

**Treynor Community School District**  
**Board of Directors**  
**Regular Meeting**  
**January 13, 2020**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meeting, Bills, Financial Statements, and Open Enrollment Requests
5. Reports and Communication Items
  - A. Board Secretary
  - B. Elementary Principal
  - C. Secondary Principal
6. Discussion/Information/Review Items
  - A. Curriculum and Instruction: Professional Learning Communities
  - B. Math Curriculum Review Process Update
  - C. School Board Learning Focus
    - Board Member Handbook: Chapter 7 – Board Meetings
  - D. Radon Testing at Elementary Communication
  - E. WIC Professional Development for January 20
  - F. Wenninghoff Scholarship Update
  - G. Construction Update
  - H. School Leader Update (January Edition)
7. Action Items
  - A. Board Policy
    - Second Reading of 704.6 (Online Fundraising Campaigns-Crowdfunding)
    - Second Reading of 504.6 (Student Fund Raising)
  - B. Drivers Education Fee
  - C. At-Risk/Dropout Application Request
  - D. Special Education Billing Contracts (Tuition In)
  - E. Special Education Billing Contracts (Tuition Out)
  - F. TS Community Foundation: Expendable Fund Agreement
8. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
9. Superintendent's Report
  - A. Facilities & Grounds
  - B. Meetings & Misc. Updates
  - C. Next Board Meeting(s)
10. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, January 13, 2020, 6:30 p.m., in the Board Room, located in High School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

Vice President Stogdill called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: Vice President Stogdill, Keith Christensen, B.J. Dreyer, and Stephen Winchell. Board President Vorthmann was absent. Student Representatives Will Halverson and Jacob Hraskey were not present.

### **Amend and/or Approve Agenda**

A motion was made by Dreyer, seconded by Winchell, to approve the agenda. Motion carried 4-0.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

Vice President Stogdill welcomed all visitors. No visitors chose to address the board during open forum.

### **Consent Agenda**

A motion was made by Christensen, seconded by Dreyer, to approve the following:

1) Minutes of the December 16, 2019 regular meeting;

2) Bills in the amounts of:

|                       |             |
|-----------------------|-------------|
| General Fund          | \$73,294.54 |
| Capital Projects Fund | \$6,429.60  |
| SAVE Fund             | \$4,706.06  |
| Activity Fund         | \$4,639.25  |
| Nutrition Fund        | \$16,465.17 |

3) December 31, 2019 Financial Statements;

4) Open Enrollment Requests.

Motion carried 4-0.

### **Reports and Communication Items**

Ms. VanFosson, Board Secretary, reported: Special education billings will be sent at the end of the first semester and at the end of the school year to neighboring districts whose resident students are being served in the special education program at Treynor Schools.

Ms. Kay, Elementary Principal, reported: 1) The Special Education Service Delivery Plan review and revision is continuing. The Plan must be reviewed every five years. Following committee work there will be a time for public review. 2) Elementary teachers are receiving professional development training for reading intervention, including a book study. Phonemic awareness is stressed as an important element in learning to read.

Mrs. Berens, Secondary Principal, reported: 1) The middle school staff received suicide prevention training on December 11, 2019. Meghan Wilson, a school psychologist from the AEA and Carrie Currin, the elementary school counselor presented the training, which is required for all certified staff members. 2) Safety procedures were reviewed with the middle school/high school staff on January 8<sup>th</sup>. Following four emergency scenarios, staff members met to debrief. Information gathered will guide future trainings.

### **Discussion/Information/Review Items**

#### **Curriculum and Instruction: Professional Learning Communities**

Heidi Finnegan, K-5 Instructional Coach, spoke on how PLCs (Professional Learning Communities) have evolved since implementation 5 years ago, becoming an important component of student learning at Treynor Elementary. Grade level teachers (PLCs) are provided 60 minutes each week to collaborate, set goals, and evaluate student learning. As K-5 Instructional Coach, she works to assist them in developing and reaching the student-centered goals.

#### **Math Curriculum Review Process Update**

Kara Huisman, TLC Curriculum & Professional Development Lead, discussed the math curriculum review process. During the 2018-2019 school year, Phase I of the process was completed. A community-based study committee evaluated current curriculum, research, and best practices to create a district math vision statement. Phase II and Phase III of the curriculum review process are continuing in 2019-2020. Middle school and high school math teachers will be piloting two math curriculums during the second semester, completing a rubric on each curriculum after teaching a full unit. Teachers and administrators will consider all information gathered, including elementary involvement in the process, to determine the curriculum to be purchased.

## **School Board Learning Focus**

### **Board Member Handbook: Chapter 7-Board Meetings**

Chapter 7 of the IASB Board Member Handbook was reviewed, with emphasis on Iowa's open meeting laws.

### **Radon Testing at Elementary Communication**

Radon testing at the elementary building has been moved to the week of January 27<sup>th</sup> to test during five full days of school while students are in the building. A copy of the communication to parents explaining the radon testing was included in the board packet.

### **WIC Professional Development for January 20**

Western Iowa Conference (WIC) teachers will gather at Riverside Jr./Sr. High School for professional development on January 20<sup>th</sup>. Keynote speakers are Tasha Schuh and Dr. Mark & Joni Adler. The day will also include breakout sessions and WIC PLC meetings.

