

**Treynor Community School District  
Board of Directors  
Regular Meeting  
May 14, 2018**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public Comment limited to items on any current or upcoming published board agenda)
4. Recognition of TCSD Retirees
5. Recognition of School Board Members – May is Iowa School Board Recognition Month
6. Consensus Agenda: Approve Minutes of Previous Meetings, Bills, and Financial Statements
7. It's All about the Learning
8. Wellness Committee Update
9. Technology Update
10. Approve Class of 2018 Graduates
11. Summer Projects Considerations
12. Facility Planning Update
13. Open Enrollment Requests
14. Administrative Services Agreement with the State of Iowa, Department of Administrative Services
15. Iowa Western Community College (IWCC) Secondary Program Agreements for 2018-2019
16. Review and Acceptance of the Audit Report for the Year Ending June 30, 2017
17. Principals' Reports
18. Superintendent's Report
19. Entering Closed Session – Iowa Code 21.5(1)(a)
20. Leaving Closed Session – Iowa Code 21.5(1)(a)
21. Costing of Employees' Salaries for 2018-2019
22. Personnel: Review and Approval of New Contracts and Resignations
23. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, May 14, 2018, 6:30 p.m., in the Boardroom, located in High School Building, 102 E. Main St., Treynor, IA 51575.

**Call to Order & Roll Call**

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Gutttau-Fox, Sally Myers, Mickey Stogdill, and Brandon Vorthmann.

**Amend and/or Approve Agenda**

A motion was made by Stogdill, seconded by Gutttau-Fox, to approve the agenda as written. Motion carried 5-0.

**Recognition of Visitors and Open Forum**

President Graber welcomed all visitors to the meeting. Jeff Vohs thanked the Board of Education, the administration, and entire district for their support for Annika and his entire family. Alex Lowe, President of the Junior Optimists JOI Club, presented a plaque and huge thank you sign with signatures of all the members.

### **Recognition of TCSD Retirees**

The board recognized the retirees – Truman Hill (bus driver), Joan Palmquist (high school Spanish teacher), Leigh VanWinkle (elementary physical education teacher), and Bob Beattie (high school social studies teacher). They have provided 107 years of experience and dedication to the students in the Treynor School District.

### **Recognition of School Board Members**

May is school board recognition month. Board members were presented with a certificate from the Iowa Association of School Boards (IASB) and a home-made pie. Interim Superintendent Howell thanked the board members for their time and commitment to the Treynor School District.

### **Approve Minutes of Previous Meeting, Bills, and Financial Statements**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to approve the following:

- 1) Minutes of the April 9, 2018 regular meeting,
- 2) Minutes of the April 30, 2018 special meeting,
- 3) Bills in the amounts of:

General Fund	\$103,098.79
SAVE Fund	\$16,115.00
PPEL Fund	\$11,136.04
Activity Fund	\$18,007.19
Nutrition Fund	\$18,038.21

- 3) April 30, 2018 Financial Statements.

Motion carried 5-0.

### **It's All About the Learning**

Marcia Lippert (K-5<sup>th</sup> grade) and Cory Young (6<sup>th</sup> – 12<sup>th</sup> grade) shared the role of a school nurse, providing data on the types of situations a school nurse might encounter during a normal school day.

### **Wellness Committee Update**

Marcia Lippert and Cory Young provided an update of the Wellness Committee, including their activities and achievements this past year. A grant they received from Action for Healthy Kids provided funds for many activities throughout all grade levels.

### **Technology Update**

Shelly Bailey, technology director, updated the board on current technology in the district and provided a list of recurring yearly purchases, equipment needs, and other items of consideration. Shelly included quotes or estimates for the technology needs for the upcoming year and reviewed those with the board. Following discussion of the information provided, a motion was made by Gutttau-Fox, seconded by Vorthmann, to approve the purchase of technology items #1 (Recurring Yearly Tech Purchases), #2 (Required Year-to-Year Tech Needs) and an A/C unit for the server room. Total estimated cost of these items is \$100,810. Motion carried 5-0.

