

**Treynor Community School District  
Board of Directors  
Regular Meeting  
April 11, 2022**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Public Hearing for 2022-2023 School Calendar
4. Public Hearing for 2023 School Budget
5. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
6. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
7. Reports and Communication Items
  - A. Elementary Principal
  - B. Middle School Principal
  - C. High School Principal
8. Discussion/Information/Review Items
  - A. Superintendent Search Update
9. Action Items
  - A. 2022-2023 School Calendar
  - B. Resolution for Prepayment of Debt Service Levy
  - C. Escrow Agent Agreement
  - D. 2023 School Budget
  - E. AEA Purchasing Agreement for 2022-2023
  - F. Prairie Mechanical Maintenance Agreement for 2022-2023
  - G. Morningside University Student Placement Agreement for 2022-2023
  - H. Summer Custodial/Grounds Pay Rate
10. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
11. Superintendent's Report
  - A. Facilities & Grounds
  - B. Miscellaneous Information and Updates
  - C. Next Board Meeting(s)
12. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, April 11, 2022, 6:30 p.m., in the HS/MS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

**Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, and Mr. Christensen. Mr. Dreyer arrived at 6:36 p.m. and Mr. Winchell was absent. Student Representative Beth Boese arrived at 6:31 p.m.

### **Amend and/or Approve Agenda**

A motion was made by Christensen, seconded by Stogdill, to approve the agenda. Motion carried 3-0.

### **Public Hearing for 2022-2023 School Calendar**

At 6:32 p.m. President Vorthmann declared the start of the open hearing on the 2022-2023 School Calendar. Hearing no verbal and receiving no written objections to the 2022-2023 School Calendar, President Vorthmann closed the hearing.

### **Public Hearing for 2022-2023 School Budget**

At 6:33 p.m. President Vorthmann declared the start of the open hearing on the 2022-2023 School Budget. Hearing no verbal and receiving no written objections to the 2022-2023 School Budget, President Vorthmann closed the hearing.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

No visitors chose to address the board during recognition of visitors and open form.

### **Consent Agenda**

A motion was made by Stogdill, seconded by Christensen, to approve the following:

- 1) Minutes of the March 14, 2022, regular meeting.
- 2) Minutes of the March 21, 2022, special meeting.
- 3) Minutes of the March 28, 2022, special meeting.
- 4) Bills in the amounts of:

General Fund	\$30,680.77
Management Fund	\$585.00
SAVE Fund	\$4,281.45
Activity Fund	\$4,957.07

- 5) March 31, 2022, Financial Statements.

- 6) Open Enrollment Requests.

Motion carried 3-0.

### **Director Christensen arrived at 6:36 p.m.**

### **Reports and Communication Items**

Ms. Kay, Elementary Principal, reported: 1) Kindergarten Roundup is scheduled for April 29<sup>th</sup>. The St. Paul Preschool toured the elementary on April 8<sup>th</sup>. 2) The first-grade music program is April 21<sup>st</sup> and Night of the Arts is being held on April 25<sup>th</sup>. 3) Mrs. Nelson will be doing a unit on research skills with the 3<sup>rd</sup> grade students in technology class. She will also be asking students to vote the Iowa Goldfinch and Children's Choice Award books during library time. 4) Elementary students can bring money on Tuesdays for their TS Bank account. 5) The elementary track meet will be held May 4<sup>th</sup>.

Mrs. Berens, Middle School Principal, reported: 1) ISASP Testing (Iowa standardized testing) was held March 28-31. Big thank you to Mrs. Huisman, TLC Curriculum & Professional Development Lead, for coordinating the testing for all buildings. 2) One girls team and one boys team have advanced to the next round of Battle of the Books in Underwood. 3) Parents were emailed on Thursday, April 7<sup>th</sup> to encourage them to complete the Conditions for Learning Survey. Middle school students will take the survey on Thursday, April 21<sup>st</sup>. 4) Middle school and high school students will participate in a "Day of Caring" at Open Door Mission on April 19<sup>th</sup>.

