

**Treynor Community School District  
Board of Directors  
Regular Meeting  
August 9, 2021**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
5. Reports and Communication Items
  - A. Elementary Principal
  - B. Middle School Principal
  - C. High School Principal
6. Discussion/Information/Review Items
  - A. Board Policy Review
    - 503.5 through 503.6R1 – Restraint and Seclusion of Students
    - 214 and 214.1 – Public Participation in Board Meetings
    - 905.1 through 905.4 – Community Use of School Facilities
  - B. ISASP: Spring 2021 Student Assessment Overview
  - C. Review/Discuss Return-to-Learn Onsite Plan for 2021-2022
  - D. 2021-2022 OnToCollege Agreement with Green Hills AEA
  - E. Meal Program Information
  - F. Student Handbooks for 2021-2022
  - G. MS/HS Handbook Changes for 2021-2022
  - H. Teacher Back-to-School Schedule
  - I. Construction Update
7. Action Items
  - A. Sharing Agreement with Lewis Central (Swimming/Bowling)
  - B. Middle/High School Skylight Maintenance/Repair
8. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
9. Superintendent's Report
  - A. Facilities & Grounds
  - B. Meetings & Misc. Updates
  - C. Next Board Meeting(s)
10. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, August 9, 2021, 6:30 p.m., in the HS/MS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, Mr. Christensen, and Mr. Winchell. Director Dreyer was absent.

### **Amend and/or Approve Agenda**

A motion was made by Stogdill, seconded by Christensen, to approve the agenda. Motion carried 4-0.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

No visitors chose to address the board during recognition of visitors and open forum.

### **Consent Agenda**

A motion was made by Winchell, seconded by Stogdill, to approve the following:

1) Minutes of the July 19, 2021 regular meeting;

2) Bills in the amounts of:

General Fund                \$112,851.79

Capital Projects Fund    \$12,234.00

SAVE Fund                 \$36,167.45

Debt Service Fund        \$300.00

Activity Fund              \$1,535.00

Nutrition Fund             \$5,177.30

4) July 31, 2021 Financial Statements;

5) Open Enrollment Requests.

Motion carried 4-0.

### **Reports and Communication Items**

#### **Elementary Principal**

Ms. Kay, Elementary Principal, reported: 1) The administrative team attended the School Administrators of Iowa (SAI) Annual Conference on August 4<sup>th</sup> and 5<sup>th</sup>, participating in several sessions emphasizing an administrator's role in student success. 2) Elementary teachers will receive training in the new Illustrative Math series on August 12<sup>th</sup> and 13<sup>th</sup>. 3) Meet Your Teacher night at the elementary will be held August 19, 2021, from 4:00-6:00 p.m.

Mrs. Berens, Middle School Principal, reported: 1) The middle school and high school math team and administrators are receiving training at the Green Hills AEA office in Avoca for the new Illustrative Math Series on August 9<sup>th</sup> and 10<sup>th</sup>. 2) Sixth Grade Orientation for the upcoming school year will be held Thursday, August 19<sup>th</sup> at 6:00 p.m.

Mr. Hedger, High School Principal, reported: 1) In lieu of a current assessment test used in the high school I am recommending high school students take the PreACT (grades 9-10) and the ACT (grade 11). 2) I would recommend weighting PreCalculus, Calculus, Physics, and Anatomy. 3) I am proposing moving to a semester-semester testing grading system, in contrast to the quarter-quarter-semester test grading system currently utilized. 4) Freshman orientation will be Thursday, August 19<sup>th</sup> at 7 p.m.

### **Discussion/Information/Review Items**

#### **Board Policy Review – First Reading**

503.5-Corporal Punishment, Mechanical restraint and Prone Restraint

503.6-Physical Restraint and Seclusion of Students

503.6E1-Use of Physical Restraint and/or Seclusion Documentation Form

503.6E2-Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion Was Used

503.6E3-Debriefing Meeting Document

503.6R1-Use of Physical Restraint and Seclusion with Students

The State Board of Education approved changes proposed by the Department of Education to administrative rules related to physical restraint and seclusion of students. 281 *Iowa Administrative Code* (I.A.C.) Chapter 103 has been substantially changed and the language of this chapter has been rewritten in its entirety. The changes to Chapter 103 have provided additional clarity and definition to permitted and prohibited forms of restraint for students. These changes also cover training requirements for employees and others within the district.

