

**Treynor Community School District
Board of Directors
Special Meeting
August 16, 2021**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Discussion/Information/Review Items
 - A. TS Bank: School Fund Update
 - B. Activities Director Report
 - C. Board Policy Review (First Reading)
 - 505.9-505.9R1 – Parent and Family Engagement
 - 504.2 and 504.2R1 – Student Organization
 - D. Review House File 802: Diversity and Inclusion in Schools
 - E. Preschool Planning Update
4. Action Items
 - A. Board Policy (Second Reading)
 - 503.5 through 503.6R1 – Restraint and Seclusion of Students
 - 214 and 214.1 – Public Participation in Board Meetings
 - 905.1 through 905.4 – Community Use of Facilities
 - B. Student Handbooks for 2021-2022
 - C. Return to Learn On-Site Plan for 2021-2022
 - D. Agriculture Classes Sharing Agreement with Riverside
5. Personnel
 - A. Employment
6. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in special session on Monday, August 16, 2021, 5:30 p.m., in the MS/HS Library located in the Middle School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Vorthmann called the special meeting to order at 5:30 p.m., and roll was taken. The following board members were present: President Vorthmann, Vice President Stogdill, Mr. Dreyer, and Mr. Winchell. Board member Christensen was absent.

Amend and/or Approve Agenda

A motion was made by Dreyer, seconded by Stogdill, to approve an amended agenda, adding Recognition of Visitors and Public Forum. Motion carried 4-0.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

Mrs. Katie Campbell spoke on the Preschool Planning Update, asking the Board to carefully consider all consequences, intended and unintended, before making the final decision on whether or not to implement a Voluntary Preschool Program. While Mrs. Campbell stated she was not opposed to the preschool, she asked board members to focus on the move of the 5th grade to the middle school to make room for a new preschool program. Her list of possible unintended consequences included exposure to high school students in certain areas of the building. Another item on the list was the loss of recess, with students at that age (10-11 years old) possibly struggling without activity and fresh air.

Discussion/Information/Review Items

TSBank: School Fund Update

Kelsey Stupfell from TS Bank and Donna Dostal from Pottawattamie County Community Foundation were at the meeting to encourage the expanded awareness of Treynor Community School's expendable fund. The Treynor School Fund is held within the Pottawattamie County Community Foundation, a public charity as described in Sections 509(a)(1) and 170 (b)(1)(A)(vi) of the Internal Revenue Code. Marketing of the Treynor Community Schools Fund will be done through social media, the school newsletter, and other means where appropriate.

Activities Director Report

Mr. Navara, Activities Director, provided a report to board members on:

- 1) the mandatory concussion course completed by coaches, the impact testing of athletes, the return-to-play guidelines, the return-to-learn notification to teachers, and the concussion insurance provided through the IHSAA, Farm Bureau, and Mutual of Omaha;
- 2) the adoption of a shot clock for the 2022-2023 basketball season by the IHSAA and the IGHSAU. Mr. Navara is exploring the purchase of shot clocks for both gymnasiums; and
- 3) the district protocol for student state competitions.

Board Policy Review (First Reading)

505.9 – 505.9R1 – Parent and Family Engagement

This board policy documents the board's intention to encourage parents and families to become involved in their child's education to ensure the child's academic success. This policy is reviewed each year.

504.2 and 504.2R1 – Student Organizations

This board policy notes the differences between curriculum-related student organizations and non-curriculum-related student organizations. It is being reviewed as a reminder of the organizational protocols.

Review House File 802: Diversity and Inclusion in Schools

In May 2021, Governor Reynolds signed into law HF 802, a bill related to diversity and inclusion training for employees and students. The Iowa Association of School Boards, the Iowa State Education Association, and the School Administrators of Iowa collectively created a Frequently Asked Questions document designed to provide districts with additional insight on how to provide meaningful training and curriculum on equity, diversity and inclusion that operates within the boundaries of new and existing laws.

Preschool Planning Update

Superintendent Hopkins included a copy of the Statewide Voluntary Preschool Program for Four-Year-Old Children application outlining the requirements of the program. He met with staff members of St. Paul's Preschool on July 28th and with a Green Hills AEA representative on August 3rd. The school district would receive no funding the first year of the program, but would receive funding the second year based on student enrollment on the normal "count day" of the first year.

Action Items

Board Policy (Second Reading)

503.5-Corporal Punishment, Mechanical restraint and Prone Restraint

503.6-Physical Restraint and Seclusion of Students

503.6E1-Use of Physical Restraint and/or Seclusion Documentation Form

503.6E2-Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion Was Used

503.6E3-Debriefing Meeting Document

503.6R1-Use of Physical Restraint and Seclusion with Students

The State Board of Education approved changes proposed by the Department of Education to administrative rules related to physical restraint and seclusion of students. 281 *Iowa Administrative Code* (I.A.C.) Chapter 103 has been substantially changed and the language of this chapter has been rewritten in its entirety. The changes to Chapter 103 have provided additional clarity and definition to permitted and prohibited forms of restraint for students. These changes also cover training requirements for employees and others within the district.

