

**Treynor Community School District**  
**Board of Directors**  
**Regular Meeting**  
**April 12, 2021**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Public Hearing for 2021-2022 School Calendar
4. Public Hearing for 2021-2022 School Budget
5. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
6. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
7. Reports and Communication Items
  - A. Elementary Principal
  - B. Middle School Principal
  - C. High School Principal
8. Discussion/Information/Review Items
  - A. School Improvement Advisory Committee Meeting Update
  - B. Covid-19 Information and Updates
  - C. Review Fire Marshal Report and Plan of Correction
  - D. USDA Extension of Summer Free Meal Program
  - E. Middle School Building Roof Repair
  - F. Construction Update
  - G. Electric Scissors Lift for Maintenance
  - H. New Addition Open House
  - I. School Leader Update (April Edition)
9. Action Items
  - A. 2021-2022 School Calendar
  - B. 2022 School Budget
  - C. Budget Guarantee Resolution for 2022
  - D. 2021-2022 Negotiations Agreement with Treynor Education Association
  - E. 2021-2022 Collective Bargaining Agreement with Treynor Education Association
  - F. 2021-2022 Certified Staff Handbook
  - G. Administrative and Support Staff Contracts
  - H. Medical Insurance Renewal for School Employees
  - I. AEA Social Worker Agreement for 2021-2022
  - J. Prairie Mechanical Service Agreement for 2021-2022
  - K. Technology Equipment for New Addition/High School
  - L. Purchase of New Bus
10. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
11. Superintendent's Report
  - A. Facilities & Grounds
  - B. Meetings & Misc. Updates
  - C. Next Board Meeting(s)
12. Adjourn

## Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, April 12, 2021, 6:30 p.m., in the HS/MS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:32 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, and Mr. Winchell.

### **Amend and/or Approve Agenda**

A motion was made by Stogdill, seconded by Winchell, to approve the agenda. Motion carried 3-0.

### **Public Hearing for 2021-2022 School Calendar**

At 6:34 p.m. President Vorthmann declared the start of the open hearing on the 2021-2022 School Calendar. Hearing no verbal and receiving no written objections to the 2021-2022 School Calendar, President Vorthmann closed the hearing at 6:35 p.m.

### **Public Hearing for 2021-2022 School Budget**

At 6:35 p.m. President Vorthmann declared the start of the open hearing on the 2021-2022 School Budget. Hearing no verbal and receiving no written objections to the 2021-2022 School Budget, President Vorthmann closed the hearing at 6:36 p.m.

### **Director Christensen arrived at 6:36 p.m.**

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

No visitors chose to address the board during recognition of visitors and open form.

### **Consent Agenda**

A motion was made by Christensen, seconded by Winchell, to approve the following:

- 1) Minutes of the March 8, 2021 regular meeting;
- 2) Minutes of the March 22, 2021 special meeting;
- 3) Bills in the amounts of:

General Fund	\$95,899.88
Capital Projects Fund	\$258,263.60
SAVE Fund	\$7,964.93
Activity Fund	\$3,084.93
Nutrition Fund	\$19,725.38
- 4) March 31, 2021 Financial Statements;
- 5) Open Enrollment Requests.

Motion carried 4-0.

### **Reports and Communication Items**

Ms. Kay, Elementary Principal, reported: 1) We will hold in-person kindergarten roundup in four sessions on April 30<sup>th</sup>. 2) Elementary teachers continue monitoring student success by using Student Assistant Teams. 3) Leadership Team members from each building attended training on March 25<sup>th</sup> for NIET (National Institute for Excellence in Teaching). The entire teaching staff will be introduced to the framework on April 21<sup>st</sup>. They will be using the framework for instruction, student achievement, and professional development beginning next year.

Mrs. Berens, Middle School Principal, reported: 1) Math teachers have been piloting Envisions math curriculum and will now begin piloting Illustrative Math. Final decisions will be made regarding which curriculum we will go with before the end of the year. 2) ISASP (Iowa Statewide Assessment of Student Progress) testing is being held this week. We won't have comparisons from last year because of the pandemic. 3) 4<sup>th</sup>-6<sup>th</sup> Grade Field Day will be held Wednesday, May 19<sup>th</sup>, with events starting at 10 a.m. 4) 6<sup>th</sup> Grade is preparing a 30-minute musical play called "Zombies: The Musical," with themes about friendship and bullying. General music students have been researching a Rock and Roll Hall of Fame inductee and creating a short, informational podcast about the inductee using BandLab, a digital audio workstation that is web-based. The high school choir is preparing for the large group contest and graduation.