### **Approve the Class of 2018 Graduates**

A motion was made by Myers, seconded by Stogdill, to approve the 2018 graduates, pending successful completion of the graduation requirements as set forth by the Treynor Board of Education. Motion carried 5-0. The list includes:

Dean Bedell	Mitchell Griffin	Katelyn Olson
Sienna Black	Regina Groskurth	Peyton Peatrowsky
Sidney Brokman	Nolan Grove	Rayn Petersen
Gabriel Carolus	Chase Haas	Garrett Pryor
Trevor Clark	Gehard Hansen	Micaiah Sedlacek
Luke Clausen	Nolan Hansen	Jacob Strong
Justin Cox	Joshua Honig	Jayedon Thiel
Meaghan Cox	Xavier Hunt	Klara Ticer
Cooper Craft	Samuel Kaeding	Clare Travis
Madelyn Deitchler	Broderlyck Kinnison	Domenic Vacanti
Matthew Dickerson	Caleb Larsen	Annika Vohs
Dillon Faubel	Payton Livengood	Madison Weber
Kaylee Finnegan	Annaliese McCain	Connor Wiggins
Claire Flathers	Kyla Mittan	Seth Young
Kamryn Gillespie	Zachary Molde	

### **Summer Projects Considerations**

A list of summer projects to be undertaken during the summer months was discussed, with board members supporting the following:

Middle School/High School: replacement of a hot water shut off valve for the washing machine in the consumer science room, replacement of 4 urinals, replacement of sinks/faucets/toilet hardware for both restrooms in the 1960 building, painting the west gym walls, and improving the exhaust system in the metal shop and the dust collection system in the wood shop. The bleachers on the south side of the west gym will be removed after graduation, with the tunnel entrance boarded up and installation of electrical boxes completed prior to July 1, when the new bleachers will be installed.

Elementary: Regular summer intensive cleaning. The dehumidifying problem in the elementary will be further investigated, with Brandon Vorthmann and Lou Howell working with Jill Kay and Richard Smith to provide a recommendation for solving the issue.

### **Facility Planning Update**

The board discussed next steps in regards to the possible facility additions and updates recommended by the 2017 facilities team. A work session will be scheduled as soon as possible with Travis Squires of Piper Jaffray to address the financial impact of moving forward with a bond election in the coming year. In addition, the board will explore “what ifs” and possible timelines for communication to the community.

### **Open Enrollment Requests**

A motion was made by Stogdill, seconded by Gutttau-Fox, to approve two open enrollment in requests for kindergarten and one open enrollment out request as presented. September 1<sup>st</sup> is the deadline for kindergarten and preschool special education applications. Motion carried 5-0.

### **Administrative Services Agreement with the State of Iowa, Department of Administrative Services**

A motion was made by Vorthmann, seconded by Stogdill, to approve the Administrative Services Agreement with the State of Iowa, Department of Administrative Services. The agreement allows the Iowa DAS to provide and administer the State’s 403(b) plan to the district’s eligible employees. The 403(b) plan is an investment opportunity for employees in addition to IPERS. The district’s annual cost of participating in the DAS 403(b) Plan is \$400. Motion carried 5-0.

### **Iowa Western Community College Secondary Program Agreements for 2018-2019**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to approve the Iowa Western Community College Educational Service Agreement for the 2018-2019 school year. This agreement provides concurrent enrollment in cooperation with the school district for courses delivered by our high school instructors and courses delivered by Iowa Western instructors. Concurrent enrollment faculty agreements with Erin Coughlin, Jennifer Anderson, and Jane Leick are included. Motion carried 5-0.

### **Review and Acceptance of the Audit Report for the Year Ending June 30, 2017**

The audit of the financial records of the District as of June 30, 2017, was completed and statements prepared for filing with the State and the federal clearinghouse by Nolte, Cornman, & Johnson P.C. of Newton, Iowa. A copy of the audit report is available for review in the office of the Auditor of the State and the district secretary’s office. In addition to basic financial statements, the report includes economic factors bearing on the district’s future and narrative from the auditor on financial standing and compliance. A motion was made by Stogdill, seconded by Myers, to approve the audit for June 30, 2017. Motion carried 5-0.

### **Principals’ Reports**

Jill Kay, Elementary Principal, reported:

1. Second and third grade met their Reading SMART Goal.
2. Teachers are creating next year’s class lists, considering such things as student academic levels in core areas, FAST scores, Iowa Assessment scores, and special services.
3. Iowa Assessments were completed in grades three through five in Reading, Math, and Science. Results will be compiled and data will be organized for analysis.

Jenny Berens, Middle School Principal, reported:

1. A handout with a Focus on the Learning was provided, detailing what our students are learning in 6<sup>th</sup> & 7<sup>th</sup> grade science, 7<sup>th</sup> grade geography, 6<sup>th</sup> & 8<sup>th</sup> grade reading, 8<sup>th</sup> grade US history, 7<sup>th</sup> grade English, 7<sup>th</sup> grade Math. In addition, data was available from iReady reading and math tests.
2. The 6<sup>th</sup> grade Math Bee was held in Logan on April 10<sup>th</sup>, with Treynor bringing home the 1<sup>st</sup> place trophy. Guy Shipley scored first overall. Great job by our students and thank you to Mrs. Thompson for helping them prepare.