Mr. Hedger, High School Principal, reported: 1) The School Safety Team meets once to month to discuss the District's Standard Response Protocol and prepare for drills. The Mock Crash event on April 8<sup>th</sup> went smoothly, thanks to Shelly Bailey and the Keep Kids Alive Drive 25 group. 2) The National Honor Society annual banquet was held Thursday, March 17<sup>th</sup>. 3) All Iowa seniors must complete CPR training prior to graduation. The Treynor Class of 2022 received training during the week of March 28<sup>th</sup>. 4) Mrs. Floerchinger is working with current students, selecting classes for the 2022-2023 school year. 5) Prom is April 23, 2022.

### **Discussion/Information/Review Items**

#### **Superintendent Search Update**

President Vorthmann reviewed the processes currently underway in the search for Treynor's next superintendent. The stakeholder survey has closed and the application period for candidates will close on April 15<sup>th</sup>. Board members will

meet with Trent Grundmeyer, Grundmeyer Leader Search, to review the candidates and select finalists for formal interviews on May 2, 2022.

### **Action Items**

#### **2022-2023 School Calendar**

A motion was made by Christensen, seconded by Dreyer, to approve the 2022-2023 proposed school calendar. The first day of the school year for students will be August 23<sup>rd</sup> with a 2:00 dismissal. Four extra days are added at the end of the calendar for snow days, unforeseen cancellations, state tournament days, etc. If the extra days are not used, school will be dismissed for the summer on May 24, 2023. Motion carried 4-0.

#### **Resolution for Prepayment of Debt Service Levy**

Vice President Stogdill introduced the following Resolution and moved its adoption. Director Christensen seconded the motion to adopt. The roll was called, and the vote was: AYES: Stogdill, Vorthmann, Christensen, and Dreyer. NAYS: None.

President Vorthmann declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2019, DATED MAY 1, 2019, APPROVING AN ESCROW AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2023 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2019, DATED MAY 1, 2019

WHEREAS, the Treynor Community School District (the "District") issued \$1,660,000 General Obligation School Bonds, Series 2019, dated May 1, 2019 (the "Series 2019 Bonds"), \$1,405,000 of which are currently outstanding, and of which \$140,000 are now being called for redemption on May 1, 2026, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2023, which is sufficient to call and redeem the Redeemed Bonds on May 1, 2026; and

WHEREAS, the Series 2019 Bonds which mature after May 1, 2026 may be called in whole or in part on any date beginning on May 1, 2026, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature May 1, 2039; and

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2026.

Section 2. UMB Bank, N.A., West Des Moines, Iowa (formerly known as Bankers Trust Company, Des Moines, Iowa), in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Sandler & Co., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before May 1, 2023, the Treasurer shall deposit with the Escrow Agent \$140,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective May 1, 2026, pursuant to the terms of the Series 2019 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of May 1, 2026, as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2019 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2023, \$140,000 which when collected shall be deposited with the Paying Agent pursuant to the Escrow Agent Agreement. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on May 1, 2026. Annually, on each May 1,

beginning May 1, 2024, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2019 for payment of principal and interest on the Series 2019 Bonds. Any remaining balance on May 1, 2026, shall be deposited in the School Bond Fund 2019.

**Section 4.** The Escrow Agreement is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Escrow Agent Agreement. Upon deposit on or before May 1, 2023, of \$140,000 with the Escrow Agent, the Escrow Agent is authorized and directed to invest such funds, at the written direction of the District, in Treasury Securities of the State and Local Government Series (SLGS) or direct U.S. Treasury Obligations, at a yield not to exceed the yield on the Bonds and to mature on or before May 1, 2026. Absent such written investment direction from the District, the Escrow Agent shall hold such funds uninvested. The District must comply with the rebate requirements of the Resolution authorizing the issuance of the Series 2019 Bonds.

PASSED AND APPROVED this 11<sup>th</sup> day of April 2022.

Brandon Vorthmann, President, Board of Directors

ATTEST: Cindy L. VanFosson, Secretary, Board of Directors

#### **Escrow Agent Agreement**

A motion was made by Christensen, seconded by Stogdill, to approve the Escrow Agent Agreement with UMB Bank. UMB Bank will hold \$140,000 in an Escrow Fund, pledged to the payment of the principal of the Redeemed Bonds on May 1, 2026. The roll was called, and the vote was: AYES: Stogdill, Vorthmann, Christensen, and Dreyer. NAYS: None.