214-Public Participation in Board Meeting

Updates to this policy reflect new requirements placed on school boards to allow an item to be placed on the board agenda when a qualifying petition is received. The language changes also provide guidance on how that agenda item may be heard.

214.1-General Complaints by Citizens

Parents, guardians and community members of the district who have concerns about the district or the board may also refer to the student handbook for additional guidance from the Iowa Department of Education.

905.1-Community Use of School District Facilities and Equipment

905.1E1-Community Use of School District Facilities Application Form

905.1E2-Community Use of School District Facilities and Equipment Indemnity and Liability Insurance Agreement

905.1R1-Community Use of School District Facilities and Equipment Regulation

905.1R2-Community Use of School District Facilities and Equipment Fees Schedule

This group of policies are being reviewed as preparation for the possibility of requests for use of the new addition.

A motion was made by Winchell, seconded by Dreyer, to approve the second reading of board policies 503.5-503.6R1, 214-214.1, and 905.1-905.4. Motion carried 4-0.

Student Handbooks for 2021-2022

A motion was made by Stogdill, seconded by Winchell, to approve the elementary and middle/high school handbooks for the 2021-2022 school year. Principals reviewed the minor changes at the previous meeting. The elementary handbook will have only one minor change, a required reference to the Iowa Department of Education regarding complaints. The MS/HS Student Handbook includes the following changes:

Page 4-5 – General Complaints by Citizens: Parents, guardians, and community members who have concerns about school districts or their governing boards should reference the Iowa Department of Education website for information on how to properly seek resolution regarding their concerns. The following link is where the pertinent information can be found: <https://educateiowa.gov/pk-12/parent-guardian-and-community-concerns>.

Page 12 – Tardy: If a middle school student received more than 2 tardies, he/she will go to the office to call a parent about the consequences. Parents of high school students will be notified by the high school office when consequences for tardies are given to students.

Page 19 – Student Suspension: Students who miss more than a half day of school due to in-school suspension will not be allowed to participate in sanctioned games, contests, or events on the day(s) of the suspension.

Page 27 – Fighting: An in-school or out-of-school suspension may be given for up to ten days to students involved in fighting on school property, at school activities or on school transportation vehicles if self-defense isn't applicable. Law enforcement may be called for incidents of fighting. Repeated incidents could result in expulsion.

The motion to approve the handbooks for the 2021-2022 school year was approved on a 4-0 vote of the board.

Return to Learn On-Site Plan for 2021-2022

A motion was made by Winchell, seconded by Dreyer, to approve the Return to Learn On-Site Plan for 2021-2022. Superintendent Hopkins will be meeting with the SIAC (School Improvement Advisory Committee) and the Labor Management Committee on Tuesday, August 17th, and will review the On-Site Plan with them prior to posting it for viewing and submission to the Iowa Department of Education. The district will be returning to normal school procedures in the buildings, with the exception of extra cleaning by the custodians. Bus drivers will continue to wipe down the tops of the bus seats where hands frequently touch. The Plan can be found on the district website by clicking on Return to Learn in the upper right corner of the home page. Following discussion, the motion was approved on a 4-0 vote.

Agriculture Classes Sharing Agreement with Riverside

A motion was made by Stogdill, seconded by Winchell, to approve the sharing agreement with the Riverside School District to allow Treynor students to attend agriculture classes during the 2021-2022 school year. This will be the second year Treynor ag students have attended classes at Riverside. For the first semester we will be sending students to two agriculture classes; the students who attended last year will move to a second year course, while there will be a new group of first year students. The Treynor School District will pay the Riverside School District a portion of the Iowa Supplemental State Aid received per pupil for students enrolled at the completion of each semester. Following a short explanation of student participation and transportation to Oakland, the motion was approved on a 4-0 vote.

Personnel

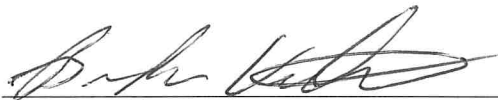
Employment

A motion was made by Dreyer, seconded by Stogdill, to approve employment for Amanda Kinnaman as part-time elementary associate/interventionist for the 2021-2022 school year. Motion carried 4-0.

Adjourn

A motion was made by Dreyer, seconded by Winchell, to adjourn the meeting at 6:41 p.m. Motion carried 4-0.

Approved on September 13, 2021



Board President



Board Secretary