#### Treynor Community School

"COMMITTED TO EXCELLENCE"



### NEWSLETTE

August, 2019

Special points of

✓ Deposit money in student lunch accounts.

✓ Purchase activity tick-

✓ Update student health

bus information.

information and update

interest: ✓ Pay textbook fees.

#### K-12 REGISTRATION

Online registration will again be an option for the 2019-20 school year. This will eliminate the need for parents to physically come to school to register.

The registration portal through JMC will open July 23. You will need to know your JMC parent username and password to complete the process. If you do not know your username and password, call 712-487-3414 and ask for assistance. A separate email will be sent with step-by-step instructions before the registration portal opens.

In-person registration for all new students, K-12, and those not able to complete online registration will be held in the

HIGH SCHOOL commons on Thursday, August 1, from 2:00 p.m.—7:00 p.m. In -person registration will not be staffed at the same level as in previous years and you may encounter a longer wait time.

#### Textbook fees for the 2019-2020 school year will be:

K-5	\$35
6-8	\$50
9-12	\$60

#### Other possible fees include:

- Activity tickets may be purchased. Yearbooks may be purchased online.
- Students taking Industrial Technology will owe a fee at the end of the hex or school year based upon the project the students select.
- A fee could be assessed at the end of the school year for any undue damage to a textbook.

#### Breakfast and lunch prices for the 2019-2020 school year:

- Elementary—Breakfast—\$1.35; Lunch—\$2.45
- Middle School/High School—Breakfast—\$1.35; Lunch—\$2.60
- Meals for adults are \$3.75
- Extra milk—.50

Free and reduced price lunch forms are included in this mailing and will also be available online or in the Superintendent's office.

Your family's lunch account is managed district-wide, rather than by building. When you deposit lunch money, that amount is deposited into your "family account" and your elementary, middle or high school student will draw from that one account.

The first day of school will be Friday, August 23rd with reg-

ular dismissal times!

#### ✓ Remember to check our website. Use the parent access link to print schedules, check grades, attendance. lunch balances and payments using JMC.

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#### K-12 REGISTRATION

Students have to maintain a positive balance in their lunch accounts. Please read the Meal Charge policy in this newsletter. If you have a question as to the status of your child's lunch account, please check the balance on-line through your parent access on the school website, or call the school office and we will be glad to help you. Keep in mind that your child may purchase extras (ala carte items) at breakfast or lunch at the middle or high school.

Menus will be available before school starts.

#### SCHOOL IS ONLY A FEW WEEKS AWAY!!!

June and July have been very busy months in the school district. We have hired several new teachers and support staff and are anxious for them to join the Cardinal Family. Please join me in welcoming these outstanding Cardinals:

- Elementary Teachers
  - Tiffany Block—Grade 1
  - Lea Crouse—Grade 1
- Middle School Teachers
  - Kody Beller—ELA
- High School Teachers
  - Clark Allen—Social Studies
  - Natalie Andersen—Spanish
  - Danielle Floerchinger-Guidance
  - Erica Schnepel—English
  - Melanie Schuler—Spanish



- Coaches
  - Clark Allen—Junior High Football

Junior High Wrestling

- Kayla Harris—Assistant High School Volleyball
- Chaley Hempel—Junior High Cross Country
- Brianne Schneider—Junior High Volleyball
- Paraprofessionals
  - Alissa Dermody—Elementary
- Transportation
  - Tom Trede—Van Driver/Operations

<u>PLEASE NOTE:</u> 2:00 Dismissal for Teacher's Professional Learning occurs every <u>Wednesday August</u> <u>28—May 20</u>, except for October 30 when we have Parent-Teacher Conferences.



#### **Treynor Community Schools**

#### 2019 - 2020 School Calendar

							Date	Event
Professional Development Day	AUG.	5	6 7	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	2 9	Hrs / week	Aug. 1 Aug. 16 Aug. 19, 20, 21, 22	Registration: 2:00 - 7:00 P.M. New Staff Orientation Teacher "Back to School" PD
<ul><li>→ Holiday / Vacation Day</li><li>→ Parent-Teacher Conference Day</li></ul>		12 19 26	13 14 20 21 27 28	15 22 29	16 23 30	6.817 32.585	Aug. 20 Aug. 20 Aug. 21	Grade 6 Orientation @ 6:00 P.M. Grade 9 Orientation @ 7:15 P.M. K-5 "Meet Your Teacher" Night 4-6 P.M.
Quarter Begins	SEPT.	(2)	3 4	5	6	25.768	Aug. 23 Sept. 2	First day of school Labor Day - No School
Quarter Ends (2:00 p.m. dismissal)		9 16 23	10 11 17 18 24 25	12 19 26	13 20 27	32.585 32.585	Sept. 13 Sept. 25	Homecoming - Treynor vs Shenandoah Progress reports sent home
Parent-Teacher Conference Day	OCT	30	Wakasara	Ą		32.585 6.817	0.105	
Last Day of School / End of 4th Qtr.	OCT.	7.	1 2 8 9	3 10	4 11	25.768 32.585	Oct. 25 Oct. 28	End of 1st Quarter - 2:00 dismissal Begin 2nd Quarter
Progress reports sent home		21	15 16 22 23	17 24	25	32.585 31.085	Oct. 29 Oct.30	Parent - Teacher Conf 2:00 dismissal Parent - Teacher Conf 2:00 dismissal
Elementary Field /Track days		28	29>30	31	1	32.268		
190 Teacher Days: 178 Classroom days 2 Parent-Teacher Conf. days 6 In-service days	NOV.	4 11 18 25	5 6 12 13 19 20 26 27	7 14 21 28	15 22 29	0 32.585 32.585 32.585 13.364	Nov.1 Nov. 27, 28, 29	No School (PT Conf. Comp. Day) Thanksgiving Holiday
4 Holidays	DEC.	2 9 16 23 30	3 4 10 11 17 18 24 25 31	5 12 19 26	6 13 20 27	32.585 32.585 32.585 0	Dec. 3 Dec. 23 - 31	Progress reports sent home Christmas Vacation
4 extra days are included within this calendar for snow days, unforeseen cancellations, state tournament days, etc., for students and staff. If we don't use all the built-in days, school will be dismissed prior to June 2. Cancellations beyond 4	JAN.	6 13 20 27	7 8 14 15 21 22 28 29	2 9 16 23 30	10 17 24 31	0 32.585 24.268 25.768 32.585	Jan. 1, 2, 3 Jan. 6 Jan. 16 Jan. 17 Jan. 20 Jan. 21	Vacation School Resumes End of 2nd Quarter - 2:00 dismissal Teacher PD - End-of Semester Workday - No Teacher WIC PD - No School Beginning of 3rd Quarter
days will be made up by all students and staff.	FEB.	3 10 17 24	4 5 11 12 18 19 25 26	6 13 20 27	7 14 21 28	32.585 32.585 32.585 32.585	Feb.19	Progress reports sent home
	MARCH	2 9 16 23 30	3 4 10 11 17 18 24 25 31	5 12 19 26	6 13 20 27	32.585 32.585 31.085 30.768 13.634	Mar. 20 Mar. 23 Mar. 24 & 26 Mar. 27 Mar. 30 - April 3	End of 3rd Quarter - 2:00 dismissal Begin 4th Quarter Parent - Teacher Conf 2:00 dismissal No School (PT Conf. Comp. Day) ISASP Assessments (Grades 3-11)
2:00 Dismissal for Teachers' Professional Learning occurs every Wednesday August 28 - May 20, except for October 30 when we have P-T Conferences.	APRIL	6 (13) 20 27	1 7 8 14 15 21 22 28 29	9 16 23 30	3 10 17 24	18.951 25.768 25.768 32.585 25.768	Mar. 30 - April 3 April 10 - 13 April 28	ISASP Assessments (Grades 3-11) Easter/Spring Vacation Progress reports sent home
hour, 90 minutes) in the morning, the professional development in the afternoon will be cancelled.	MAY	4 11 18 25	5 6 12 13 19 20 26 27	7 14 21 28	15 22 29	6.817 32.585 32.585 32.585 9.317	May 8 May 13 May 15 May 15 May 17 May 25 May 27	Elementary Field Day (K-3) Senior Awards Night / Baccalaureate Elementary Track Meet (4-6) Projected last day for Seniors Graduation - 2:00 p.m. Memorial Day Last day of school - 11:00 dismissal if no
	JUNE	1 8	2 3 9 10	4 11	5 12		2-Jun	weather/tourney days taken  Last day of school with 4 snow days built in

