

Treynor Community School District
Board of Directors
Regular Meeting
March 12, 2018

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Consensus Agenda: Approve Minutes of Previous Meetings, Bills, and Financial Statements
4. Recognition of Visitors and Open Forum (Public Comment limited to items on any current or upcoming published board agenda)
5. It's All about the Learning
6. Financial Tip
7. Personnel – Review and Approval of New Contracts and Resignations
8. Open Enrollment Requests
9. Swim Lessons – Request for Bus
10. Cooperative Sharing – Softball with Heartland Christian
11. Water Heater
12. Bleachers
13. Lease for Printers and Copiers
14. Voter PPEL
15. FY'19 Budget
16. Second Reading of Board Policies – 800 Series
17. First Reading of Board Policies – 900 Series
18. Discipline Matrices – Student Code of Conduct
19. Principals' Reports
20. Superintendent's Report
21. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, March 12, 2018, 6:30 p.m., in the Boardroom, located in High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Sally Myers, Mickey Stogdill, Brandon Vorthmann, and Vice President Gutttau-Fox via telephone.

Amend and/or Approve Agenda

A motion was made by Vorthmann, seconded by Stogdill, to approve the agenda as written. Motion carried 5-0.

Approve Minutes of Previous Meeting, Bills, and Financial Statements

A motion was made by Myers, seconded by Gutttau-Fox, to approve the following:

- 1) Minutes of the February 12, 2018 regular meeting,
- 2) Bills in the amounts of:

General Fund	\$65,122.20
SAVE Fund	\$74,091.00
PPEL Fund	\$3,319.58
Activity Fund	\$5,368.42

Nutrition Fund \$17,251.43
3) February 28, 2018 Financial Statements.
Motion carried 5-0.

Recognition of Visitors and Open Forum

President Graber welcomed all visitors to the meeting. No visitors chose to speak during the open forum.

It's All About the Learning

Laurie Stogdill, 7th grade language arts instructor, and Mary Bleth-Harris, MS/HS instructional coach, shared an instructional coaching cycle, highlighting the process and how it impacts teaching and learning in the district. All teachers have the opportunity to participate in instructional coaching cycles through the Teacher Leadership and Compensation (TLC) Program.

Financial Tip

Board Secretary VanFosson provided information on the financial impact of open enrollment in the Treynor District.

Personnel – Review and Approve New Contracts and Resignations

A motion was made by Stogdill, seconded by Vorthmann, to approve the resignations of:

- Jaimi Steik-assistant high school girls' soccer,
- Kent Poncelow-assistant high school baseball,
- Karrie Hughes-middle school special education instructor,
- Lee VanWinkle-elementary physical education instructor,
- Bob Beattie-high school social studies instructor.

Motion carried 5-0.

Open Enrollment Requests

A motion was made by Myers, seconded by Vorthmann, to approve seventeen open enrollment in requests and one open enrollment out request as presented. March 1st was the deadline for 2018-2019 open enrollment applications for grades 1-12, while September 1st is the deadline for kindergarten and preschool special education applications. Families are able to apply for open enrollment with a timeline waiver after stated deadlines with good cause exemptions allowed by Iowa Code. Motion carried 5-0.

Swim Lessons

A motion was made by Gutttau-Fox, seconded by Stogdill, to approve the use of a Treynor Community School District bus & driver for swim lessons at the Oakland Outdoor City Pool July 9-20, 2018. Up to 35 students will be provided the opportunity to participate at a cost of \$50 each, \$35 for the swim lessons and \$15 for the transportation costs. Mr. John Kline is coordinating this event. Motion carried 5-0.

Cooperative Sharing – Softball with Heartland Christian

A motion was made by Stogdill, seconded by Vorthmann, to approve the request from Heartland Christian for cooperative sharing of softball for the 2018 season. Heartland Christian will pay \$250 per athlete, which covers the cost of equipment and transportation to events. Athletes will be responsible for transportation to Treynor for practices. A sharing agreement with Heartland Christian for baseball was approved at the February board meeting. Mr. Navara reminded board members this sharing would not affect Treynor's IGHS AU classification. Motion carried 5-0.

Water Heater

A motion was made by Graber, seconded by Stogdill, to approve the replacement of the north water heater in the Middle School/High School from McIntosh Plumbing at a cost of \$13,865. Two quotes were received:

Vendor	Size	Price	Warranty
McIntosh Plumbing	85 gallon	\$13,865	3-year on tank and parts
Rasmussen Mechanical	85 gallon	\$20,528	3-year limited tank warranty

Both quotes include the cost of removal of the existing water heater. Motion carried 5-0.