Mr. Hedger, High School Principal, reported: 1) Parent-teacher conferences went well, but participation by high school parents was low. 2) Seven students have been accepted into the EdVantage Program with IWCC. 3) Senior awards presentation will be held on May 12<sup>th</sup>, with Baccalaureate held in the west gym following. Graduation is May 16<sup>th</sup>. 4) A presentation by speech students will be held on Sunday, April 25<sup>th</sup> at 2:30 p.m. in the auditorium. 5) Twenty-two new members were inducted into the National Honor Society. 5) Spring sports are in full swing. Seven events have qualified for the Drake Relays as of today.

### **Discussion/Information/Review Items**

#### **School Improvement Advisory Committee Meeting Update**

Superintendent Hopkins provided a review of the SIAC (School Improvement Advisory Committee) meeting held on March 25<sup>th</sup>. Director Christensen is the board representative on that committee. He stated his belief the community members on the committee are very interested in school curriculum and student achievement.

#### **Covid-19 Information and Updates**

The most recent parent/employee COVID-19 notification letter was provided. Superintendent Hopkins also provided guidance from the Department of Education detailing additional federal dollars allocated to school districts from the American Rescue Plan Act of 2021. It is a third round of emergency coronavirus relief to schools across the country.

#### **Review Fire Marshal Report and Plan of Correction**

The State fire marshal inspected district buildings on March 4, 2021, and reports for each building were sent to Superintendent Hopkins. A Plan of Correction with Date of Completion and Verification of Work Completed will be accomplished by June 1, 2021.

#### **USDA Extension of Summer Free Meal Program**

The U.S. Department of Agriculture (USDA) announced the nationwide extension of several waivers that allow all children to continue to receive nutritious meals this summer when schools are out of session. The flexibilities are now available through September 30, 2021. The summer meals would be picked up by parents and guardians for their children, including bulk pick-up to cover multiple days. The application for the summer program is due May 3, 2021. Superintendent Hopkins is working with Carol Leaders, Food Service Director, to determine if the summer program is needed and if staff can be found to provide the service.

#### **Middle School Building Roof Repair**

A leak in the middle school roof occurred during the night of March 13-14, with inside clean up necessary. An exhaust hood metal cap blew off in the wind and tore holes in the roof membrane. Elevate Roofing has temporarily repaired the holes and the exhaust hood cap, but the roof is nearing its useful life. Elevate Roofing will conduct a free assessment to determine possible costs to permanently fix that section of the roof sometime in the near future.

#### **Construction Update**

Kevin Strehle, BCDM architect, provided a written construction update.

The band and choir teachers and students moved into those new classrooms on Friday, April 9<sup>th</sup>.

##### Short-term look ahead for future activities:

- The contractor is completing the punch list on the other new classrooms.
- The final flooring and paint touchups are being completed in the theater.
- The final wood trim at the stage and painting of the stage floor remains for the week of 04/12.

Landscaping and seeding are scheduled for the last week of April and first week of May.

The renovations of the old vocal and instrumental rooms will begin as soon as possible.

#### **Electric Scissors Lift for Maintenance**

The current scissor lift used by the maintenance staff was purchased in 1998 and is not operating efficiently. With the high ceilings in the new auditorium, wrestling rooms, gyms, and commons, there is a need to purchase an updated scissor lift for the safety of the custodial staff and others who must work high off the ground. Chad Polly, bus mechanic, is checking to see what options are available. As a piece of necessary equipment, the lift would be purchased with facility funds from the bond issue or with funds from the state-wide sales tax.

#### **New Addition Open House**

Board members spent some time discussing possibilities for an open house to celebrate the new addition. Consensus was to play it by ear at this time to see how the landscaping goes at the end of the month. Plans could include a ribbon cutting, perhaps on a Saturday morning when community members could attend.

## School Leader Update

The School Leader Update is a monthly newsletter published by the Iowa Department of Education that includes a variety of timely topics, issues, and deadlines. Board members received a link to the April 2021 newsletter.

## Action Items

### 2021-2022 School Calendar

A motion was made by Stogdill, seconded by Winchell, to approve the 2021-2022 proposed school calendar. The first day of the school year for students will be August 23<sup>rd</sup> with a 2:00 dismissal. Four extra days are added at the end of the calendar for snow days, unforeseen cancellations, state tournament days, etc. If the extra days are not used, school will be dismissed for the summer on May 20, 2022. Motion carried 4-0.