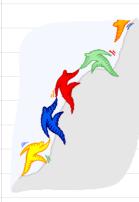
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#### **ELEMENTARY "MEET YOUR TEACHER"**



On Wednesday, August 21, please plan to stop by the elementary school to meet your teacher and classmates for the 2019-2020 school year. Teachers will be in their classrooms from 4:00—6:00 p.m. on this day. Feel free to stop by whenever you can. Students can drop off their school supplies and get their desks set up for the first day of school.

#### JUNIOR OPTIMISTS



The Junior Optimist Octagon International Club (JOOI) is a volunteer service club for students in grades 9-12.

Some of the activities in the past have included food bank donations (Souper Bowl of Caring), assistance for families with challenges, baking cookies for the troops, school grounds maintenance (tree pruning, planting, debris removal from curbs), ushering, winter clothing drive, Pheasants Forever banquet/auction assistance, can kennel drive and help when requested from the adult Optimist Club. Special recognition certificates and scholarships are awarded to members most involved in club activities throughout the year. Two \$500 scholarships are awarded by the adult Optimist Club to two senior JOI members who have contributed greatly to the club

Membership dues will be \$10 and collected after school begins. Officer for 2019-20 are Clarissa Weitzel, President; Elizabeth Nowlin, Vice-President; Mia Nichols, Secretary; Emma Ehmke, Treasurer.

#### SIXTH GRADE ORIENTATION

All students entering sixth grade and their parents are encouraged to attend a sixth grade orientation meeting at 6:00 p.m. in the high school auditorium on Tuesday, August 20th . Various topics will be discussed that relate to the transition for students from fifth to sixth grade. Please mark this date on your calendar and plan to attend!



#### EAT BREAKFAST AT SCHOOL!

Mornings can be really crazy...the alarm doesn't go off...the kids don't want to get up...there's no time to eat breakfast before the bus comes...or they're just not ready to eat. Or maybe your teenager grabs a can of soda and a candy bar on the way to school. If this sounds like your house, we have good news for you.

Breakfast is served at school! School breakfast will energize your child's day and provide them with a healthy start. A nutritious breakfast helps students be more alert so they can learn more in class, and has plenty of vitamins and nutrients for a strong and healthy body.

Breakfast at school is affordable, too. If you qualify for free and reduced price meals, you also qualify for the breakfast program, with no additional paperwork. You can't find a healthy breakfast at such a low cost anywhere else. So, help your child start the day right with school breakfast.

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#### INDIVIDUAL SCHOOL PICTURES



Please note that individual school pictures will be taken on Tuesday, August 27th by Lifetouch—National School Studios.

Money will not be collected during registration.

#### FOLLOW THE CARDINALS ON TWITTER



You can follow the Cardinals on Twitter @TreynorNation! We were the first high school in the state and possibly the region to use Twitter to communicate with our fans. We will continue to tweet information regarding scheduling and other important information, and the most exciting feature is up to the minute updates at Cardinal varsity athletic events and other Treynor activities. If you have any questions regarding @TreynorNation, please email tnavara@treynorcardinals.org. or check our website.

#### HUMAN GROWTH AND DEVELOPMENT

Human growth and development instruction is a controversial area and will not be undertaken until a parent/guardian is notified. Parents should feel free to contact any teacher regarding questions they may have about the instruction.

#### HOMELESS CHILDREN

Anyone knowing of any child in the community who is homeless, please notify the school. All children are welcome to attend. A homeless child or youth is defined as a child or youth from the age of 3 through 21 years who lacks a fixed, regular and adequate nighttime residence and includes the following:

- 1. A child or youth who is sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason; is living in a motel, hotel, trailer park or camping grounds due to the lack of alternative adequate accommodations; is living in an emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster care placement.
- 2. A child or youth who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- 3. A child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting; or
- 4. A migratory child or youth who qualifies as homeless because the child or youth is living in circumstances described in paragraphs "1" through "3" above.



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#### SCHOOL BOARD ELECTION

The Iowa Association of School Boards and Treynor Community School urge Iowans passionate about education to consider running in the November 5 school board election. Public schools need strong leadership and governance to ensure a bright future for all children and communities across the state.

Strong leadership is critical to moving education forward in our state. School board members play significant roles in their communities—they must have leadership, vision and dedication. They are charged with accountability for student learning, determining educational goals, setting policy, overseeing school finances and more.

School board members are elected to serve four-year terms, with elections taking place in odd-numbered years. Those elected receive no pay. Experienced school board members say the rewards of service lie in meeting the needs of children and communities.

Treynor Community School has three seats up for election on November 5. Nominations for open seats can be filed between August 26 and September 19. See all key dates and deadlines at <a href="www.ia-sb.org/getonboard">www.ia-sb.org/getonboard</a>.

Nomination papers for school board seats are available from Cindy VanFosson, Board Secretary. School board candidates must obtain the signatures of at least 1% of the qualified electors of the district or 50 electors, whichever is less, but at least 10 signatures.

