10 Acer Cy32T Chromebooks for the Junior Techs. Motion carried 3-0.

Student representative Nowlin left the meeting at 8:03 p.m.

Vice President Vorthmann returned to the meeting from the Winter Concert at 8:07 p.m.

Guidelines for Spending

Interim Superintendent Howell presented a preliminary guideline for district purchases in all areas. She will meet with administrators during the week of December 17th to further fine-tune the processes presented and discuss purchases for the remainder of the year and in preparation for the 2019-2020 school year. Board members, recognizing the need to adhere to spending processes designed to maintain a strong financial position, endorsed the spending guidelines. All processes will be communicated to supervisors and staff when procedures and instructions are finalized.

Board Meetings for January and February

Board meetings for January and February were confirmed:

January 14 – 6:30 p.m.: Regular Board Meeting

January 24 – 5:00 p.m.: Closed Board Session to determine a short list of superintendent candidates for digital interviews.

January 24 – 7:15 p.m.: Special Board Meeting to address facilities, curriculum, etc.

January 30 – 5:00 p.m.: Closed Board Session to complete digital interviews of the short list of superintendent candidates.

February 11 – 6:30 p.m.: Regular Board Meeting

February 13 – 5:00 p.m. (tentative starting time): Closed Board Session followed by an open session to review the formal interviews and determine the new superintendent. Teachers, administrators, board members, staff members, parents, and community members will be involved during the day in interviewing the finalists for the superintendent position and provide the board their input.

Superintendent's Report

***Coherence* Discussion – Chapter 4**

Board members reviewed Chapter 4 of *Coherence*, the book study they are completing. The chapter focused on deeper learning for students, with successful instruction preparing them for communication, critical thinking, collaboration, creativity, and character.

Superintendent Update

Interim Superintendent Howell provided an update, highlighting:

- 1) Howell and President Graber will meet to review board policies 100s and 200s, as well as those requiring annual review.
- 2) Work continues on the Emergency Safety Plan required of all districts by June 30, 2019.
- 3) New standards for administrators are being developed at the state level.
- 4) The Iowa Statewide Assessment of Student Progress will take place this spring. Proficiency and readiness indicators will be reported after this year. Growth indicators will be available after year two.
- 5) The first ESSA (Every Student Succeeds Act) report card will be shared next week. All will have access to it via the Department of Education website.

Adjournment

A motion was made by Stogdill, seconded by Myers, to adjourn the meeting at 9:07 p.m. Motion carried 4-0.



Board President



Board Secretary