

**Treynor Community School District**  
**Board of Directors**  
**Regular Meeting**  
**March 16, 2020**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
5. Reports and Communication Items
  - A. Elementary Principal
  - B. Secondary Principal
6. Discussion/Information/Review Items
  - A. Curriculum and Instruction: School Improvement Advisory Committee (SIAC)
  - B. School Board Learning Focus
  - C. Review and Discussion of 2021 School Budget
  - D. Board Policy Review
  - E. Review/Discussion of K-12 School Information and Guidance Regarding Coronavirus
  - F. Changes in Perkins Funding Requirements for CTE Programs and Student Organizations
  - G. Review Class Rank Change
  - H. Discuss Possible Use of Bus Stop Arm Cameras
  - I. Review Draft of 2020-2021 School Calendar
  - J. Construction Update
  - K. School Leader Update (March Edition)
7. Action Items
  - A. Board Policy – Second Reading (None this month)
  - B. Schedule Date for 2021 Budget Hearing
  - C. TeamMates Mentoring Program Agreement
8. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
9. Superintendent's Report
  - A. Facilities & Grounds
  - B. Meetings & Misc. Updates
  - C. Next Board Meeting(s)
10. Adjournment
11. Exempt Session - Per Iowa Code 20.17(3) - Negotiations Preparation

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, March 16, 2020, 6:30 p.m., in the Board Room, located in High School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Vorthmann, Vice President Stogdill, Keith Christensen, B.J. Dreyer, and Stephen Winchell. Student Representatives Will Halverson and Jacob Hraskey were not present.

### **Amend and/or Approve Agenda**

A motion was made by Dreyer, seconded by Winchell, to approve the agenda. Motion carried 5-0.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

President Vorthmann welcomed all visitors. JoEllen Travis spoke to board members in regards to the new transportation facility south of the elementary, noting the probability of increased traffic and the need to be proactive in prioritizing the safety of students, especially on the playground.

### **Consent Agenda**

A motion was made by Stogdill, seconded by Christensen, to approve the following:

- 1) Minutes of the February 10, 2020 regular meeting;
- 2) Minutes of the March 2, 2020 special meeting;
- 3) Bills in the amounts of:

|                       |                |
|-----------------------|----------------|
| General Fund          | \$53,955.94    |
| Capital Projects Fund | \$1,014,509.96 |
| SAVE Fund             | \$3,424.10     |
| Activity Fund         | \$8,684.24     |
| Nutrition Fund        | \$24,189.07    |

- 3) February 29, 2020 Financial Statements;
- 4) Open Enrollment Requests.

Motion carried 5-0.

### **Reports and Communication Items**

Ms. Kay and Mrs. Berens provided written reports.

Ms. Kay, Elementary Principal, reported: Professional development at the elementary this year has been focused on reading and writing. Using David Kilpatrick's *Equipped for Reading Success*, many teachers have already begun to implement the new reading intervention in their classrooms. For writing, the goal is to accomplish a building-wide system teachers can use to effectively teach from. Multiple writing resources will be evaluated for possible use.

Mrs. Berens, Secondary Principal, reported: 1) Treynor Middle and High School students spent the day Friday, March 6th at Open Door Mission as part of the yearly service learning project. In addition, items were collected for the Open Door Mission leading up to this day. Collected from MS & HS students and staff were: 200 tubes of deodorant, 485 chap stick, 336 pair of socks and 75 other toiletry items. Thank you to all who donated!

2) TeamMates Implementation Day was March 5, 2020. Twenty-nine mentors have signed up and received training on that day.

### **Discussion/Information/Review Items**

#### **Curriculum and Instruction: School Improvement Advisory Committee (SIAC)**

This item will be discussed at a future meeting.

### **School Board Learning Focus**

#### **Board Member Handbook: Chapter 12-School Finance**

Chapter 12, School Finance, of the IASB Board Member Handbook was reviewed.

### **Review and Discussion 2021 School Budget**

The Iowa Legislature recently compromised on a 2.3% increase in the state cost per pupil and the governor has signed the bill. Earlier a bill was approved adding an additional \$10 per pupil to many districts to "equalize" the funding formula. The adjusted state cost per pupil for fiscal year 2021 will be \$7,048. With this information finalized, board members are able to focus on the property tax levy. It was board consensus to maintain a \$14.26 per \$1000 property tax rate, the same as the prior two years. The proposed FY'21 budget will be published in the Nonpareil on Thursday, March 19, 2020. The FY'21 certified budget will be adopted prior to April 15, 2020 and submitted to the Iowa Department of Management and the Pottawattamie County Auditor.

### **Board Policy Review**

Board members reviewed three policies dealing with communicable diseases: Code No. 403.3 Communicable Diseases-Employees, Code No. 403.3R1 Universal Precautions Regulation, and Code No. 507.3 Communicable Diseases-Students. These policies include all items recommended by Iowa Association of School Boards to comply with state and federal legislation. The school attorney has been asked to review the policies as well, and any necessary changes will be considered prior to the second reading.

