

**Treynor Community School District**  
**Board of Directors**  
**Regular Meeting**  
**October 11, 2021**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Welcome and Oath of Office of Treynor School Student Representative
4. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
5. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
6. Reports and Communication Items
  - A. Curriculum Director
  - B. Elementary Principal
  - C. Middle School Principal
  - D. High School Principal
7. Discussion/Information/Review Items
  - A. Board Policy Review
    - First Reading of 501.9 thru 501.17
  - B. Certified Annual Report (CAR)
  - C. Transportation Report 2020-2021
  - D. Buena Vista University Strategic Partnership
  - E. Mower Replacement Information
8. Action Items
  - A. Board Policy Review
    - Second Reading of 501.1 thru 501.8
  - B. Curriculum Review Process Timeline Update
  - C. Special Education Contracts
  - D. Modified Supplemental Allowable Growth Request for Special Education
  - E. Shot Clocks (both gyms) and Scoreboards for East Gym
  - F. Softball Field Sod Installation/Improvements
  - G. Painting Quote for MS/HS and MS Commons
9. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Updates
10. Superintendent's Report
  - A. Facilities & Grounds
  - B. Meetings & Misc. Updates
  - C. Next Board Meeting(s)
11. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, October 11, 2021, 6:30 p.m., in the HS/MS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, Mr. Christensen, Mr. Dreyer and Mr. Winchell.

### **Amend and/or Approve Agenda**

A motion was made by Dreyer, seconded by Christensen, to approve the agenda. Motion carried 5-0.

### **Welcome and Oath of Office to Treynor School Student Representative**

Per board policy 202.6, two high school students serve as representatives on the Board of Directors each year. Beth Boese (Student Body President) and Aiden Kennedy (Student Body Vice-President) will serve as student representatives this school year. Beth will not be able to attend meetings until after November, as she takes classes at IWCC on Monday evenings. Aiden Kennedy received the oath of office from Board Secretary VanFosson and board members welcomed him.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

No visitors chose to address the board during recognition of visitors and open forum.

### **Consent Agenda**

A motion was made by Stogdill, seconded by Winchell, to approve the following:

1) Minutes of the September 13, 2021, regular meeting;

2) Bills in the amounts of:

General Fund                      \$52,115.67

Capital Projects Fund              \$128,118.74

SAVE Fund                          \$5,684.10

Activity Fund                        \$6,717.42

Nutrition Fund                      \$29,963.53

4) September 30, 2021 Financial Statements;

5) Open Enrollment Requests.

Motion carried 5-0.

### **Reports and Communication Items**

**Mrs. Huisman, Curriculum Director**, was at the meeting to discuss the curriculum review process and timeline. She reviewed the four phases of the review process, which includes guidance on how to implement curricular changes to improve student achievement. The following content areas are currently at different phases of the process: Science, Math, and Social Studies. During the agenda action items the Board will be asked to approve an adjustment to the 7-year curriculum cycle due to the disruption caused by Covid 19.

**Ms. Kay, Elementary Principal**, reported: 1) Beginning-of-the-Year Formative Assessment System for Teachers (FAST) testing is complete. The next testing period is scheduled for late January, 2022, and the scores will be compared. 2) Student Assistance Team (SAT) meetings are on-going opportunities for teachers to collaborate on student interventions and progress toward student goals.

**Mrs. Berens, Middle School Principal**, reported: 1) As a preliminary step toward the addition of preschool in the elementary and moving the fifth grade to the MS, visits have been scheduled with Shenandoah, Roland-Story, and Nevada to observe and learn about their 5-8 middle school programs. 2) The implementation of the new Illustrative Math Curriculum is progressing. Building principals are communicating with math teachers often and a specialist from the AEA is available for assistance. 3) Teachers choose a boy and girl from each grade at the middle school as student of the month. Parents receive an email notifying them of the recognition and the students chosen fill out a form to gather information to put with a picture in the middle school commons. The students are also celebrated on district social media.

