

**Treynor Community School District
Board of Directors
Special Meeting
March 30, 2020**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Public Hearing for 2021 School Budget
4. Presentation of Initial Contract Proposals
 - A. Presentation of Treynor Education Association Initial Contract Proposal
 - B. Presentation of Treynor Board of Education Initial Contract Proposal
5. Discussion/Information Items
 - A. COVID-19 School Closure Update
 - B. Review Draft of 2020-2021 School Calendar
6. Action Items
 - A. Asbestos Project Proposal for High School Renovation
 - B. Prairie Mechanical Service Agreement for 2020-2021
 - C. Elevator State Compliance Repair
 - D. Employee Pay Resolution for COVID-19 School Closure
 - E. 2021 School Budget
7. Personnel
 - A. Employment
8. Adjourn

Exempt Session Per Iowa Code 20.17(3): Negotiations Strategy Meeting

Minutes

The Board of Directors of the Treynor Community School District met in special session on Monday, March 30, 2020, 6:30 p.m., in the Board Room, located in High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Vorthmann called the special meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Vorthmann was present in the board room. The following board members were present electronically: Vice President Stogdill, Mr. Christensen, Mr. Dreyer, and Mr. Winchell.

Amend and/or Approve Agenda

A motion was made by Dreyer, seconded by Winchell, to approve agenda. Motion carried 5-0.

Public Hearing for 2021 School Budget

At 6:31 p.m. President Vorthmann declared the start of the open hearing on the 2021 Fiscal Year Budget. Hearing no verbal and receiving no written objections to the 2021 Fiscal Year Budget, President Vorthmann closed the hearing at 6:32 p.m.

Presentation of Initial Contract Proposals

Presentation of Treynor Education Association Initial Contract Proposal

Jane Leick and Thad Nelson, representing the Treynor Education Association, presented their initial proposal in negotiating the 2020-2021 Collective Bargaining Agreement. The proposal shows an increase of \$1200 per base wage of each teacher for the 2020-2021 school year (a collective 2.59%) with a total cost of \$80,533.27 to be added to the current amount paid in salaries and benefits to the district's teachers. The TEA also proposed changes to the language of the contract in the areas of emergency leave, bereavement leave, maternity leave, paternity/adoption/fostering, and

the addition of one personal leave sub-dock day. They also proposed Teacher Salary Supplement amounts would not change from current year.

Presentation of Treynor Board of Education Initial Contract Proposal

The Treynor Board of Education presented their initial proposal in negotiating the 2020-2021 Collective Bargaining Agreement. The proposal shows an increase of \$1070.56 per base wage of each teacher for the 2020-2021 school year (a collective 2.3%), with a total cost of \$71,450.25 to be added to the current amount paid in salaries and benefits to the district's teachers. The Board of Education proposed working with the TEA on two language items in the contract: emergency leave and bereavement leave.

Discussion/Information Items

COVID-19 School Closure Update

Superintendent Hopkins provided the most recent guidance from the Iowa Department of Education in regards to continuous learning during the school closure. He also updated them on the meals being prepared by Food Service Director Carol Leaders and delivered by Tom Trede and Roger Saylor each Wednesday.

Review Draft of 2020-2021 School Calendar

Superintendent Hopkins will be presenting a final draft of the 2020-2021 school calendar soon.

Action Items

Asbestos Project Proposal for High School Renovation

A motion was made by Christensen, seconded by Stogdill, to approve the Asbestos Project Design, Bid Solicitation and Oversight Services Agreement as presented by Terracon in the amount of \$7,850 for anticipated costs. Terracon Consultants, Inc., of Omaha, provided a limited asbestos survey for the areas to be renovated inside the high school. They will oversee all asbestos abatement necessary during the renovation, including developing specifications for asbestos abatement, soliciting bids from asbestos abatement vendors, performing the necessary air sampling prior to removal, during removal, and after removal of all asbestos. Motion carried 5-0.

