

**Treynor Community School District  
Board of Directors  
Regular Meeting  
February 12, 2018**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Hearing for the Calendar for 2018-2019
4. Consensus Agenda: Approve Minutes of Previous Meetings, Bills, and Financial Statements
5. Recognition of Visitors and Open Forum (Public Comment limited to items on any current or upcoming published board agenda)
6. Educational Update by Representative Jon Jacobsen, Vice Chair of the House Education Committee
7. It's All about the Learning
8. Financial Tip
9. Grading Changes
10. Proposal for Change to 2017-2018 Calendar
11. Approval of the 2018-2019 Calendar (pending results of the calendar hearing)
12. Cooperative Sharing - Baseball
13. Personnel – Review and Approval of New Contracts and Resignations
14. Transportation Plan beginning March 1, 2018
15. Open Enrollment Requests
16. Forecast5
17. Custodial Recommendation - Scrubbers
18. Future Facilities – Timeline, Finances, Voter PPEL
19. Second Reading of Board Policies – 700 Series
20. First Reading of Board Policies – 800 Series
21. Principals' Reports
22. Superintendent's Report
23. Closed Session with Counsel to Discuss Pending Litigation under Iowa Code Section 21.5(1)c
24. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, February 12, 2018, 6:30 p.m., in the MS/HS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

**Call to Order & Roll Call**

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Gutttau-Fox, Brandon Vorthmann, and Sally Myers via telephone. Mickey Stogdill was absent.

**Amend and/or Approve Agenda**

A motion was made by Vorthmann, seconded by Gutttau-Fox, to approve the agenda, with the possibility of item misplacement to accommodate Representative Jacobsen and the school district attorney. Motion carried 4-0.

### **Open Hearing for the Calendar for 2018-2019**

At 6:32 p.m., President Graber declared the start of the open hearing on the proposed 2018-2019 school calendar. Hearing no verbal and receiving no written objections to the proposed calendar, President Graber closed the hearing at 6:33 p.m.

### **Approve Minutes of Previous Meeting, Bills, and Financial Statements**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to approve the following:

- 1) Minutes of the January 8, 2018 regular meeting,
- 2) Minutes of the January 24, 2018 special meeting,
- 2) Bills in the amounts of:

General Fund	\$294,752.87
Management Fund	\$5,031.00
PPEL Fund	\$7,478.80
Activity Fund	\$6,477.77
Nutrition Fund	\$23,846.26

- 3) January 31, 2018 Financial Statements.

Motion carried 4-0.

### **Recognition of Visitors and Open Forum**

The following spoke during the Open Forum session:

- 1) Erin Coughlin spoke to the board in regards to the proposed grading changes.
- 2) Matt McCombs spoke to the board in regards to the proposed grading changes.
- 3) Gary Funkhouser spoke to the board in regards to the State of Iowa's commitment to public school funding.
- 4) Jane Leick spoke to the board in regards to the proposed grading changes.
- 5) Bob Beattie spoke to the board in regards to the proposed grading changes and the school choice movement that is advocating vouchers that would send taxpayer funds away from public schools.

### **Educational Update by Representative Jon Jacobsen, Vice Chair of the House Education Committee**

Jon Jacobsen, Iowa Representative for District 22, joined the meeting via telephone and provided an update on educational issues this legislative session.

### **It's All About the Learning**

This item was postponed to the next regular meeting.

### **Financial Tip**

Board Secretary VanFosson provided information on the impact of the voter-approved physical plant & equipment levy, explaining two funding options: 1) property tax **up to** \$1.34 per \$1,000 taxable valuation; 2) combination of property tax and income surtax, not to exceed a maximum surtax from all eligible levies of 20 percent. This amount may not exceed the amount that can be raised by a \$1.34 property tax. The Treynor Board of Education is considering a voter-approved PPEL up to \$0.67 per \$1,000 taxable valuation.