#### 214-Public Participation in Board Meeting

Updates to this policy reflect new requirements placed on school boards to allow an item to be placed on the board agenda when a qualifying petition is received. The language changes also provide guidance on how that agenda item may be heard.

#### 214.1-General Complaints by Citizens

Parents, guardians and community members of the district who have concerns about the district or the board may also refer to the student handbook for additional guidance from the Iowa Department of Education.

#### 905.1-Community Use of School District Facilities and Equipment

905.1E1-Community Use of School District Facilities Application Form

905.1E2-Community Use of School District Facilities and Equipment Indemnity and Liability Insurance Agreement

905.1R1-Community Use of School District Facilities and Equipment Regulation

905.1R2-Community Use of School District Facilities and Equipment Fees Schedule

This group of policies are being reviewed as preparation for the possibility of requests for use of the new addition.

#### **ISASP: Spring 2021 Student Assessment Overview**

The three building principals reviewed April 2021 scores from the Iowa Statewide Assessment of Student Progress, comparing grades 3, 4, 5, 6, 7, 8, 9, 10, and 11 with scores from Spring 2019, because no testing was done in 2020 due to COVID. With one exception, Treynor students performed higher than state achievement levels.

#### **Review/Discuss Return-to-Learn Onsite Plan for 2021-2022**

Board members spent time discussing the Return-to-Learn Plan for 2021-2022. The final Plan document will be approved by the Board before posting on the District website. House File 847, signed by Governor Reynolds on May 20, 2021, prohibits Iowa school districts from adopting or enforcing a policy that requires employees, students, or the public to wear a mask while on school property. Following discussion, board consensus was online instruction will again be offered to only for students with a medically diagnosed condition or for students who have family members residing in the same home who are vulnerable to health conditions. While custodial cleaning will continue as it was during the previous year, all student instruction and activities will return pre China virus protocols.

#### **ESSER III Plan Update**

The Elementary and Secondary School Emergency Relief Fund (ESSER III) Fund allocates nearly \$123 billion to states and school districts to help safely reopen pre-kindergarten through 12th grade (PK-12) schools, sustain the safe operation of schools, and address the impact of the coronavirus pandemic on students. Of the total amount allocated to a district from Iowa's ESSER III award, the district must reserve at least 20% of funds to address learning loss through the implementation of evidence-based interventions (e.g., summer learning or summer enrichment, extended day, comprehensive after-school programs, extended school year programs) and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups (i.e., each major racial and ethnic group, children from low-income families, children with disabilities, English learners, migrant students, students experiencing homelessness, children and youth in foster care). The funds must be used on evidence-based interventions. Superintendent Hopkins will be meeting with the SIAC (School Improvement Advisory Committee) and the Labor Management Committee next week to receive their recommendations for the use of the federal ESSER III funding. The ESSER III allocation for Treynor School District is \$202,069.

#### **Meal Program Information**

Board members received a document comparing the regular National School Lunch Program and the Seamless Summer Option for the 2021-2022 school year. The District has completed the application to allow all students to receive both breakfast and lunch free. Ala Carte items may be purchased in addition to the free meals. All adult meals must be purchased.

#### **Student Handbooks for 2021-2022**

The building principals presented the student handbooks for the upcoming 2021-2022 school year. The elementary handbook will have only one minor change, a required reference to the Iowa Department of Education regarding complaints.

#### **MS/HS Handbook Changes for 2021-2022**

Mrs. Berens and Mr. Hedger presented the changes recommended for the MS/HS Student Handbook:

Page 4-5 – General Complaints by Citizens: Parents, guardians, and community members who have concerns about school districts or their governing boards should reference the Iowa Department of Education website for information on how to properly seek resolution regarding their concerns. The following link is where the pertinent information can be found: <https://educateiowa.gov/pk-12/parent-guardian-and-community-concerns>.