For information on rewards of board service, campaign finance disclosure law, conflict of interest, key dates and candidate education, visit <a href="https://www.ia-sb.org/getonboard">www.ia-sb.org/getonboard</a>.



#### ATHLETIC SEASON TICKETS

Activity tickets will be on sale in the Superintendent's Office, at registration on Aug. 1, or can be ordered on the school website. These passes will include admission to the entire year of activities with the exception of any tournaments or playoff games.

Adult Activity Ticket \$100 Student Activity Ticket \$75

Admission price for activities is \$6 for adults and \$4 for students this year. The activity ticket is a great way to save and support Treynor activities!



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#### SPORTS PHYSICALS



Just a reminder—before any student participates in sports, a physical form must be completed for the current school year. Also, parents must sign an insurance waiver before students may participate in sports. A concussion form also needs to be completed.

Physical forms, insurance waiver forms and concussion forms are available in the school office or on our web site.

Again, these forms are required before students in grades 7-12 can participate in practice or competition. Forms can be turned in on registration day or at any time to the school office.

#### ORDER YEARBOOKS ONLINE



Back-to-school yearbook sales start now!! Order information is also on the school website. The middle school yearbook will be a soft-cover, full-color book that will focus only on middle school students and activities. Cost is \$17.00. Order here. The elementary yearbook is a soft-cover, full-color yearbook that covers grades kindergarten through 5th grade for \$15.00. Order here. The high school yearbook is a hard-cover, full-color book that includes 9th through 12th grades. The cost is \$60.00. Order here. Prices will increase during the year so place your order early. Orders can only be placed online at jostensyearbooks.com.

The Treynor yearbook will cover the highlights of 2019-20 with hundreds of photos and stories about academic accomplishments, club activities, school sports, special events and class histories. A yearbook is always special because it captures the life and times of the school, the class and the achievements of the students.

The yearbook staff is under the direction of Advisor Erica Schnepel.

#### LUNCH ACCOUNT PAYMENTS ONLINE

Parents can access JMC through the school web site and pay for school lunches, either by e-check or Master-card, Visa or Discover cards. The parent will immediately receive an e-mail receipt confirming their purchase. JMC does not save or store bank or credit card information to ensure privacy and security for users.

JMC offers parents the ease of being able to make payments 24 hours a day/7 days a week, the security of knowing the school has received payments, the protection of sensitive account information (credit card and bank account numbers are not stored in the database), and the convenience of having records of purchases and payments available online.



Visit the district's web site at www.treynorschools.org and go to the Parent page.

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#### MEDICATION POLICY



All medication (prescription and non-prescription) must be dispensed through the health office at all grade levels. Medicines must be contained in the original bottle or box. No student is allowed to carry any kind of medication with them during the day. Tylenol is kept on hand in the health office and can be dispensed by trained personnel with parents' permission. Parents may sign permission forms at registration. The forms are also found on our website under the Parent link.

#### DRESS CODE

Details of the student dress requirements will be in the handbook/assignment book given to students on the first day of school. Tops with spaghetti straps and tops that are too short to keep midriffs covered at all times will not be allowed.

#### STUDENTS TAKE SWIM LESSONS

Thirty-seven students from Treynor Community School attended swim lessons at the Oakland Pool from July 8—19. Jeep Miller drove the school bus each day and was assisted by Cardinal Core volunteers.

Thank you to the Oakland Pool for making this possible along with local sponsors Treynor Cardinal Core, Treynor Optimist Club, and Treynor Community School and also with the cooperation of the Summer Impact Program of Zion Congregational Church.







#### STUDENT INSURANCE



Treynor Community School does not purchase accident insurance to cover injuries incurred by your child at school or school-sponsored activities.

Parents must sign an insurance waiver which states they have adequate insurance before students may participate in sports or other activities.

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#### POST-SECONDARY ENROLLMENT

Post-secondary enrollment is when a senior student wishes to take a college course which is not offered by the local district. The district pays up to \$250 for each course after its completion. The student must provide his/her own transportation.

#### OPEN ENROLLMENT

Parents/guardians considering the use of the open enrollment option to enroll their child/children in another public school district in the State of lowa should be aware of the following dates:

March 1, 2020: the last date for regular open enrollment requests for the 2020-2021 school year, except for "good cause" reasons or kindergarten applications. Good cause generally means a change in residence of the pupil, a change in district's status such as whole grade sharing or reorganization, or the loss of accreditation or the closing of a non-public school of attendance. Open enrollment can still take place if "good cause" is shown.

Kindergarten applications must be filed on or before September 1 of the school year in which open enrollment is requested. (September 1, 2019 for the 2019-2020 school year.)

For further details, contact the school superintendent's office at 487-3414.

#### TRANSPORTATION PROGRAM



Treynor will operate seven regular bus routes. In addition, there are several special education routes for students who are attending programs in their assigned schools.

Starting time will be 8:20 a.m. for secondary students and 8:30 a.m. for elementary students. School will dismiss at 3:30 p.m. at the MS/HS High Building and 3:27 p.m. at the Elementary Building.

The telephone number at the bus garage is 487-3292. If children are not going to ride on a given day, please inform a neighbor preceding the pick up or call the bus garage by 7:00 a.m. The cooperation received in the past relative to safety, scheduling, promptness and the overall general consideration shown for our concerns and policies has always been very much appreciated.

#### ASBESTOS PLAN

An asbestos plan is located in each school office at the junior/senior high and elementary buildings. This plan indicates where there are areas of asbestos and how they are inspected each year. Fortunately, the Treynor School has no friable asbestos, which is a danger to students. If there are any questions, please contact the superintendent at 487-3414.



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#### DIRECTORY INFORMATION DISCLOSURE

Unlike other personal data in a student's records, a school may disclose "directory information" without first obtaining permission. "Directory information" includes the student's name, address, telephone listing, date and place of birth, grade level, participation in school activities-including athletics, weight and height of members of athletic teams, dates of attendance, awards received and the most previous educational agency or institution attended by the student. Any parent/guardian who does not want the information listed above released is asked to contact either principal's office and leave word to this effect. Otherwise, the information will be released to colleges, businesses, etc.

The No Child Left Behind Act of 2001 (Section 9528) requires that high schools provide military recruiters access to student's names, addresses and telephone numbers. Parents or students may request that this information not be provided without written parental/guardian consent. If you wish to have your high school student's information withheld from military recruiters, please contact the high school principal.

#### FYI—STAFF AND OFFICE PHONE NUMBERS

If you feel that the school can be of service to you at any time, please call, email or visit one of our offices.