### **Review/Discussion of K-12 School Information and Guidance Regarding Coronavirus**

Superintendent Hopkins provided relevant information, plans, procedures, and current guidance from the Pottawattamie County Emergency Management, the Iowa Department of Public Health, the Iowa Department of Education, and the Governor's office. At 8:08 p.m. on Sunday, March 15, Governor Reynolds recommended, but did not mandate, schools close for four weeks. As the situation changes, additional information will be provided.

### **Changes in Perkins Funding Requirements for Career and Technical Education (CTE) Programs and Career and Technical Student Organizations**

This item will be discussed at a future meeting.

### **Review Class Rank Change**

Board members reviewed the change made last spring to eliminate class rank beginning with the Class of 2020. The administrators will be considering and recommending a protocol for selecting speakers at graduation.

### **Discuss Possible Use of Bus Stop Arm Cameras**

Due to issues with drivers who do not stop, or who pass our buses when the stop arm is used to pick up and drop off students, Superintendent Hopkins provided information on a school bus stop arm solution. The stop arm camera would activate when the stop arm is deployed, providing a high-definition license plate capture. The stop arm camera could be installed on current buses and could also be installed on any new bus added to the fleet. In addition to this technology, cameras for inside the bus can be added. Board members will consider these options and discuss purchase in the future.

### **Review Draft of 2020-2021 School Calendar**

The school calendar for 2020-2021 continues to be reviewed by teachers and administrators. The final draft will be presented to the board and a public hearing will be held prior to final approval.

### **Construction Update**

Superintendent Hopkins provided a project update from BCDM Architects. Final inspections at the transportation facility are scheduled. Total cost, with approved and pending change orders, is \$2,041,519., which is \$15,519 over the original contract amount. Work completed on the high school addition includes: 1) Theater CMU block is 100% complete; 2) Steel joist, deck and catwalk steel at theater are complete; 3) Floors have been poured in the new band and vocal rooms; and 4) Parapet roof blocking is completed. The Fine Arts area scheduled completion remains February 2021, with the balance of the renovations anticipated to be completed in May 2021.

### **School Leader Update**

The School Leader Update is a monthly newsletter published by the Iowa Department of Education that includes a variety of timely topics, issues, and deadlines. Board members received a link to the March 2020 newsletter.

### **Action Items**

#### **Board Policy-Second Reading**

The board had no policy to consider.

### **Schedule Date for 2021 Budget Hearing**

A motion was made by Dreyer, seconded by Stogdill, to schedule the 2021 school budget public hearing for Monday, March 30, 2020 at 5:30 p.m. Motion carried 5-0.

### **TeamMates Mentoring Program Agreement**

A motion was made by Christensen, seconded by Dreyer, to approve the Program Agreement of the TeamMates Mentoring Program. The Board of Directors had previously approved participation in the TeamMates Mentoring Program, but with the initial implementation complete, TeamMates has asked for approval of the Program Agreement. The agreement includes such things as license to use the "TeamMates" logo, the execution of the advisory board, training, fundraising, insurance, and financial commitment. Following explanation of the agreement, the motion was approved on a 5-0 vote.

**Personnel****Resignations**

A motion was made by Winchell, seconded by Stogdill, to approve the resignation of Heather Behrendt as high school math instructor and high school assistant track coach. Board members thanked Mrs. Behrendt for her dedicated service to the Treynor District and wished her well. Motion carried 5-0.

**Employment**

Board members had no employment contracts to consider.

**Vacancy Update**

Superintendent Hopkins provided a list of current position openings: HS math, HS assistant track, and HS head boys'/girls' cross country.

**Superintendent's Report****Facilities and Grounds Updates**

Superintendent Hopkins provided an updated list of items ongoing, in progress, and completed recently. The elementary classroom lighting project for this fiscal year is scheduled to be completed on March 27<sup>th</sup> and the elementary freezer will be repaired on March 17<sup>th</sup>.

**Meetings & Miscellaneous Updates**

A list was not provided at this time.

**Next Meeting(s)**

A list of regular board meetings for the 2019-2020 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Directors is April 13, 2020. A special meeting will be held on March 30, 2020 at 5:30 p.m. for the public hearing and approval of the 2021 budget.

**Adjourn**

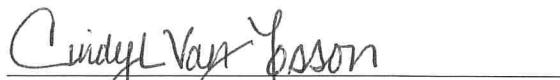
A motion was made by Christensen, seconded by Winchell, to adjourn the meeting at 7:56 p.m. Motion carried 5-0.

**Exempt Session per Iowa Code 20.17(3)**

Bargaining sessions, strategy sessions of boards or employee organizations, mediation and the deliberative process of arbitrators in a collective bargaining process are exempt from the open meetings law. IOWA CODE §20.17(3) This was an exempt session for the Board of Education and Superintendent for the purpose of negotiations preparation. There was no action or voting.

Approved on April 13, 2020

  
Board President

  
Board Secretary