Bleachers

A motion was made by Myers, seconded by Stogdill, to approve the bid from Seating & Athletic Facility Enterprises, LLC of Minnesota, for the replacement of the north and south banks of bleachers in the west gym at a cost of \$77,322, with an additional \$4,000 for removal of the existing bleachers. Board members discussed the timeline for replacement, as the condition of the current bleachers on the north side of the gym has made them unsafe for use and the gym is used for graduation, concerts, etc. Interim Superintendent Howell will pursue early removal of the north bleachers to allow for painting and possible use of space for chairs for graduation. Motion carried 5-0.

Bids received for the west gym bleacher replacement:

Vendor	Bleachers & Installation	Removal of existing bleachers	Total Bid
Heartland Seating Inc.	\$82,000	Not addressed in bid	\$82,000
Seating & Athletic Facility	\$77,322	\$4,000	\$81,322
Wamco Athletics	\$102,372	\$5,500	\$107,872

Lease for Printers & Copiers

Shelly Bailey, IT Director, presented information on copier/printer maintenance and management for the district. An analysis was run by Access Systems and Thinkspace to gather numbers of the average print jobs per month on all building copiers and network printers. With those numbers, a request for proposal was sent to several vendors. Three vendors responded and final proposals were compared. All vendors quoted industry standard machines.

Vendor	Model	Lease	Print Mgmt Software	Monthly Rate	Alternate
Access Systems	Sharp	5 years	Yes	\$2,280.62	
Counsel	Ricoh	5 years	Yes	\$2,957.21	\$2,906.54 w/US Bank
Thinkspace	Xerox	3 years	Yes	\$4,363.49	\$4,704.25 replacing all W/MFPS

Board members thanked Mrs. Bailey for time spent researching and working with the vendors to provide the detailed comparison. Following review of the proposals, a motion was made by Stogdill, seconded by Myers, to approve the proposal from Access Systems for printer and copier management. Motion carried 5-0.

Voter PPEL

A summary of information concerning the upcoming special election for a ten-year 67-cent (\$0.67) voter-approved Physical Plant and Equipment Levy in combination with an income surtax, not to exceed ten percent, both determined annually by the board of directors, was provided by Interim Superintendent Howell. Board members discussed techniques they could use to educate the public on the how the additional resources could be used, including security, updating technology, transportation vehicles, equipment, and improving the buildings and grounds. Presently most of these items are paid through the general operating fund, which takes dollars away from items that directly impact students in our classrooms. Information will be posted on the district web site, and handed out at district events. The special election is April 3, 2018, 7:00 AM – 8:00 PM at the Treynor Community Center.

FY'19 Budget

A motion was made by Graber, seconded by Myers, to hold a work session Monday, March 19, 2018 at 6:00 PM in the board room to discuss the FY'19 budget. Motion carried 5-0.

A motion was made by Vorthmann, seconded by Stogdill, to set Monday, April 9, 2018, at 6:30 PM in the board room in the Treynor High School as the date, time, and place for the open public hearing on the FY'19 certified budget. Motion carried 5-0.

Second Reading of Board Policies – 800 Series

A motion was made by Graber, seconded by Myers, to approve the second and final reading of the 800 Series of the Board Policies – Buildings and Sites, with all recommended changes. Motion carried 5-0.

First Reading of Board Policies – 900 Series

Interim Superintendent Howell reviewed all changes she recommended in the 900 Series of the Board Policies – District/Community Relations - including all necessary changes recommended by Iowa Association of School Boards to comply with state and federal legislation.

Discipline Matrices – Student Code of Conduct

The principals presented the student Codes of Conduct for elementary, middle, and high schools. While the matrices are very similar, they are adjusted based on age of the student.

Principals' Reports

Gary McNeal, High School Principal, reported:

1. Parent-teacher conferences are March 27th and March 29th.
2. The National Honor Society Induction Ceremony will be held March 20th at 6:30 PM in the auditorium.
3. The vocal jazz championships are March 27th at WDM Valley and the Iowa Jazz Championships are April 5th in Ames.

Jenny Berens, Middle School Principal, reported:

1. Please take time to watch the interview with Micaiah Sedlacek on the web site. Several fundraisers are planned to help with his medical expenses.
2. Don't forget the "Keeping Your Kids Safe in a Digital World" presentation at SILOS on March 21st at 5:30 PM. It's sponsored by the School and Parent Champions.

Jill Kay, Elementary Principal, reported:

1. Literacy Night for grades 3-5 will be held March 20th from 5:00 PM – 7:00 PM.

Superintendent's Report

Interim Superintendent Howell reported:

1. Lisa Daniels, representative from Employee Benefit Professionals, has provided options for the district's group health insurance for 2018-2019. We will meet with her again during the Labor Management meeting on Wednesday.
2. Administration has discussed student security and the possibility of a comprehensive security review.

Adjournment

A motion was made by Stogdill, seconded by Myers, to adjourn the meeting at 9:03 p.m. Motion carried 5-0.



Board President



Board Secretary