712-487-3414	Superintendent's Office
Option 4	Mark Hopkins, Superintendent
	Cindy Van Fosson, Business Manager/Board Secretary
	Susan Maguire, Superintendent's Secretary
712-487-3332	Fax Number for all offices and buildings
712-487-3414	High School Office
Option 3	Gary McNeal, Principal
Option 5	Tim Navara, Activities Director/Alternative Program Coordinator
•	Danette Blackledge, High School Secretary
	Carol Leaders, Head Cook
712-487-3414	Middle School Office
Option 2	Jenny Berens, Principal
•	Darla Bryant, Middle School Secretary
Option 7	Cory Young, School Nurse
712-487-3414	Guidance Office
	Danielle Floerchinger, Guidance Counselor
712-487-3414	Elementary School Office
Option 1	Jill Kay, Principal
	Natalie Suden, Principal's Secretary
Option 6	Marcia Lippert, School Nurse
712-487-3292	Bus Garage
712-487-3292	Bus Garage

E-Mail Addresses: to e-mail a school employee, type their first initial and last name @treynorcardinals.org. (Example: smaguire@treynorcardinals.org)

Visit our school website at www.treynorschools.org

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#### CONTINUOUS NOTICE OF NON-DISCRIMINATION



It is the policy of the Treynor Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact:

Jill Kay, Elementary Principal, #2 Elementary Drive, 712-487-3414, jkay@treynorcardinals.org Jenny Berens, Middle School Principal, 102 E. Main, 712-487-3414 jberens@treynorcardinals.org Gary McNeal, High School Principal, 102 E. Main, 712-487-3414, gmcneal@treynorcardinals.org

#### PROTECTION OF PUPIL RIGHTS

The Protection of Pupil Rights Amendment (PPRA) requires Treynor Community School to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

- 1. Political affiliations or beliefs of the student or student's parents;
- 2. Mental or psychological problems of the student or student's family;
- Sex behavior or attitudes:
- 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5. Critical appraisals of others with whom respondents have close family relationships;
- 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- 7. Religious practices, affiliations, or beliefs of the student or parents; or
- 8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

Treynor Community School District will provide parents, within a reasonable period of time prior to the administration of any surveys or activities, notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

#### ANNUAL NOTIFICATION OF PARENTS' RIGHTS

At Treynor Community School, parents have an opportunity to challenge the contents of their child's school records to ensure that the records are not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, and to provide an opportunity for the correction or deletion of such inaccurate, misleading or otherwise inappropriate data contained herein. A parent wishing to challenge the contents of a child's school records shall make written application to the building principal for a hearing.



Name of Participant

Little Cheer Camp

The Varsity Cheerleaders at Treynor High School will be sponsoring a cheerleading camp for all our little cheerleaders! The camp will be held in the High School West Gym on Monday & Tuesday, August 12th & 13th from 1:30pm - 3:30pm. PK-8th graders are welcome to come join the fun and learn new cheers. The cost is \$30.00 for one child, each additional sibling is \$25.00. The cost includes camp, camp t-shirt and snack each day. The campers will also be cheering at the Red/White scrimmage game on Friday, August 23rd at 7:00pm. Please pre-register by Aug 1st to guarantee a t-shirt. Checks can be made out to the Treynor Cheerleaders or Treynor Schools.

Camp Registration Form

rame of rai respans	
Grade	_
Parent's name	_
Address	_
Phone number	
Please check size of T-shirt:  Youth Small (6-8)  Youth Medium (10-12)  Youth Large (14-16)  Adult Small  Adult Medium  Adult Large  I hereby release Coach Nicole Reed, Treynor Community employees from all claims on account of any injuries which the state of the state	ch may be sustained by my
child while attending camp. I also certify that my child in participate in this camp.	is medically fit to
Parent/Guardian Signature	Date

#### **Treynor Elementary School Supply List 2019-20**

#### Kindergarten

- 12 Glue Stick, Elmer's washable, purple
   1 dz. Pencils, #2, Ticonderoga, sharpened
   2 Folders, poly, 2 pocket, asst colors (Durable plastic)
- 2 bx. Crayons, Crayola, tuck box, 24/boxPencil Box, plastic, 8.25"x5.25"x2"
- 1 bx. Facial Tissue, hypo-Allergenic, 200 Ct.
- 1 Scissors, 5", pointed tip, (Fiskar)
- 2 set Markers, Crayola, washable, classic colors, wide tip, 10/set
- 1 Eraser, pink, large,
- 1 Clorox Wipes, bleach free, 35 ct.
- 1 Clip board, standard size, 8 ½ x 12"
- 2 Dry erase markers, chisel tip, black
- 1 pr Headphones, over the ear no ear buds)
- Boys 1 box gallon size sealable freezer bags
- Boys 1 box sandwich sealable size plastic bags
- Girls 1 box quart size sealable freezer bags
- Girls 1 box snack sealable size plastic bags

#### 1st Grade

- 1pk. Dry Erase Marker, Fine tip, 4/pk.
- 12 Glue Stick, Elmer's washable, purple
- 1 Composition book, marble cover,

#### WR, 100 sheets, black

- 4 Folders, 2 pocket, blue/red/green/yellow
- 1 Pencil box, plastic, 8.25x5.25x2"
- 1 Eraser, pink, large, latex free
- 2 dz. Pencils, #2, Ticonderoga, sharpened
- 2 bx. Crayons, Crayola, tuck box, 24/box
- 1 Scissors, 5", blunt tip, latex free
- 2 bx. Facial Tissue, hypo-allergenic, 200 ct.
- 4 Notebooks, 1 sub, WR, perf, 70 ct., Blue/Red/Yellow/Green
- 1 Paint set, watercolor, washable, 8 colors w/brush
- 2 Clorox Wipes, bleach free, 35 ct.
- 1 Box Quart Size Ziploc Bags
- 1 Box Gallon Size Ziploc Bags
- 1 Headphones (not earbuds)
- 1 Folder with 3-Prongs

#### 2nd Grade

- 1 Headphones
- 1 Dry Erase marker eraser
- 2 dz. Pencils, #2, Ticonderoga, sharpened (no decorative Pencils they don't sharpen well)
- 1 Scissors
- 2 ea. Glue stick, washable
- 1 Small bottle Elmers Glue
- 1 Large Pink Eraser
- 1 bx. Crayons, Crayola, tuck box, 24/box
- 4 Composition notebooks, WR, 1 sub., Red, Blue, Black, Green
- 5 Plastic/poly , pocket folder w/3 prongs: Green, Yellow, Blue, Red, Black
- 2 bx. Facial Tissue, hypo-allergenic, 200 ct.
- 1 Pencil box, Large, 13x5x2 ½"
- 2 Clorox Wipes, bleach free, 35 ct.
- 1 Crayola markers, wide tip, 10/set
- 4 Expo Dry erase markers, black, thin
- 1 PKG Highlighters, yellow, chisel tip
- 1 Post -it-notes, 100 sheet
- 1 Pkg of Binder divider tabs
- 1 Decorative folder 2 pocket (no prongs)
- Box snack and sandwich sealable size freezer bags

<sup>\*\*</sup>Purchase only specified colors of notebooks and folders.