### 2022 School Budget

A motion was made by Christensen, seconded by Winchell, to approve the 2022 certified school budget as presented. Levy rates per \$1,000 valuation for the 2022 budget year as calculated are:

General Fund	\$9.32
Management Fund	\$0.89
PPEL Fund	\$0.33
Debt Service Fund	\$3.72
Total Levy	\$14.26

This will be the fourth year in a row the Board has maintained the \$14.26 levy rate. The budget hearing at the beginning of the meeting was part of the annual budget process. The budget will be filed with the Pottawattamie County Auditor and the Iowa Department of Management prior to the April 15<sup>th</sup> deadline. The motion was approved on a 4-0 vote.

### Budget Guarantee

A motion was made by Winchell, seconded by Christensen, to adopt the Budget Guarantee Resolution for 2022. A roll call vote was taken: Christensen-Aye, Winchell-Aye, Vorthmann-Aye, and Stogdill-Aye. Motion carried 4-0.

#### Fiscal Year 2022 – Budget Guarantee Resolution

**RESOLVED**, that the Board of Directors of the Treynor Community School District will levy property tax for fiscal year 2021-2022 for the regular program budget adjustment as allowed under Section 257.14, Code of Iowa.

PASSED AND APPROVED April 12, 2021.

Brandon Vorthmann, President of the Board of Directors

ATTEST: Cindy L. VanFosson, Secretary of the Board of Directors

### 2021-2022 Negotiations Agreement with Treynor Education Association

A motion was made by Stogdill, seconded by Winchell, to approve the 2021-2022 Negotiations Agreement with Treynor Education Association. LANGUAGE changes agreed to: 1) Sick leave will begin at 13 days for the first year of employment and increase one day each year until the third year and subsequent years. 2) Maternity Leave-The district will allow up to 12 weeks to be used from employee's accumulated sick leave balance. If the employee's sick leave balance is not enough to cover the requested time off, a per diem deduction will occur based on the employee contract. The district may allow the deduction to occur over the remainder of the contract period once the date the employee is returning to work is established. 3) Paternity Leave-10 days per year for the birth of a child, which would come from the person's accumulated sick time. Leave needed beyond ten days will be allowed up to 12 weeks total as unpaid leave at per diem deduction. 4) Adoption/Fostering-5 days per year for child fostering, adoption of a child, which could come from the person's accumulated sick time. The leave needed beyond five days will be allowed up to 12 weeks total as unpaid leave at per diem deduction. WAGES: Each teacher will receive a \$1,000 increase in pay for the 2021-2022 school year. TEACHER SALARY SUPPLEMENT (TSS): TSS will be distributed based on teaching experience: 1-3 years = \$4000, 4-7 years = \$4500, 8-10 years = \$5000, 11-15 years = \$5500, 16-20 years = \$6000, and 21+ years = \$6500. SUPPLEMENTAL SCHEDULE: Increase cross country and golf head coaches to 7 units. BASE WAGES for each of the education lanes (BA, BA+12, BA+24, MA, and MA+15) will remain the same as the previous year. The term of the agreement shall become effective July 1, 2021, and shall continue in force and effect until June 30, 2022. Motion carried 4-0.

### 2021-2022 Collective Bargaining Agreement with Treynor Education Association

A motion was made by Christensen, seconded by Stogdill, to approve the 2021-2022 Collective Bargaining Agreement with Treynor Education Association. Language changes agreed to have been updated in the agreement, while base wages for each of the education lanes (BA, BA+12, BA+24, MA, and MA+15) will remain the same as the previous year. Motion carried 4-0.

### **2021-2022 Certified Staff Handbook**

A motion was made by Stogdill, seconded by Winchell, to approve the 2021-2022 Certified Staff Handbook. Changes made to the handbook: 1) Teacher Salary Supplement distribution, 2) Base wages with TSS for new teachers, and 3) Golf and Cross Country head coaches move from 5 units to 7 units. Motion carried 4-0.

### **Administrative and Support Staff Contracts**

A motion was made by Winchell, seconded by Stogdill, to approve the administrative and support staff pay increases for the 2021-2022 school year as presented. Administrators will receive a \$1000 wage increase, equal to the teacher wage increase for FY'22, and hourly support staff will receive either \$0.25 or \$0.50 an hour increase depending on classification. Following review of the calculated totals, the motion was approved on a 4-0 vote of the board.

### **Medical Insurance Renewal for School Employees**

A motion was made by Stogdill, seconded by Winchell, to approve the medical renewal rates (5.9%) for the 2021-2022 school year. The \$1000 deductible medical plan, provided to teachers as part of their employment package, will have a monthly cost of \$798.62. The voluntary dental and vision policies will have no increase. Motion carried 4-0.

