

SPECIAL MEETING

From time to time, it may be necessary for the board to conduct a special meeting in addition to the regularly scheduled board meeting. Special meetings may be called by the president of the board or by the board secretary at the request of a majority of the board. Should a special meeting be called, public notice shall be given.

If the special meeting called is an emergency meeting and the board cannot give public notice in its usual manner, the board shall give public notice of the meeting as soon as practical and possible in light of the circumstances surrounding the emergency. Emergency meetings will only be held when an issue cannot wait twenty-four hours necessary for a special meeting. The reason for the emergency meeting and why notice in its usual manner could not be given will be stated in the minutes.

Only the purpose or issue for which the special meeting was called may be discussed and decided in the special meeting. The board shall strictly adhere to the agenda for the special meeting and action on other issues will be reserved for the next scheduled regular board meeting.

Legal Reference: Iowa Code §§ 21.3, .4; 279.2 (2013).
1980 Op. Att’y Gen. 148.

Cross Reference: 200.2 Organization of the Board of Directors
211 Board of Directors’ Meetings
211.2 Regular Meeting
211.5 Meeting Notice

Approved 1/1993 Reviewed 12/12/2000 Revised 12/10/2007
12/10/2012 10/16/2017
04/08/2019