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3rd Gi	rade	1	Pencils, colored, 7", sharpened, 12/set
1	Headphones, w/ear cushion	2	Highlighters, chisel tip, yellow
5	Spiral Notebooks, 70ct, Blue, Red, Green, Yellow,	3 pk.	Index cards, 3x5, ruled, 100/pk, white
	Purple (any color) –wide rule	8	Folders, 2 pocket poly, purple, red, blue, green,
1	Crayola markers, wide tip, 10/set		Yellow, Black, Orange
1	Crayola markers, fine tip, 10/set	1	Composition Notebook, WR, 100 sheet, Black
4	Elmer's glue sticks, washable, purple (dries clear)	1	Pencil Sharpener (handheld)
2	Post it notes, 3x3, yellow, 100 sht/pd	1	Pink Eraser
2 dz.	Pencils, #2, sharpened Ticonderoga		
1	Eraser, pink, large, latex free		
1 bx.	Crayons, Crayola, tuck box 24/bx		
2 bx.	Facial tissue, hypo-allergenic, 200 ct.		
4.	Pen, med. point, red	5 <sup>th</sup> Gra	ade
6	Folders, 2 pocket, Blue, Red, Green, Yellow, Purple,	4	Post it notes, 3x3, 100sheet, yellow
	Black (any color)	4	Glue stick, washable, white
1	Ruler, 12", wood, inch & cm, no center holes	1	Hand sanitizer, gel, pump
1	Pencils, colored, 7", sharpened, 12/set	1	Zipper Binder
1	Scissors, Fiskars, 5", pointed tip	1 pk.	Index cards, 3x5, ruled, 100/pk, white
1	Pencil box, plastic 8.25x5.25x2"	2	Pen, med. point, red
1	Standard size clipboard 8.5x11"	2	Earbuds or Headphones
2 ea.	Sharpie markers ( Ultra Fine tip & Fine Tip)	1 bx.	Crayons, Crayola, tuck box, 24/box
2 pk.	Markers, dry erase, chisel, 4/pk (8 total)	6	Folders, 2 pocket, (poly)
2	Highlighters, chisel tip, yellow	3 dz.	Pencils, #2, Ticonderoga, sharpened
2	Clorox Wipes, bleach free, 35 ct.	1	Markers, classic colors,
**Pur	chase only specified colors of notebooks and folders.	1	Scissors, 8", straight
		2	Pen, med. point, blue
		2 pk.	Filler paper, WR, 120/pk
		1	Calculator, 8 digit, dual power
4 <sup>th</sup> Gra	ade	8	Notebooks, spiral, WR, 70ct,
1	Earbuds or Headphones	1 bx.	Facial Tissue, 200ct
1 pk.	Filler paper, WR, 120/pk	1	Ruler, 12", plastic, inch & cm, center holes
1	Post it notes, 3x3, 100sheet, color other than	1	Pencil box
	yellow	1	6/pk. Highlighter, chisel tip (variety)
7	Notebooks, spiral, WR, 70 ct, blue, green, red,	1	4/pk. Markers, dry erase, chisel
	yellow, purple, black, orange	1	Pencils, colored, 7", sharpened, 12/set
5	Dry erase markers, chisel tip, black	1	Clorox Wipes
1	Clorox Wipes, bleach free, 35 ct.		
2	Glue sticks, washable, white		
2	Pen, med. point, red		
1 bx.	Crayons, Crayola, tuck box,24/box		
3 dz.	Pencils, #2, Ticonderoga, sharpened		
1	Scissors, 5", pointed tip, latex free		
2	Pen, med. point, blue		
1 bx.	Facial Tissue, 200 ct.		
1	Ruler, 12", plastic, inch & cm, center holes		
1	Pencil case, fabric, 3 hole 10"x6"		

#### TREYNOR MIDDLE SCHOOL SUPPLY LIST 2019-20

#### 6TH GRADE SUPPLIES LIST 2019-20 SCHOOL YEAR

2 boxes of Kleenex

1 container of Clorox wipes

Pens - red/blue/black pens

1 dozen pencils (Ticonderoga)

1 pkg. of Index Cards

Eraser

Glue

Highlighters

Colored pencils

Pencil Case

Accordion folder

Earbuds/Headphones (wired)

4 spiral notebooks

1 composition notebook

1 pkg. loose leaf paper

Basic calculator (scientific calculator not needed)

Chromebook Case (Click here to read the details about case)

#### 7TH GRADE SUPPLIES LIST 2019-20 SCHOOL YEAR

1 pkg. Loose leaf paper

2 boxes of Kleenex

1 container of Clorox wipes

Pens - red/blue/black pens

Pencils (Ticonderoga)

Eraser

Highlighters

Colored pencils

Pencil Case

Sticky Notes

2 pkg. - 3 x 5 Index Cards - Ruled

Accordion Folder OR individual folders for each class

Earbuds/Headphones (wired)

Chromebook Case (Click here to read the details about case)

Reading/Language Arts: 3-ring binder (1 1/2-2 in.) and 7 dividers for binder, composition

notebook

Math: spiral notebook, scientific calculator

Social Studies/Modern Global Studies: spiral notebook, folder

Science: pocket folder

### TREYNOR MIDDLE SCHOOL SUPPLY LIST 2019-20 Page Two

#### 8TH GRADE SUPPLIES LIST 2019-20 SCHOOL YEAR

1 pkg. Looseleaf paper
2 boxes of Kleenex
1 container of Clorox wipes
Pens - red/blue/black pens
Pencils (Ticonderoga)
Eraser
Highlighters
Colored pencils
Pencil Case
Sticky Notes

2 pkg. - 3 x 5 Index Cards - Ruled

Accordion Folder OR individual folders for each class

Earbuds/Headphones (wired)

Chromebook Case (Click here to read the details about case)

Math: spiral notebook, scientific calculator Social Studies/History: spiral notebook, folder

Science: pocket folder

Reading/Language Arts: 3-ring binder (1 1/2-2 in.), dividers for binder, 2 folders and 2 spiral

notebooks, composition notebook

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Code No. 710.4 Page 1 of 2

#### MEAL CHARGES

In accordance with state and federal law, the Treynor Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

#### **Payment of Meals**

Students have use of a meal account. Families may add money to student accounts by paying at the school office with cash or check, or by electronic payment options using Pay Schools.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. The district will strive to provide a meal to students with a negative balance and work with parents and guardians through this policy to collect outstanding debt.