#### **2023 School Budget**

A motion was made by Dreyer, seconded by Christensen, to approve the 2023 certified school budget as presented. Levy rates per \$1,000 valuation for the 2023 budget year as calculated are:

General Fund	\$8.35
Management Fund	\$1.55
PPEL Fund	\$0.33
Debt Service Fund	<u>\$4.03</u>
Total Levy	\$14.26

This will be the fifth year in a row the Board has maintained the \$14.26 levy rate. The budget hearing at the beginning of the meeting was part of the annual budget process. The budget will be filed with the Pottawattamie County Auditor and the Iowa Department of Management prior to the April 15<sup>th</sup> deadline. The motion was approved on a 4-0 vote.

#### **AEA Purchasing Agreement for 2022-2023**

A motion was made by Stogdill, seconded by Christensen, to approve the AEA Purchasing Agreement for 2022-2023. AEA Purchasing is a state program that benefits schools by leveraging the power of group purchasing. AEA Purchasing complies with all applicable federal and state laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts. The agreement is for purchases of food, small wares, and ware wash (detergent). Motion carried 4-0.

#### **Prairie Mechanical Maintenance Agreement for 2022-2023**

A motion was made by Christensen, seconded by Dreyer, to approve the Preventative Maintenance Agreement with Prairie Mechanical for the 2022-2023 school year. The district has utilized the services of Prairie Mechanical for the past three years and has been very pleased with their quick response and professionalism. Included in the agreement are two operational inspections per year (Spring/Fall). The annual (April 2022-March 2023) contract total is \$18,895. Motion carried 4-0.

#### **Morningside University Student Placement Agreement for 2022-2023**

A motion was made by Dreyer, seconded by Stogdill, to approve the Morningside University Student Placement Agreement for 2022-2023. The School of Education at Morningside would like the opportunity to place teacher education candidates in the district. The potential placements could be a teacher in an initial licensure teacher education program or a graduate education endorsement program that requires one or more of the following clinical experiences: practicum, field experience, student teaching, or internship. Motion carried 4-0.

#### **Summer Custodial/Grounds Pay Rate**

A motion was made by Stogdill, seconded by Christensen, to approve a pay increase of \$3/hour for summer custodial and grounds personnel. This increase will bring the hourly rate of pay to \$15.00. Summer workers are important for the completion of summer cleaning/projects/maintenance. Motion carried 4-0.

**Personnel****Resignations**

A motion was made by Christensen, seconded by Dreyer, to approve the resignation of Kody Beller as the Middle School English Language Arts teacher. The resignation is effective at the conclusion of the 2021-2022 contract year. President Vorthmann spoke for the Board in thanking Mr. Beller for his service to the students at Treynor Middle School. Motion carried 4-0.

**Employment**

A motion was made by Stogdill, seconded by Christensen, to approve payment for the 2021-2022 school year for 1) Randi Endriss as Assistant Yearbook; and 2) Matt Hansmann as Quiz Bowl Sponsor. These two positions will be placed on the supplemental pay schedule beginning with the 2022-2023 school year, as negotiated with the Treynor Education Association. For 2021-2022 both positions will be paid at Step 1, 2 Units, or \$510.00. Motion carried 4-0.

**Vacancy Update**

The following positions are currently listed as open: HS Spanish, JH/HS Band, MS English/Language Arts, cooks/food service, part-time custodian, assistant baseball, assistant softball, head high school volleyball, assistant high school volleyball, junior high boys' basketball, and assistant high school wrestling.

**Superintendent's Report****Facilities and Grounds Updates**

Superintendent Hopkins provided the list of items ongoing, in progress, and completed recently. Larsen Painting will be in the building during Easter break to continue in the middle school. Ceiling tiles are being replaced in conjunction with the renovation project. Roof and trim work have begun at the elementary building.

**Meetings and Miscellaneous Updates**

No miscellaneous information or updates were reported.

**Next Meeting(s)**

A list of regular board meetings for the 2021-2022 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Education will be May 9, 2022. A closed session meeting will be held April 28, 2022, to review superintendent candidates, with formal interviews of the finalists scheduled for May 2, 2022.

**Adjourn**

A motion was made by Stogdill, seconded by Christensen, to adjourn the meeting at 7:11 p.m. Motion carried 4-0.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.

Cindy L. VanFosson

Board Secretary