

**Treynor Community School District
Board of Directors
Regular Meeting
June 8, 2020**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Board Hearing for 2020-2021 Academic Calendar
4. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
5. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
6. Reports and Communication Items
 - A. Elementary Principal
 - B. Secondary Principal
 - C. Activities Director
7. Discussion/Information/Review Items
 - A. Return to Learn Plan(s) Update
 - B. Technology Survey for Iowa Department of Education
 - C. Construction Update
 - D. School Leader Update (June edition)
8. Action Items
 - A. 2020-2021 School Calendar
 - B. Graduation & Prom and Legal Counsel Recommendations
 - C. Special Education Service Delivery Plan
 - D. AEA Purchasing Agreement for 2020-2021
 - E. 2020-2021 Consortium Agreement with Council Bluffs Schools
 - F. Resolution for Activities Fund Protective Gear
9. Personnel
 - A. Resignations
 - B. Employment
 - C. Vacancy Update
10. Superintendent's Report
 - A. Facilities & Grounds
 - B. Meetings & Misc. Updates
 - C. Next Board Meeting(s)
11. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, June 8, 2020, 6:30 p.m., in the Board Room, located in High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Vorthmann was present in the board room. The following board members were present electronically: Vice President Stogdill, Mr. Christensen, and Mr. Dreyer. Mr. Winchell was absent.

Amend and/or Approve Agenda

A motion was made by Dreyer, seconded by Stogdill, to approve the agenda. Motion carried 4-0.

Board Hearing for 2020-2021 Academic Calendar

At 6:32 p.m. President Vorthmann declared the start of the open hearing on the 2020-2021 Academic Calendar. Hearing no verbal and receiving no written objections to the 2020-2021 Academic Calendar, President Vorthmann closed the hearing at 6:33 p.m.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

There were no visitors to the meeting.

Consent Agenda

A motion was made by Christensen, seconded by Stogdill, to approve the following:

- 1) Minutes of the May 11, 2020 regular meeting;
- 2) Minutes of the May 27, 2020 special meeting;
- 3) Bills in the amounts of:

General Fund	\$98,951.15
Capital Projects Fund	\$10,990.00
SAVE Fund	\$4,133.65
Debt Service Fund	\$1,200.00
Activity Fund	\$6,388.25
Nutrition Fund	\$1,446.76

- 5) May 31, 2020 Financial Statements;

- 6) Open Enrollment Requests.

Motion carried 4-0.

Reports and Communication Items

Ms. Kay, Elementary Principal, reported: 1) The Special Education Service Delivery Plan has been sent to the AEA Special Education Director and was approved for plan compliance. We will be asking the Board to approve the final Plan later in the meeting.

Mrs. Berens, Secondary Principal, reported: 1) Included in Board materials are options for the June 21st graduation ceremony. We are finalizing plans for both an outside ceremony and an alternate inside ceremony, only if there is inclement weather. A parade through Treynor after the ceremony is being planned, with a Treynor fire truck leading the procession.

Mr. Navara, Activities Director, reported: 1) A spectator letter has been generated advising baseball and softball fans of expectations while attending games this summer. The letter is available on the district web site. 2) A COVID-19 Flowchart has also been created for use in the event a staff member or student is exhibiting symptoms of the virus.

Discussion/Information/Review Items**Return to Learn Plan(s) Update**

Superintendent Hopkins updated board members on continued work on the Return to Learn Plan due July 1, 2020. Green Hills AEA consultants are providing Zoom sessions to support districts in developing the components of Return to Learn Plans.

Technology Survey for Iowa Department of Education

The Department of Education, in collaboration with the State Office of the Chief Information Officer and the Governor's Office, has created a technology access survey for families and households. The survey will be sent out to district families and will provide the State essential information to understand the specific technology needs of families and students, including access to broadband internet and devices for learning. The survey, that should take less than 5 minutes to complete, will be open from June 3 to June 24, 2020, and can be found at <http://bit.ly/iowatechsurvey>.

Construction Update

Kevin Strehle, BCDM architect, provided a written construction update. Demolition in the renovation areas of the high school is substantially complete. Construction and renovation is continuing on schedule. The fine arts area completion date remains at February 2021, while the balance of the work is scheduled for completion in May 2021. Jon Henne from Meco-Henne, general contractor, provided a timeline showing the projected completion dates related to the high

school addition and renovation. Superintendent Hopkins spoke to board members concerning the disposition of the seats from the old auditorium. Per Board Policy 803.1, approximately 300 old auditorium seats will be sold following notice in the Nonpareil and on the district website.

School Leader Update

The School Leader Update is a monthly newsletter published by the Iowa Department of Education that includes a variety of timely topics, issues, and deadlines. Board members received a link to the June 2020 newsletter.