**Mr. Hedger, High School Principal**, reported: 1) Treynor High School students involved in Youth Leadership Council Bluffs are Alan Young, Casey Lang, Addy Schnepel, Mira Dreyer, and Sadie Schaff. 2) Freshmen and sophomores took the PreACT on October. Results will arrive in two weeks. 3) Mrs. Schneider is developing a new Foods III class that focuses on the farm-to-table concept. Preserving the garden harvest will be one of the skills taught. 4) Mrs. Behrendt and Mrs. Schnepel are co-teaching a multimedia/media communications class. The yearbook compilation, a student podcast, "The Fruit Basket, and a bi-weekly production, "The News Nest," are among the projects currently being created.

## **Discussion/Information/Review Items**

### **Board Policy Review – First Reading of 501.9 thru 501.17**

The Board of Directors reviews all policies at least once every five years. The review of Section 500, Students, will occur over the course of several board meetings.

### **Certified Annual Report**

Board Secretary VanFosson presented information from the certified annual report for FY'21. Revenues in the general operating fund for the fiscal year totaled \$9,081,497 while expenditures totaled \$8,374,956. The district ended fiscal year 2021 with a final solvency ratio of 26.2%. Financial solvency ratio provides a picture of the cash resources on hand at fiscal year-end and represents the percent of the district's available funding. The district ended fiscal year 2021 with an unspent budget authority of \$3,548,825.

### **Transportation Report**

Board members received a copy of the 2020-2021 transportation report. The average number of students transported was 450. Yellow school buses drove a total of 49,038 miles. The average cost per route mile driven was \$4.57.

### **Buena Vista University Strategic Partnership**

Buena Vista University has contacted school districts with an opportunity to offer tuition discounts to full-time and part-time employees. The strategic partnership would allow any full-time or part-time employee to receive a 30% tuition discount for online/hybrid undergraduate programs offered through Buena Vista University. The strategic partnership would also allow the spouse or legal dependent of any full-time employee to receive the tuition discount. A Memorandum of Understanding between Buena Vista University and Treynor Community School District will be considered for approval at the next regular board meeting.

### **Mower Replacement Information**

The District will be replacing a mower next spring, so Chad Polly, bus mechanic, gathered information from John Deere and LDI (Lang Diesel Inc., formerly Old Hwy 6) to begin research and possible pricing. Board members will be asked to make a decision at a date soon enough to order the new mower for arrival next spring.

### **District Radio Communication Replacement Information**

The Board of Directors has discussed the replacement of district hand-held radios and bus radios due to upcoming FCC (Federal Communications Commission) regulations in previous meetings. Motorola has supplied a quote of \$81,939.29 for 11 bus radios and 24 hand-held radios, although the final number of hand-held radios is yet to be determined.

### **Security Camera Improvements for Elementary and MS/HS**

Prime Communications has provided a quote for the replacement of outside security cameras at both building sites. The quote of \$51,268.19 would include the cameras, network cabling, and patch panels. It does not include servers, workstations, monitors, and network switches. The board will be discussing this item in the near future as an infrastructure plan is developed.

### **Construction Update**

Kevin Strehle, BCDM architect, provided a written construction update.

Facility Project is substantially complete.

Meco-Henne, the district's general contractor, is beginning work on the final punch list. They have targeted the end of the month to have all closeout information, final changes and billing complete for the project.

### **Covid-19 Information/Updates**

The most recent parent/guardian/employee COVID-19 notification letter was provided.

## **Action Items**

### **Board Policy Review (Second Reading)**

A motion was made by Dreyer, seconded by Stogdill, to approve Board Policies 501.1 through 501.8. This is the second and final reading. Attorneys with the Iowa Association of School Boards have recommended any changes made to the policies due to a change in state or federal law, or as the direct result of a change made to a corresponding policy. Motion carried 5-0.

### **Curriculum Review Process Timeline Update**

A motion was made by Christensen, seconded by Winchell, to approve the Curriculum Review Process and the updated timeline. Mrs. Huisman, TLC Curriculum & Professional Development Lead, spoke to the Board earlier in the meeting

to explain the request to update the timeline because of time lost working on curriculum during the pandemic. Motion carried 5-0.

### **Special Education Contracts**

A motion was made by Stogdill, seconded by Winchell, to approve the tuition-in special education contracts for the following school districts: Council Bluffs, East Mills, Fremont-Mills, Glenwood, Lewis Central, and Riverside; and the tuition-out special education contract with Boys Town. Motion carried 5-0.