#### **Negative Account Balances**

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families receive a notice by e-mail or a notice to the student when their balance reaches \$5.00. Whenever an account balance remains below \$5.00, the family will receive a daily notice pertaining to the low or negative balance. Once the negative balance reaches \$100.00, families will be notified by e-mail and a letter mailed to the home. Negative balances of more than \$300.00, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. Families may elect to set up a payment plan with the school. Other options may include collection agencies, small claims courts, or any other legal method permitted by law.

Code No. 710.4

Page 2 of 2

#### MEAL CHARGES

#### Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- · All households at or before the start of each school year;
- · Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Legal Reference:

42 U.S.C. §§ 1751 et seq.

7 C.F.R. §§ 210 et seq.

U.S. Dep't of Agric., SP 46-2016, Unpaid Meal Charges: Local Meal Charge

Policies (2016).

U.S. Dep't of Agric., SP 47-2016, Unpaid Meal Charges: Clarification on

Collection of Delinquent Meal Payments (2016).

U.S. Dep't of Agric., SP 57-2016, Unpaid Meal Charges: Guidance and Q&A

(2016).

Iowa Code 283A. 281 I.A.C. 58.

Cross Reference:

711.1 School Food Program

711.2 Free or Reduced Cost Meals Eligibility

711.3 Vending Machine

Approved <u>6/28/17</u>

Reviewed \_\_6/19/17\_\_\_\_\_

Revised <u>07/08/19</u>

#### INFORMATION LETTER

#### Frequently Asked Questions About Free And Reduced Price School Meals

#### Dear Parent/Guardian:

Children need healthy meals to learn. Treynor Community School offers healthy meals every school day. Breakfast cost \$1.35; lunch costs \$2.45 (K-5) and \$2.60 (6-12). Your children may qualify for free meals/milk or for reduced price meals. Reduced price is .30 for breakfast and .40 for lunch. Return or mail the completed application to: Superintendent's Office, Treynor Community School, PO Box 369, 102 E. Main St., Treynor, IA 51575.

Below are some common questions and answers to help you with the application process.

- 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
  - All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
  - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
  - · Children participating in their school's Head Start program are eligible for free meals.
  - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
  - Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

#### FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2019-2020

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	23,107	1,926	963	889	445
2	31,284	2,607	1,304	1,204	602
3	39,461	3,289	1,645	1,518	759
4	47,638	3,970	1,985	1,833	917
5	55,815	4,652	2,326	2,147	1,074
6	63,992	5,333	2,667	2,462	1,231
7	72,169	6,015	3,008	2,776	1,388
8	80,346	6,696	3,348	3,091	1,546
Each additional person:	8,177	682	341	315	158

- 2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Mark Hopkins, Superintendent, Treynor Community School, PO box 369, 102 E. Main St., Treynor, IA 51575, 712-487-3414, mhopkins@treynorcardinals.org immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
- 3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
- 4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Mark Hopkins, Superintendent, Treynor Community School, PO box 369, 102 E. Main St., Treynor, IA 51575, 712-487-3414, mhopkins@treynorcardinals.org.
- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
- 6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through October 7, 2019. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-

over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

- 7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC <u>may</u> be eligible for free or reduced price meals. Please send in an application.
- 8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to:: Mark Hopkins, Superintendent, Treynor Community School, PO box 369, 102 E. Main St., Treynor, IA 51575, 712-487-3414, mhopkins@treynorcardinals.org.
- 12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
- 14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on Active Military Housing Projects. Any additional combat pay resulting from deployment is also excluded from income.
- 15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
- 16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact Susan Maguire, Treynor Community School, PO Box 369, 102 E. Main St., Treynor, IA 51575, 712-487-3414, smaguire@treynorcardinals.org to receive a Supplemental Worksheet.
- 17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
- 18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call 1-877-347-5678. Your children may be eligible for hawk-i (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for hawk-i information. A school waiver form is available from your school.
- 19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call 712-487-3414, smaguire@treynorcardinals.org.

Sincerely,

Mark Hopkins, Superintendent

#### HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in Treynor Community School. Please follow these instruction in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. Completed applications should be mailed or returned to Superintendent's Office, Treynor Community School, PO Box 369, 102 E. Main St., Treynor,IA 51575. If at any time you are not sure what to do next, please contact Susan Maguire, Treynor Community School, 712-487-3414, smaguire@treynorcardinals.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

#### Who should I list here?

When filling out this section, please include all members in your household who are:

- Children age 18 or under and are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending Treynor Community School, <u>regardless of age</u>.
- A) List each child's name and date of birth. Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student? Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend Treynor Community School. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

#### STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, FIP.

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Food Assistance Program (FA)
- · The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

#### A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- . Circle 'NO' and go to STEP 3. (Leave the rest of STEP 2 blank)
- B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:
  - Circle 'YES' and provide a case number for FA, FIP, or FDPIR. You only need to write one case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. You must provide a case number on your application if you circled "YES".
  - . Go to STEP 4.

#### STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.

- · Gross income is the total income received before taxes.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will
  also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that
  there is no income to report. If local officials have known or available information that your household
  income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.
- A) Report all income earned or received by children. Refer to the table below titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

#### Table 1. Sources of Income for Children

#### What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Sources of Child Income	Example(s)
Earnings from work	<ul> <li>A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)</li> </ul>
<ul> <li>Social Security</li> <li>Disability Payments</li> <li>Survivor's Benefits</li> </ul>	<ul> <li>A child is blind or disabled and receives Social Security benefits.</li> <li>A parent is disabled, retired, or deceased, and their child receives social security benefits.</li> </ul>
Income from person <i>outside</i> the household	<ul> <li>A friend or extended family member regularly gives a child spending money.</li> </ul>
Income from any other source	<ul> <li>A child receives regular income from a private pension fund, annuity, or trust.</li> </ul>

#### FOR EACH ADULT HOUSEHOLD MEMBER:

B) List Adult Household member's name. Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." Do not list any household members you listed in STEP 1.

#### Who should I list here?

When filling out this section, please include all adult members in your household who are:

• Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

#### Do not include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- · Children and students already listed in Step 1.
- C) Report earnings from work. Refer to the chart below titled "Sources of Income for Adults" and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental Worksheet which has self-employment calculations.