### **AEA Social Worker Agreement for 2021-2022**

A motion was made by Christensen, seconded by Winchell, to approve the social worker agreement with Green Hills AEA for 2021-2022 school year, which includes two days of service per week. Green Hills AEA is the fiscal agent for a social worker who spends time in more than one school district each week. The AEA holds the contract for the person employed and bills each school district who is utilizing services. Operational sharing dollars are applied for in the fall and funding is received the following year. Operational function sharing is an incentive for districts and AEAs to reduce costs by sharing management personnel, including an independent social worker. Districts and AEAs may share personnel with any Iowa governmental subdivision in addition to other districts and AEAs. The services must be shared for at least 20 percent of the normal, full-time contract hours for the position in the school year in each district or AEA requesting the supplementary weighting for sharing. The incentive is available through the 2023-2024 school year. The final year in which a supplementary weighting may be added on October 1 for this purpose shall not be later than the school year that begins July 1, 2023. The supplementary weighting for the sharing of a social worker is the equivalent of 3 students on the district's certified enrollment. Motion carried 4-0.

### **Prairie Mechanical Service Agreement for 2021-2022**

A motion was made by Stogdill, seconded by Christensen, to approve the Preventative Maintenance Agreement with Prairie Mechanical for the 2021-2022 school year. The District has utilized the services of Prairie Mechanical for the past two years and has been very pleased with their quick response and professionalism. Included in the agreement are two operational inspections per year (Spring/Fall). Motion carried 4-0.

### **Technology Equipment for New Addition/High School**

A motion was made by Winchell, seconded by Stogdill, to approve the purchase of two 75" Clear Touch Screens for the new band and choir rooms and fifteen additional 65" Clear Touch Screens for high school classrooms at a total cost of \$39,528.58. The 75" Screens and six of the 65" Screens will be paid for using facility project funds because they will be used in the new addition. The remaining 65" Screens will be paid for using state-wide sales tax dollars. This purchase will be piggybacked with a large purchase from a neighboring school district and will save a sizable amount in shipping costs. Following discussion on the possibility of future purchases of the Clear Touch Screens for the remainder of district classrooms, the motion was approved on a 4-0 vote.

### **Purchase of New Bus**

A motion was made by Christensen, seconded by Stogdill, to approve the purchase of a new Bluebird bus in the amount of \$133,971. This will be a 78-passenger bus with a rear diesel engine and flat nose. Three bids were received:

- 1) Bluebird Bus – School Bus Sales, Waterloo, IA - \$133,971
- 2) Thomas Bus – Truck Center Companies, Council Bluff, IA - \$137,812
- 3) International Bus – Hogle Bus Company, Marshalltown, IA - \$138,000

Seat belts are now required on all new school buses purchased by Iowa school districts. This will be Treynor School District's first bus with seat belts. The bus will be purchased with funds from the Physical Plant and Equipment Levy (PPEL) fund. Motion carried 4-0.

### **Personnel**

#### **Resignations**

A motion was made by Winchell, seconded by Christensen, to approve the resignations of 1) Carol Flaten as MS/HS art teacher; and 2) Tammi McNeal as MS science teacher. President Vorthmann spoke for the entire board in thanking both teachers for their service to Treynor students and the Treynor School District. Mrs. McNeal will retire following six years of teaching at Treynor Middle School. Mrs. Flaten began teaching at Treynor in 1979 and will retire with 42

years of creative instruction to many imaginative and inspired students. The motion was approved, with regret, on a 4-0 vote.

### **Employment**

A motion was made by Stogdill, seconded by Winchell, to approve employment for 1) Summer Wulf as MS/HS art teacher beginning with the 2021-2022 school year; and 2) Tommy Duysen as assistant high school baseball coach for the 2021 baseball season. Motion carried 4-0.

### **Vacancy Update**

The following positions are currently listed as open: middle school science, middle school reading, head wrestling, and substitute support staff (custodians, food service, secretaries, and para-educators).

### **Superintendent's Report**

#### **Facilities and Grounds Updates**

Superintendent Hopkins provided an updated list of items ongoing, in progress, and completed recently. The elementary classrooms lighting project is finally complete and security cameras have been repaired and updated at the high school.

#### **Meetings & Miscellaneous Updates**

Nothing to report.


#### **Next Meeting(s)**


A list of regular board meetings for the 2020-2021 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Directors is Monday, May 10, 2021.

#### **Adjourn**

A motion was made by Winchell, seconded by Stogdill, to adjourn the meeting at 8:01 p.m. Motion carried 4-0.

Approved on May 10, 2021

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Board Secretary