Page 12 – Tardy: If a middle school student received more than 2 tardies, he/she will go to the office to call a parent about the consequences. Parents of high school students will be notified by the high school office when consequences for tardies are given to students.

Page 19 – Student Suspension: Students who miss more than a half day of school due to in-school suspension will not be allowed to participate in sanctioned games, contests, or events on the day(s) of the suspension.

Page 27 – Fighting: An in-school or out-of-school suspension may be given for up to ten days to students involved in fighting on school property, at school activities or on school transportation vehicles if self-defense isn't applicable. Law enforcement may be called for incidents of fighting. Repeated incidents could result in expulsion.

### **Teacher Back-to-School Schedule**

Superintendent Hopkins provided the schedule for teachers and staff, beginning with the new teacher welcome and introductions on Monday, August 16<sup>th</sup>. All staff members will be welcomed back to school on Tuesday, August 17<sup>th</sup>, with the board members grilling and serving lunch at the high school. Staff members will participate in various activities the remainder of the week, including any required trainings. K-5 Meet Your Teacher Night, 6<sup>th</sup> Grade Orientation, and 9<sup>th</sup> Grade Orientation will take place on Thursday evening, August 19<sup>th</sup>. The first day of school is Monday, August 23<sup>rd</sup>.

### **Construction Update**

Kevin Strehle, BCDM architect, provided a written construction update.

#### Short-term look ahead for future activities:

- Contractor is continuing to address any items that come up with the addition as the contractor finishes out the last phase of the locker rooms. Contractor is looking to be substantially complete in the locker rooms prior to the start of school. Hallways and lockers will be completed for student use.

### **Action Items**

#### **Sharing Agreement with Lewis Central (Swimming/Bowling)**

A motion was made by Stogdill, seconded by Christensen, to approve the sharing agreement for swimming and bowling with Lewis Central for the 2021-2022 school year. Motion carried 4-0.

#### **Middle/High School Skylight Maintenance/Repair**

A motion was made by Christensen, seconded by Winchell, to approve the quote of \$10,744 from SGH Concepts to complete the weatherseal maintenance for the middle school skylights. SGH Concepts will prep, sand, clean and reapply three coats of the KALWALL Manufacturer's proprietary Weatherseal to the exterior face sheets of the tow ridge roof skylights over the commons area. The high school skylights will be monitored and may need maintenance at some point in the near future. Motion carried 4-0.

### **Personnel**

#### **Resignations**

There were no resignations to consider.

#### **Employment**

A motion was made by Stogdill, seconded by Winchell, to approve employment for 1) Amy Casey as part-time paraeducator for middle/high school; 2) Jackie Konz as part-time paraeducator for the middle school; and 3) Lauren Beck as JH Volleyball Coach. Motion carried 4-0.

#### **Vacancy Update**

The following positions are currently listed as open: assistant high school wrestling coach, junior high girls' basketball, prom sponsor, part-time custodian, part-time food service, car/van drivers, substitute bus drivers, and substitute support staff (custodians, food service, secretaries, and para-educators).

### **Superintendent's Report**

#### **Facilities and Grounds Updates**

Several facility maintenance items are in progress at this time. The tiles on the elementary playground, HVAC units at the elementary building, the lighting in the high school commons, and some concrete repair at the elementary. All district bleachers have been inspected and a report will be received.

#### **Meetings & Miscellaneous Updates**

1) The school board election is November 2, 2021. 2) The Iowa Association of School Boards Annual Convention is November 18, 2021.

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#### **Meetings & Miscellaneous Updates**

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#### **Next Meeting(s)**

We will have a special meeting on Monday, August 16<sup>th</sup> to approve the 2021-2022 Return-to-Learn Plan, among other items. The next regular meeting will be held on Monday, September 13, 2021.

**Adjourn**

A motion was made by Stogdill, seconded by Winchell, to adjourn the meeting at 8:50 p.m. Motion carried 4-0.

Approved on September 13, 2021

  
Board President

  
Board Secretary