#### What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before

- D) Report income from public assistance/child support/alimony. Refer to the chart below titled "Sources of Income for Adults" and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.
- **E)** Report income from pensions/retirement/all other income. Refer to Table 2 below titled "Sources of Income for Adults" and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

#### Table 2. Sources of Income for Adults

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
Salary, wages, cash bonuses     Net income from self- employment (farm or business)  If you are in the U.S. Military:     Basic pay and cash bonuses     (do NOT include combat pay,     FSSA or privatized housing allowances)     Allowances for off-base housing, food and clothing	<ul> <li>Unemployment benefits</li> <li>Worker's compensation</li> <li>Supplemental Security Income (SSI)</li> <li>Cash assistance from State or local government</li> <li>Alimony payments</li> <li>Child support payments</li> <li>Veteran's benefits</li> <li>Strike benefits</li> </ul>	<ul> <li>Social Security (including railroad retirement and black lung benefits)</li> <li>Private Pensions or disability benefits</li> <li>Regular Income from trusts or estates</li> <li>Annuities</li> <li>Investment Income</li> <li>Earned interest</li> <li>Regular cash payments from outside household</li> </ul>

- F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

#### STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

- A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you guickly if we need to contact you.
- B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box. "Signature of adult completing the form."
- C) Mail or return completed form to: Superintendent's Office, Treynor Community School, PO Box 369, 102 E. Main St., Treynor, IA 51575.
- D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.
- E) Decline having your information released to hawk-i. If you do not want your household information shared with hawk-i, print, sign and date in the box provided.
- **F) Obtaining translated applications**. If you need a translated application with instructions, they can be found in 49 languages at: https://www.fns.usda.gov/school-meals/translated-applications.

# Return completed form to: 2019-2020 lowa Application for Free & Reduced Price School Meals/Milk

Complete one application per household. Please use a pen (not a pencil). This application cannot be approved unless complete eliaibility information is submitted.

List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach the supplemental worksheet.) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws." 2x Month Monthly Homeless/Migrant/Runaway-Local Official Documentation Required Foster How often? /eeldy Bi-Weekly Cyeck sij tjust sbbjà Do any Household Members (including you) currently participate in one or more of the following assistance programs: Food Assistance, FIP, or FDPIR? Weekly Date Received by SFA: Grade Email (optional) Check if no SSN Foday's date E. Pensions/Retirement/ Sometimes children in the household earn or receive income. Please include the TOTAL gross income earned by all Household Members listed in STEP 1 here. Total Child Income To Apply On-Line go to: (delete if NA) All Other Income Date S S Daytime Phone (optional) Household Size: Monthly Follow-up Signature Child's School No, go to STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3). × Weekly eekly Twice Monthly Monthly Annually Assistance Head Start (documentation required) Heaplication Denied: Incomplete Over income limits Student? Yes No child Support/Alimony × Public Assistance/ Date Primary Wage Earner or Other Adult Household Member Zip Date of Birth G. Last Four Digits of Social Security Number (SSN) of S S S Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2) Signature of adult completing the form Annually Monthly x 12 State Weekly Bi-Weekly 2x Monthly Monthly How often? Confirming Official Bi-Weekly x 26; 2 Times per Month x 24;

Weekly Bi-Weekly Twice M roster Child FIP/Food Assistance Heal Reduced Free Milk Application Denied: DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY. Child's Last Name Case Number: All Adult Household Members (including yourself) Earnings from Work City Effective Date Ξ Ö S S Name of Adult Household Members (First and Last) Write only one case number in this space. Medicaid, Title XIX & EBT Contact Information and Adult Signature ☐ Foster Child ☐ Reduced Apt. # F. Total Household Members Child's First Name (Children and Adults) Annual income conversion: Weekly x 52; A. Child Income ☐ Free Application Approved: Income Printed name of adult completing the form Circle one: Yes / No card numbers are not acceptable. Eligibility Determination: Definition of Household
Member: "Anyone who is living
with you and shares income and
expenses, even if not related." Household Income: \$ definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Street Address (if available) and children who meet the more information.
The Sources of Income for Children Determining Official Children in Foster care you with the Child Income question. The Sources of Income for Adults Are you unsure what section will help you with the All Adult to Apply for Free and Reduced Price Members section. income to include Please read How School Meals for section will help Household STEP 4 STEP 2 STEP 3 STEP 1

OPTIONAL Children's Racial and Ethnic Identities	
Ve are required to ask for information about your children's race and ethnicity. Ti our children's eligibility for free or reduced price meals. If you do not select race	Ve are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect our children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.
Ethnicity (check one):  Hispanic or Latino  Not Hispanic	or Latino
Race (check one or more):   American Indian or Alaskan Native	☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White
Low-Cost Health Insurance for Children If your children do not have health insurance, many families getting free or free and reduced price meal eligibility information with Medicaid & hawk-i, information. Specifically, we will give them your child's name, your name and contact you. They are not allowed to use the information from your fre to share this information, it will not affect your child's eligibility for free or re information below. If you want further information, you may call hawk-i information below indicates I DO NOT want school officials to share information.	Low-Cost Health Insurance for Children If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid & hawk-i, the State's medical insurance program for children. Private schools, RCCIs and childrens may choose to share this information who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. If you do NOT want your information shared with Medicaid or hawk-i, you must tell us by completing the information below. If you want further information, you may call hawk-i at 1-800-257-8563. Also, if you are already receiving Medicaid or hawk-i, please sign below. This will avoid another contact.  My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or hawk-i.
Parent/Guardian Name (Printed)Signature_	Date
The Richard B. Russell National School Lunch Act requires the information on this algannot approve your child for free or reduced price meals. You must include the last four our digits of the social security number is not required when you apply on behalf of a for Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for you social security number. We will use your information to determine if your child is eligible vrograms. We MAY share your eligibility information with education, health, and nutrition eviews, and law enforcement officials to help them look into violations of program rules.	he <b>Richard B. Russell National School Lunch Act</b> requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we annot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last our digits of the social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a ocial security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast rograms. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program rules.
<b>JSDA Nondiscrimination Statement</b> : In accordance with Federal civil rights law and U.S. Department offices, and employees, and institutions participating in or administering USDA programs are prohibited freprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.	SDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or eppiral or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.
Persons with disabilities who require alternative means of communication for program information (e. Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or harmans and additionally, program information may be made available in languages other than English.	ersons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the gency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 77-8339. Additionally, program information may be made available in languages other than English.
o file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form, (AD-3027)</u> found online at: http://www.ascr.usda.gov/complaint filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the le equest a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:	o file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form,</u> (AD-3027) found online at: <a href="https://www.ascr.usda.gov/complaint-filing-cust.html">https://www.ascr.usda.gov/complaint-filing-cust.html</a> , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To equest a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; fax: (202) 690-7442; or fax: (202) 690-7442; or email: program.intake@usda.gov.	lowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the lowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the lowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: https://icrc.iowa.gov/."
his institution is an equal opportunity provider.	Translated applications are available at: http://www.fns.usda.gov/school-meals/translated-applications
	Waiver Information

How often?