### **Grading Changes**

Mr. McNeal, high school principal, reviewed the proposed changes to the grading scale. The proposal is to make the weight (value) of each letter grade more precise. The plus grade would have more value than the minus grade. Another piece of the proposal would change the range in the present grading scale. Currently A has a 6% range, B has a 6% range, C has a 9% range, and D has a 6% range. The proposal would make the range of each letter grade 7%, with the exception of D, which would remain at 6%. The middle school and high school staff believe this would be a better representation of student achievement and not target mediocrity by having the range for C being the largest. Board members discussed the changes and Ms. Gutttau-Fox asked if a slight change could be made in moving A- to 93%-95% and A to 96%-100%. Discussion also indicated an interest in further examination of the class rank policy and possible alternate grading for advanced classes. Board members thanked the staff and community members for reaching out to them with feedback on the proposed changes, which would be effective with the 2018-2019 school year. A motion was made by Vorthmann, seconded by Myers, to adopt the proposed grading scale, with the change of making an A 96%-100% and an A- 93%-95%. Motion carried 4-0.

### **Proposal for Change to the 2017-2018 Calendar**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to change the early out from March 21, 2018 to March 14, 2018, due to Treynor hosting the WIC Quiz Bowl. Mr. McNeal explained the WIC Quiz Bowl is scheduled for March 14<sup>th</sup> and an early out would free up classrooms and teachers to assist in hosting the competition. If approved, the schedule change would be announced to parents and community members as soon as possible. Motion carried 4-0.

### **Approve 2018-2019 Calendar**

A motion was made by Vorthmann, seconded by Guttau-Fox, to approve the 2018-2019 calendar, with homecoming date pending until about the end of February. The first day of school for the 2018-2019 school year is August 23<sup>rd</sup>. The calendar is posted on the district web site for parents and community members. Motion carried 4-0.

### **Cooperative Sharing – Baseball**

Mr. Navara, Treynor Athletic Director, briefed the board on a request from Heartland Christian to share baseball for the summer 2018 season. Heartland Christian would be charged \$250 per athlete, which at this time looks to be possibly two athletes, to cover the cost of coaching, equipment, and transportation to events. Heartland Christian athletes would be responsible for their own transportation to practice. Mr. Navara clarified the sharing would not affect Treynor's IHSAA classification. Following discussion, a motion was made by Guttau-Fox, seconded by Vorthmann, to approve the cooperative sharing agreement with Heartland Christian for baseball. Motion carried 4-0.

### **Personnel – Review and Approve New Contracts and Resignations**

A motion was made by Vorthmann, seconded by Guttau-Fox, to approve the resignation of Ashley McGehee. Motion carried 4-0.

### **Transportation Plan beginning March 1, 2018**

Interim Superintendent Howell explained the plan to cover transportation needs for the remainder of the school year due to the retirement of Transportation Director Dave Danker, effective February 28, 2018. Larry Olsen will be paid 2-3 hours a day to oversee transportation and Tom Winchell will be paid approximately one hour a day to process transportation requests and work with Mr. Olsen to assure the calendar and schedule for drivers aligns. Mark Leber will be paid 2 hours in the morning and 2 hours in the afternoon, during route time, to monitor the transportation building, including handling telephone calls and calls for assistance from drivers on routes. The interim superintendent recommends the hiring of a full-time bus mechanic immediately. The job opening will be posted immediately, with the expectation of more in-house maintenance and repair. The mechanic would be required to have, or obtain, a school bus driver license. Following explanation of the recommendation, a motion was made by Guttau-Fox, seconded by Graber, to approve the transportation plan set out by Lou and Brandon.

### **Open Enrollment Requests**

A motion was made by Guttau-Fox, seconded by Vorthmann, to approve six open enrollment requests as presented. Motion carried 4-0.

A motion was made by Vorthmann, seconded by Graber, to deny one open enrollment request due to the district not having the program or a strategist II teacher to meet the needs of the student. Motion carried 3-1. Ayes: Myers, Vorthmann, and Graber. Nays: Guttau-Fox.

### **Forecast5**

Forecast5 Analytics is a collaborative group of software experts, financial professionals, and former executives that combines diverse private and public sector experience with a deep understanding of the challenges faced by public school administrators. They offer three levels of Forecast5: 1) Forecast5 – multi-year analysis and projection engine to assist in developing annual budgets and financial projections. 2) Forecast5 Plus – adds the capability to do monthly reporting and analyzing of detailed financial activity through the current budget period. 3) Forecast5 Sight – allows districts to create custom charts and graphs, presenting complex information in clear and simple formats.