Gary McNeal, High School Principal, reported:

1. The Treynor Concert Band received a Division I rating and the Choir received a Division 2 rating at the Iowa HS Music Association Large Group contests.
2. Congratulations to Sidney Brokman for "Best of Show" at the WIC Art Show.

### **Superintendent's Report**

Interim Superintendent Howell reported:

1. The book for board members, *Coherence: The Right Drivers in Action for Schools, Districts, and Systems*, has arrived. Please read Chapter 1 before the June meeting.

### **Closed Session – Iowa Code 21.5(1)(a)**

A motion was made by Gutttau-Fox, seconded by Myers, to enter closed session per Iowa Code 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds. A roll call vote was taken: Stogdill-Aye, Gutttau-Fox-Aye, Graber-Aye, Myers-Aye, and Vorthmann-Aye. The motion carried and the board entered closed session at 8:40 p.m.

### **Leaving Closed Session**

A motion was made by Gutttau-Fox, seconded by Stogdill, to return to open session. A roll call vote was taken: Stogdill-Aye, Gutttau-Fox-Aye, Graber-Aye, Myers-Aye, and Vorthmann-Aye. The motion carried and the board returned to open session at 10:30 p.m.

### **Costing of Employees' Salaries for 2018-2019**

A motion was made by Vorthmann, seconded by Stogdill, to finalize the rest of the salary recommendations, pending cost analysis and will consider them at the June 11, 2018 meeting. Motion carried 5-0.

### **Personnel – Review and Approve New Contracts and Resignations**

A motion was made by Vorthmann, seconded by Stogdill, to approve the resignations of following at the end of the 2017-2018 school year:

Jeff Koenck-Assistant girls' basketball coach,  
Jenn Tiarks-Elementary teacher,  
Truman Hill-Bus driver;  
and the contract for:

Kayli Christensen-Assistant high school girls' softball coach for the 2018 season;  
and the following contracts for the 2018-2019 school year:

Mark Leber-Regular bus driver,  
Margarita Bernardez Pousa-High School Spanish,  
Angela Drake-Elementary teacher,  
Jackie Konz-5/8 Middle School Social Studies and 3/8 paraprofessional,  
Julia Perez Martin-High School Spanish, and  
Jim Lovely-1/8 increase in salary for teaching 8 periods of the day, instead of 7 periods of the day with a preparation, for 178 teaching days.

Motion carried 5-0.

A motion was made by Stogdill, seconded by Myers, to approve the transfer of Katie Campbell from kindergarten teacher to elementary physical education for the 2018-2019 school year. Motion carried 4-1. Ayes: Stogdill, Graber, Vorthmann, and Myers. Nay: Gutttau-Fox.


A motion was made by Myers, seconded by Vorthmann to approve the following TLC contracts for school year 2018-2019:

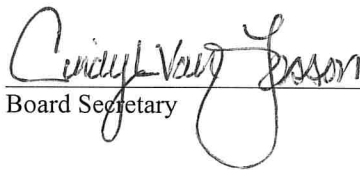
Kara Huisman-Curriculum & Professional Development Lead,  
Heidi Finnegan-Instructional Coach (K-5),  
Mary Bleth-Harris-Instructional Coach (6-12),  
Jeff Koenck-Mentor Teacher,  
Scott Rucker-Mentor Teacher,  
Shelly Larsen-Classroom Strategist,  
Andrea Saar-Classroom Strategist,  
Morgan Lammert-Classroom Strategist,  
Jane Leick-Classroom Strategist,  
Erin Coughlin-Classroom Strategist,  
Kristin Mundorf-Building Leadership Team Member,  
Reesa Waymaster-Building Leadership Team Member,

Morgan Lammert-Building Leadership Team Member,  
Lori Burton-Building Leadership Team Member,  
Jeff Koenck-Building Leadership Team Member,  
Erin Coughlin-Building Leadership Team Member,  
Shelly Larsen-District Leadership Team Member,  
Jennifer Nelson-District Leadership Team Member,  
Jane Leick-District Leadership Team Member.  
Motion carried 5-0.

**Adjournment**

A motion was made by Gutttau-Fox, seconded by Stogdill, to adjourn the meeting at 10:36 p.m. Motion carried 5-0.

  
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Board President

  
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Board Secretary