Prairie Mechanical Service Agreement for 2020-2021

A motion was made by Dreyer, seconded by Stogdill, to approve the Preventative Maintenance Agreement from April 2020 to March 2021 in the amount of \$17,686. Prairie Mechanical Corporation will provide predictive, diagnostic, and scheduled maintenance services. Rather than using a run-to-fail approach, proper maintenance of equipment will save a great deal of money. This is a renewal of the agreement first approved last spring for the 2019 to 2020 year. Following a short discussion of the value of having Prairie Mechanical monitoring the district equipment, the motion was approved on a 5-0 vote.

Elevator State Compliance Repair

A motion was made by Winchell, seconded by Dreyer, to approve the proposal from O'Keefe Elevator in the amount of \$7,275 to complete repairs due to required compliance requirements. To comply with the 2020 Elevator Code, O'Keefe will 1) remove the elevator from operation, 2) install a new car door restrictor, 3) tie emergency alarm to stop switch, and 4) test for proper operation. Motion carried 5-0.

Employee Pay Resolution for COVID-19 School Closure

A motion was made by Stogdill, seconded by Dreyer, to approve the Pandemic Pay Resolution Regarding District Employees. A roll call vote was taken: Vorthmann-Aye, Stogdill-Aye, Christensen-Aye, Dreyer-Aye, and Winchell-Aye.

PANDEMIC PAY RESOLUTION REGARDING DISTRICT EMPLOYEES

WHEREAS, the Treynor Community School District has decided to temporarily close its operations due to health and safety reasons; and,

WHEREAS, the District has decided that employees who work on a contracted or salaried basis and employees who work on an hourly and/or non-exempt basis will not be able to regularly report to work for the District due to the closure; and,

WHEREAS, it is in the best interest of the District to pay the District's contracted or salaried and hourly and/or non-exempt employees while the District is temporarily closed for the safety of District employees, students, and community members; to avoid the spread of any illness to other employees, students, and community members; for staff morale; and to ensure that said District employees do not leave employment during the temporary closure.

WHEREAS, if an employee's work is needed for the continuity of learning and/or District operations during the period of temporary closure, that employee may be required to report for work onsite or from a remote location after receiving reasonable advance notice from the District. The determination of whether an employee may be required to report to work will be made at the discretion of the Superintendent or designee.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is hereby authorized to place employees who work on a contracted or salaried basis and employees who work on an hourly and/or non-exempt basis on an approved leave for their contracted or assigned days or hours during the initial period of temporary closure and that said employees shall receive their customary and regular pay they would have been entitled to receive absent the closure. If the District's operations continue to be closed after the initial period of temporary closure, then the Board will reconvene and determine whether the Superintendent will continue to pay employees who work on a contracted or salaried basis and employees who work on an hourly and/or non-exempt basis during the temporary closure.

PASSED AND APPROVED this 30th day of March, 2020.
Brandon Vorthmann, President of the Board of Directors
ATTEST: Cindy L. VanFosson, Secretary of the Board of Directors

2021 School Budget

A motion was made by Christensen, seconded by Dreyer, to approve the 2021 certified school budget as presented. Levy rates per \$1,000 valuation for the 2021 budget year as calculated are:

General Fund	\$9.69
Management Fund	\$0.35
PPEL Fund	\$0.33
Debt Service Fund	<u>\$3.89</u>
Total Levy	\$14.26

This will be the third year in a row the Board has maintained the \$14.26 levy rate. The ten-year average levy rate (fiscal years 2011-2020) is \$14.46. The budget hearing at the beginning of the meeting was part of the annual budget process. The budget will be filed with the Pottawattamie County Auditor and the Iowa Department of Management prior to the April 15th deadline. The motion was approved on a 5-0 vote.

Personnel

Employment

The board had no employment contracts or agreements to consider.

Adjourn


A motion was made by Dreyer, seconded by Winchell, to adjourn the meeting at 7:34 p.m. Motion carried 5-0.

Exempt Session per Iowa Code 20.17(3)

Bargaining sessions, strategy sessions of boards or employee organizations, mediation and the deliberative process of arbitrators in a collective bargaining process are exempt from the open meetings law. IOWA CODE §20.17(3) This was an exempt session for the Board of Education and Superintendent for the purpose of negotiations strategy. There was no action or voting.

Approved on April 13, 2020


Board President


Board Secretary