Forecast5 was approved at the January 8, 2018 meeting, but the pricing stated was incorrect. Interim Superintendent Howell recommends subscribing to all three components of Forecast5, with 3 users trained, at a total cost of \$32,500 for 30 months. Purchasing the 30 month bundle provides a savings of \$1,250. A motion was made by Guttau-Fox, seconded by Graber, to subscribe to Forecast5, Forecast5 Plus, and Forecast 5 Sight - 30 month bundle. Motion carried 4-0.

### **Custodial Recommendation – Scrubbers**

A motion was made by Vorthmann, seconded by Guttau-Fox, to approve the rider scrubber and the walk behind scrubber, both from Capital Sanitary. Quotes for a 28" rider scrubber were obtained from Payless and Capital Sanitary. Quotes from Egan Supply and Capital Sanitary were obtained for a 20" walk behind scrubber. Although the rider from Capital Sanitary does not fit in the elevator, the purchase of the walk behind, in addition to the rider, provides a scrubber to be used on the 2<sup>nd</sup> and 3<sup>rd</sup> floors that will fit in the elevator. Following discussion, the motion passed on a 4-0 vote.

Vendor	Scrubber Type	Price	Description
Payless	28" Rider	\$13,478.98	Fits in elevator, more bells and whistles
Capital Sanitary	28" Rider	\$7,977.00	Does not fit in elevator, plain model
Egan Supply	20" Walk Behind	\$5,211.65	Demo model, fits in elevator
Capital Sanitary	20" Walk Behind	3,679.00	Fits in elevator

**Future Facilities – Timelines, Finances, Voter PPEL**

Interim Superintendent Howell reviewed the facilities plan and timelines. Based on board discussion at the January 24, 2018 special meeting, the entire facilities plan, not broken into phases, will be considered prior to the July regular meeting. The voter-approved plant & equipment levy (PPEL) resolution would need to be approved at this meeting for an April 3, 2018 election, in order to meet the deadline for filing with the county auditor by Friday, February 16<sup>th</sup>, if the board wished to begin collecting the levy for the 2018-2019 budget year. Uses of PPEL funds includes purchase and improvement of grounds, construction of schoolhouses or buildings, purchase or lease of equipment, remodeling, reconstructing or expanding schoolhouses or buildings, purchase of transportation equipment, and purchase of equipment for recreational purposes. Iowa Code specifically states that PPEL funds cannot be used for salaries, supplies, or travel expenses.

Director Vorthmann introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Gutttau-Fox; after due consideration by the Board, the President put the question upon adoption of said Resolution and the results of the roll call vote were: Aye: Vorthmann, Myers, Gutttau-Fox, Graber. Nay: None. Whereupon the President declared said Resolution duly adopted as follows:

**RESOLUTION**

WHEREAS, the Board of Directors of the Treynor Community School District deems it necessary and desirable that the District obtain additional funds to be used for the purposes as authorized by Chapter 298 of the Iowa Code; and

WHEREAS, the District wishes to take action to allow voters to approve a Physical Plant and Equipment Levy consisting of a combination of a property tax on all the taxable property in the School District commencing on July 1, 2018, and a Physical Plant and Equipment Income Surtax upon the state individual income tax of each individual income taxpayer resident in the District on December 31 for each calendar year commencing with the 2018 calendar year with the percent of income surtax not to exceed ten percent (10%) to be determined by the Board each year with the total of said taxation not to exceed sixty-seven cents (67¢) per one thousand dollars (\$1,000.00) of assessed property value in any one tax year for a period commencing on July 1, 2018 and not exceeding ten (10) years;

NOW, THEREFORE, be it resolved by the Board of Directors of the Treynor Community School District, in the Counties of Pottawattamie and Mills, State of Iowa, that the Secretary be requested to present the following question to the County Commissioner of Elections for presentation to the voters of the District on April 3, 2018:

Shall the Board of Directors of the Treynor Community School District in the Counties of Pottawattamie and Mills, State of Iowa, be authorized for a period of ten (10) years, to levy and impose a voter approved physical plant and equipment tax not to exceed sixty-seven cents (67¢) per one thousand dollars (\$1,000.00) of assessed valuation of the taxable property within the school district, and be authorized annually, in combination, as determined by the board, to levy a physical plant and equipment property tax upon all the taxable property within the school district commencing with the levy of property taxes for collection in the fiscal year beginning July 1, 2018, and to impose a physical plant and equipment income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for each calendar year commencing with the 2018 calendar year, or each year thereafter, (the percent of income surtax not to exceed ten percent (10%) to be determined by the board each year), to be used for the purposes permitted by Iowa law?