Action Items

2020-2021 School Calendar

A motion was made by Stogdill, seconded by Dreyer, to approve the 2020-2021 school calendar. The calendar, which will be posted on the district website, shows a start date for new teachers of August 7th, for returning teachers August 11th, and for students August 19th. The student start date is three days earlier than Iowa Code normally allows, but due to the waiver signed by Governor Reynolds, schools can start earlier than August 23rd, but only if the school district adopts a calendar as a part of its Return to Learn Plan submitted to the Iowa Department of Education that ensures that any instructional time scheduled before August 23, 2020, is in excess of the minimum instructional time of one hundred eighty days or one thousand eighty hours. This suspension applies only to the 2020-2021 school calendar as a result of the school closures ordered during the public health disaster emergency. Four extra days are included within the calendar for snow days, unforeseen cancellations, state tournaments days, etc. for students and staff. If the four built-in days are not all used, school will be dismissed before May 26, 2021. Cancellations beyond four days will be made up by all students and staff. Following review by the Board of Directors, the motion to approve the 2020-2021 school calendar carried on a 4-0 vote.

Graduation & Prom and Legal Counsel Recommendations

Board members discussed recommendations received from the school attorney on graduation and prom. They also considered plans made by other Western Iowa Conference schools for the two events. After discussion, a motion was made by Dreyer, seconded by Christensen, to approve the cancellation of prom for the 2019-2020 school year. Motion carried 4-0. President Vorthmann spoke for the entire board in stating regret for having to cancel prom this year.

Special Education Service Delivery Plan

A motion was made by Christensen, seconded by Stogdill, to approve the Special Education Service Delivery Plan as presented. The Plan is the culmination of a year-long process, with committee members from the administration, special education teachers, general education teachers, parents, and the Green Hills AEA. The Plan will be shared with district personnel and the public through the district's website and through special education meetings. Motion carried 4-0.

AEA Purchasing Agreement for 2020-2021

A motion was made by Stogdill, seconded by Christensen, to approve the AEA Purchasing Agreement for 2020-2021. AEA Purchasing is a state program that benefits schools by leveraging the power of group purchasing. AEA Purchasing complies with all applicable federal and state laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts. The agreement is for purchases of food, small wares, and ware wash (detergent). Motion carried 4-0.

2020-2021 Consortium Agreement with Council Bluffs School

A motion was made by Christensen, seconded by Dreyer, to approve the 2020-2021 Consortium Agreement with Council Bluffs School District. This is an annual agreement for academic and therapeutic services that may be utilized by Treynor resident students if agreed upon by parents, teachers, and the administration. Motion carried 4-0.

Resolution for Activities Fund Protective Gear

A motion was made by Stogdill, seconded by Dreyer, to approve the Resolution Authorizing Transfer of General Fund to Student Activities Fund for Protective Gear in the amount of \$3,547.90. A roll call vote was taken: Stogdill-Aye, Dreyer-Aye, Christensen-Aye, and Vorthmann-Aye. President Vorthmann declared the following resolution adopted:
RESOLUTION AUTHORIZING TRANSFER OF GENERAL FUND TO STUDENT ACTIVITIES FUND FOR PROTECTIVE GEAR

Whereas participation in athletic and other school extracurricular activities furthers the skills, development, character and growth of our students, and

Whereas safety of our student athletes is of paramount importance to the district, and

Whereas student activity funds are insufficient to cover the costs of refurbishing or purchasing protective and safety gear required by the Athletic Associations for students participating in those activities, and

Whereas the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the year beginning July 1, 2016, and subsequent school years,

BE IT THEREFORE RESOLVED:

That the Board of Directors of the Treynor Community School District approves the transfer of \$3,547.90 from the general fund to the student activity fund for expenditures that occurred between July 1, 2019 and June 30, 2020 for protective and safety gear required for athletic competition.

Resolution approved this 8th day of June, 2020.

Brandon Vorthmann, President of the Board of Directors

ATTEST: Cindy L. VanFosson, Secretary of the Board of Directors

Personnel

Resignations

There were no resignations to consider.

Employment

A motion was made by Dreyer, seconded by Christensen to approve the Teacher Leadership Compensation (TLC) contracts for 2020-2021 as presented. Motion carried 4-0. TLC contracts being approved at this time include: 1- Curriculum & Professional Development Lead, 2-Instructional Coach, 3-District Leadership Team (DLT), 6-Building Leadership Team (BLT), and 14-Professional Learning Communities (PLC) Facilitator. Total salaries = \$34,999.98.

A motion was made by Christensen, seconded by Stogdill, to approve the employment of Kendall King as elementary teacher, Brianne Schneider as Assistant HS Softball, and Dean Bedell as Assistant HS Baseball. Motion carried 4-0.

Vacancy Update

Superintendent Hopkins provided a list of current position openings: HS math or MS math pending final transcript review for Mr. Steeve, HS assistant volleyball, HS assistant girls' track, and JH football.

Superintendent's Report

Facilities and Grounds Updates

Superintendent Hopkins provided an updated list of items ongoing, in progress, and completed recently. A recent addition to the list is repair of the elementary kitchen freezer. The freezer was built in the 70's and is in need of significant repair.

Meetings & Miscellaneous Updates

No miscellaneous updates were shared.

Next Meeting(s)

A list of regular board meetings for the 2019-2020 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Directors will take place after the new fiscal year begins: July 13, 2020.

Adjourn

A motion was made by Stogdill, seconded by Dreyer, to adjourn the meeting at 7:20 p.m. Motion carried 4-0.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.

Cindy L. VanFosson

Board Secretary