### **Modified Supplemental Allowable Growth Request for Special Education**

A motion was made by Stogdill, seconded by Winchell, to approve the request to the School Budget Review Committee (SBRC) for Modified Supplemental Amount and Supplemental Aid for the 2020-2021 Special Education Program deficit of \$187,246.08. Special education revenues in 2020-2021 totaled \$789,126.87, while expenditures totaled \$976,372.95. The special education deficit for the previous year, 2019-2020, was \$170,259.64. The request to the School Budget Review Committee is a request for spending authority and may provide supplemental aid in the form of cash before the end of this fiscal year if State special education funds Motion carried 5-0.

### **Shot Clocks (both gyms) and Scoreboards for East Gym**

A motion was made by Dreyer, seconded by Christensen, to approve the purchase of shot clocks (both gyms) and scoreboards (east gym) at a cost of \$23,318. Because shot clocks will be required for high school basketball beginning with the 2022-2023 school year, it was important to place the order to assure their installation. Motion carried 5-0.

### **Softball Field Sod Installation/Improvements**

A motion was made by Christensen, seconded by Dreyer, to approve the sod installation and improvements for the softball field at a cost of \$13,328.50. Mack Bros. Groundskeeping of Omaha is hopeful they can complete the work this fall. Due to drainage and erosion issues on the softball field, the agrilime runs off the warning track around the outside of the field, with the worst problem on the south side near the main sidewalk. Sodding the warning track should alleviate the problem. In addition, the main gate will be moved, and the bullpen will be widened and will have a higher back. Motion carried 5-0.

### **Painting Quote for MS/HS and MS Commons**

A motion was made by Winchell, seconded by Stogdill, to approve the quote for the painting on the lower level of the MS/HS hallway area and the MS Commons at a cost of \$16,240. Larsen Painting of Council Bluffs will complete the painting during non-school days during the 2021-2022 school year. Motion carried 5-0.

### **Personnel**

#### **Resignations**

A motion was made by Stogdill, seconded by Winchell, to approve the resignations of 1) Kendra Martin as Professional Learning Communities (PLC) Facilitator and Building Leadership Team (BLT) Member within the Teacher Leadership Compensation (TLC) Program; and 2) Alissa Houdek as Elementary Paraeducator. Motion carried 5-0.

#### **Employment**

A motion was made by Christensen, seconded by Dreyer, to approve employment for Jenny Zadalis as Assistant HS Girls' Basketball Coach for this school year. Motion carried 5-0.

#### **Vacancy Update**

The following positions are currently listed as open: assistant high school wrestling, assistant high school track, elementary paraeducator, part-time custodian, and part-time food service.

### **Superintendent's Report**

#### **Facilities and Grounds Updates**

Superintendent Hopkins provided an updated list of facilities/grounds projects. The elementary playground tiles have been repaired to fill the gap around the outside edge. The middle school skylight has been inspected and the weather seal has been replaced. The high school kitchen walk-in freezer has had extensive repair recently.

#### **Meetings & Miscellaneous Updates**

School board election day is November 2, 2021. Polls are open from 7 am – 8 pm.

Certified enrollment (student count as of October 1<sup>st</sup>) is being finalized.

Superintendent Hopkins and Board Secretary VanFosson will be attending a workshop sponsored by ISFIS (Iowa School Finance Information System) and Piper Sandler to train on their Comprehensive Financial Projection Model. The software pulls together district-specific data to create a 5-year financial projection and presentation.

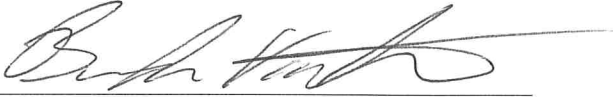
**Next Meeting(s)**

Board members will be touring district facilities Wednesday, October 13, 2021 as a starting point in creating a prioritized list of future facility updates and repairs. No official business will be undertaken. The next regular meeting will be held November 8, 2021.

**Adjourn**

A motion was made by Winchell, seconded by Stogdill, to adjourn the meeting at 8:13 p.m. Motion carried 5-0.

Approved on November 8, 2021



Board President



Board Secretary