Passed and approved February 12, 2018.

Amy J. Graber, President, Board of Directors

Attest: Cindy L. VanFosson, Secretary, Board of Directors

**Principals' Reports**

Gary McNeal, High School Principal, reported:

1. Congratulations to Clarissa Weitzel for winning a Silver Key for her drawing and to Meaghan Cox for receiving two honorable mentions for her drawing and painting in the Scholastic Art Awards Competition.

2. The Iowa High School Speech Association sent us a letter thanking us for hosting the District Large Group Speech Contest on January 20<sup>th</sup> and said they received numerous compliments on our facilities and the assistance of Lori Burton as contest manager. Thank you to the many volunteers that day. Fifty-five THS students performed in 14 events with 10 of those events receiving Division I ratings, qualifying them for State competition.
3. The high school jazz band placed 1<sup>st</sup> and received a Division I rating at the WIC Festival on January 17<sup>th</sup> and also received a Division I rating at the State contest on January 27<sup>th</sup>. This was the band's 27<sup>th</sup> consecutive Superior rating at State!

Jill Kay, Elementary Principal, reported:

1. Winter FAST testing is completed. Student data is being reviewed and those below benchmark are being assigned research-based strategies that will be progress monitored to measure effectiveness and student growth.
2. The 2<sup>nd</sup> grade music program will be February 22<sup>nd</sup> at 6:30 p.m.

#### **Closed Session**

A motion was made by Graber, seconded by Gutttau-Fox, to go into closed session per Iowa Code Section 21.5(1)c, to discuss strategy with counsel in matters that are presently in litigation where its disclosure would be likely to prejudice or disadvantage the position of the District in that litigation. Roll call vote was taken: Gutttau-Fox-Aye, Graber-Aye, Myers-Aye, and Vorthmann-Aye. The board entered closed session at 8:24 p.m.

At 8:59 p.m. President Graber declared the board out of closed session. A roll call vote was taken: Gutttau-Fox-Aye, Graber-Aye, Myers-Aye, and Vorthmann-Aye.

Board member Myers respectfully left the meeting at 9:00 p.m.

#### **Second Reading of Board Policies – 700 Series**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to approve the second and final reading of the 700 Series of the Board Policies – Non Instructional Operations, with all recommended changes. Motion carried 3-0.

#### **First Reading of Board Policies – 800 Series**

Interim Superintendent Howell reviewed all changes she recommended in the 800 Series of the Board Policies – Buildings and Sites - including all necessary changes recommended by Iowa Association of School Boards to comply with state and federal legislation.

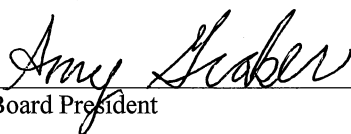
#### **Superintendent's Report**

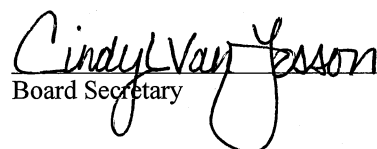
Interim Superintendent Howell reported:

1. We have invited several community people, as well as teachers and students, to participate in four curriculum meetings addressing science. The meetings are scheduled for February 22<sup>nd</sup>, March 22<sup>nd</sup>, April 17<sup>th</sup>, and May 15<sup>th</sup>.
2. A group of parents, community members, and school leaders have been planning a meeting for parents regarding student online safety. It will be March 21<sup>st</sup>, beginning at 5:30 p.m. at Silo's. There will be an online safety overview by an attorney and parent, Shelly Sudmann. Other presentations address the power of the screen, insider tips and tricks for smart phones, and a Q & A conclusion session.

#### **Adjournment**

A motion was made by Gutttau-Fox, seconded by Vorthmann, to adjourn the meeting at 9:37 p.m. Motion carried 3-0.

  
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Board President

  
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Board Secretary