### **Wenninghoff Scholarship Update**

Superintendent Hopkins and Mrs. Floerchinger, High School Counselor, met with the Underwood Counselor and Principal recently to begin preliminary planning for the Wenninghoff scholarships. They focused on the types of scholarships that might be considered and the criteria that might be used when the first scholarships are awarded in the spring of 2021. A meeting with the Pottawattamie County Community Foundation and Southwest Iowa Education Foundation will be scheduled in the future.

### **Construction Update**

Superintendent Hopkins updated board members on the facility construction. Due to wet conditions during the beginning of the project, the new fine arts addition completion date is projected to be early spring 2021. In order to complete renovations in other parts of the building, instrumental and vocal music classes and performances may move to alternate areas next fall. Board members appreciate the flexibility of the staff as the district continues toward completion of the facilities project.

### **School Leader Update**

The School Leader Update is a monthly newsletter published by the Iowa Department of Education that includes a variety of timely topics, issues, and deadlines. Board members received a link to the January 2020 newsletter.

## **Action Items**

### **Board Policy**

#### **Second Reading of 704.6 Online Fundraising Campaigns - Crowdfunding**

A motion was made by Winchell, seconded by Dreyer, to approve the language changes for Board Policy 704.6, Online Fundraising Campaigns, as presented. This is the second and final reading. Motion carried 4-0.

#### **Second Reading of 504.6 Student Fund Raising**

A motion was made by Christensen, seconded by Winchell, to approve the language changes for Board Policy 504.6, Student Fund Raising. This is the second and final reading. Motion carried 4-0.

### **Drivers Education Fee**

A motion was made by Winchell, seconded by Christensen, to approve the per student fee of \$275 for the 2020 driver education program. Motion carried 4-0.

### **At-Risk/Dropout Application Request**

A motion was made by Dreyer, seconded by Christensen, to approve the request to the School Budget Review Committee (SBRC) for Modified Supplemental Amount and Supplemental Aid for the 2020-2021 At-Risk and Dropout Prevention Program in the amount of \$101,877 for expenditures necessary to implement and maintain the 2020-2021 program plans as approved by the Treynor Community School Board of Education. The roll was called and the vote was: Stogdill-Aye, Dreyer-Aye, Winchell-Aye, and Christensen-Aye. Vice President Stogdill declared the Resolution adopted. The program focuses on three main areas: high school credit recovery, at-risk counseling, and reading and math interventions. The funding provides for a percentage of the salaries and benefits of the teachers and counselors involved.

**Special Education Billing Contracts (Tuition In)**

A motion was made by Dreyer, seconded by Winchell, to approve tuition in special education contracts for the following school districts: Council Bluffs, Glenwood, Lewis Central, and Riverside. Resident students from those school districts are being served in the special education program at Treynor Schools. Motion carried 4-0.

**Special Education Billing Contracts (Tuition Out)**

A motion was made by Winchell, seconded by Dreyer, to approve tuition out special education contracts for the following school districts: Lewis Central, Tri-Center, and Council Bluffs. Treynor resident students are being served in the special education programs at those school districts. Motion carried 4-0.

**TS Community Foundation: Expendable Fund Agreement**

President Vorthmann and Superintendent Hopkins recently met with TS Bank representatives and Donna Dostal from the Pottawattamie County Community Foundation to discuss how expendable funds can be used for short-term needs by providing individuals with a way to donate money to specific projects that benefit the school. The Fund shall be known as the "Treynor Community Schools Fund." The nature of the Fund is that they are short-term, temporary funds to assist with a short-term need or project, and therefore will be reviewed for viability on an annual basis. Following the explanation of the "Treynor Community School Fund," a motion was made by Christensen, seconded by Dreyer, to approve the Expendable Fund Agreement with the Pottawattamie County Community Foundation to establish the Treynor Community Schools Fund. Motion carried 4-0.

**Personnel****Resignations**

There were no resignations to consider.

**Employment**

A motion was made by Winchell, seconded by Dreyer, to approve the employment of 1) Gary Schuler as Driver Education Instructor for 2020; and 2) Michael Stinman as Assistant Jazz Band for 2020. The additional director is necessary due to the large number of jazz band participants. Motion carried 4-0.

**Vacancy Update**

Superintendent Hopkins provided a list of current position openings: High School Principal, Secondary Science, HS Head and Assistant Girls' Soccer, JH Track (2 positions), HS Assistant Boys' Track, and HS Head Boys'/Girls' Cross Country.

**Superintendent's Report****Facilities and Grounds Updates**

Superintendent Hopkins provided an updated list of items ongoing, in progress, and completed recently. The fire alarm company was in the district over Christmas break to map zones of the fire alarm system. The final elementary classroom to receive all new lighting this year will be completed on January 20th.

**Meetings & Miscellaneous Updates**

Nothing to report at this time.


**Next Meeting(s)**

A list of regular board meetings for the 2019-2020 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Directors is February 10, 2020.

**Adjourn**

A motion was made by Dreyer, seconded by Winchell, to adjourn the meeting at 8:04 p.m. Motion carried 4-0.

Approved on February 10, 2020

  
Board President  
Board Secretary