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Additional Children in Your Household (not listed on page 1) student?	MI Child's Last Name				
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Additional Children in	Child's First Name				

Any income earned by the above listed children should be included under Step 3 A on the first page of the application.

# Additional Adults in Your Household (Not listed on page 1)

	N ee			
All Other Income			· v	\(\sigma\)
	Weekly Bi-Weekly 2x Month Monthly	0 0 0	0 0 0	0 0 0
Child Support	/Alimony	S	S	\$
	Weekly Bi-Weekly 2x Month Monthly Annually	00000	00000	0000
	Earnings from Work	\$	\$	\$
	Name of Adult Household Members (First and Last)			

# Self-Employment Income Calculations

free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Return - Form 1040, including Schedule 1. Add together the amounts reported on the following lines: other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and This guidance will assist you in calculating the amount to report if you engage in farming, are self-employed or have income from other sources. lost from your business venture.

Business Income or (Loss)	Capital Gain or (Loss)	Other Gains or (Losses)	Rental real estate, royalties, partnerships, S corporations, trusts, etc.	Farm Income or (Loss)	Gross Annual Income Before Any Deductions.
LINE 12 \$	LINE 13 \$	LINE 14 \$	LINE 17 \$	LINE 18 \$	TOTAL \$

Computed Monthly Income \$ (Gross Annual Income + 12 = Computed Monthly Income.)

The computed monthly income should be reported in Step 3 on the Application for Free and Reduced Price School Meals under All Other Income.

## WAIVER STATEMENT

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be <u>considered</u> for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made. YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.

Date Signature of Parent/guardian Page 29 Newsletter

## August 2019



## Welcome Back!



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			July 31—Aug. 2 MS Football Camp 7-8:30 pm	Registration Day HS Commons 2:00—7:00	2	3
4	<b>5</b> Grade 2-5 Football Camp 6:00—7:00 pm Volleyball Camp Grade 3-5 8-9:30 am Grades 6-8 10-12:00 pm	6	7	8	9	Girls Soccer Camp Grades PK-3 8-10:30 am Grades 4-8 10-12:30 pm
11	Cross Country, Football & Volleyball Practices Begin Little Cheer Camp 1:30-3:30	13 Little Cheer Camp 1:30- 3:30	14	15	16 New Staff Orientation	17 Volleyball @ Atlantic
18	19 Teacher Inservice	20 Teacher Inservice 6th Grade Orien- tation 6:00 Freshmen Orien- tation 7:15pm	Teacher Inservice  Meet Your Teacher Night K-5 @ Elem. 4:00—6:00	Teacher Inservice	23 First Day of School Varsity Football West Monona Here 7:00	24
25	26	27 Individual School Pictures  CC @ Shen 5:00	Teacher Inservice 2:00 Dismissal	29	30 Varsity Football @ Lo-Ma 7:00	31 Volleyball @ Harlan 8:30 ar

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# September 2019 Enjoy Fall—Go Cardinals!





Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 LABOR DAY NO SCHOOL	3 Cross Country Here 5:00	Teacher Inservice Early Dismissal @ 2:00	<b>5</b> JV VB @ T-C 5:00	<b>6</b> Football St. Albert Here 7:00	7
8	9 JV FB Mo Valley Here 6:00 VB @ Lo-Ma 4:00 JH 6:00 JV & 9/10 7:30 Varsity	10	Teacher Inservice Early Dismissal @ 2:00	12 VB AHSTW Here JH @ 4:15 9/10 @ 6:00 JV @ 6:00 Varsity@ 7:30	Varsity Football Shenandoah Here 7:00 HOMECOM- ING	Cross Country @ LC at IWCC 9:00 Volleyball @ Atlantic
15	JV Football @ AHSTW 6:00 JV Volleyball Here 5:00	17 JH FB @ Under. 4:15 CCAHSTW 5:00 VB Underwood Here 4:15 JH 6:00 JV & 9/10 7:30 Varsity	Teacher Inservice Early Dismissal @ 2:00	19	<b>20</b> Varsity Football @ Red Oak 7:00	<b>21</b> Volleyball @ Rec Oak 9:00
22	23 JV Football Riverside Here 6:00	24 JH FB @ Riverside 4:15 VB IKM-M Here JH @ 4:15 9/10 @ 6:00 JV @ 6:00 Var @ 7:30	Teacher Inservice Early Dismissal @ 2:00 Midterm	26 CC @ MVAO 4:30 VB @ Riverside 4:15 JH 6:00 9 & 10 6:00 JV 7:30 Varsity	27 Varsity Football @ East Sac County 7:00	28 Cross Country @ Harlan 9:30
29	30 JV Football @ IKM-M 6:00					

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#### CHROMEBOOKS CASES

All students in 6th through 8th Grade will be issued a school-owned 11" Dell Chromebook (*Model 3120 - manufactured after March 2015*) and students in 9th through 12th grade will be issued an 11" Lenovo 330e Chromebook on the first day of school. It will be the responsibility of the student to protect the unit with a case or bag for protection and transporting between home and school. While a backpack with a separate pouch is adequate, a separate case is the most ideal as students tend to forget they actually have a breakable object inside their backpacks.

A few cases to consider, as recommended by Tech Director, Shelly Bailey:

- A Higher Ground Capsule is highly recommended and would be nice by itself or would fit inside a pocket in a backpack. Click here for this case, which can be purchased with an optional strap and power pocket.
- A Lacdo Laptop Sleeve Case ordered through Amazon, found <a href="here">here</a>, would be adequate for a separate carrying case, although it does not have a shoulder strap.
- A Belkin Always-on Sleeve ordered through Amazon, found <a href="here">here</a>, is a nice option for those students that might want a case that remains on the chromebook at all times.

The cases above are a recommendation only. You are certainly free to choose your own by searching for a case that will fit a device measuring 11.7"W x 8.5D x .8"H, keeping in mind that you will want something that has adequate padding to protect the device. As covered in the Chromebook Handbook, payment for device damages may be required by the student.





PO Box 369 Treynor, IA 51575

Phone: 712-487-3414 Fax: 712-487-3332



#### POSTAL CUSTOMER

#### ADDRESS SERVICE REQUESTED

It is the policy of the Treynor Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the principals, who serve as the equity coordinators:

Jill Kay, Elementary Principal, #2 Elementary Drive, 712-487-3414, jkay@treynorcardinals.org Jenny Berens, MS Principal, 102 E. Main St., 712-487-3414, jberens@treynorcardinals.org Gary McNeal, HS Principal, 102 E. Main St., 712-487-3414, gmcneal@treynorcardinals.org

#### TS PROMISE PROGRAM COMING SOON

The 20th annual TS Promise will be here soon, with a series of in-school events and a youth rally.

Eric Samuel Timm is a pubic school motivational speaker who uses live art performances and illustrations to support his work reaching youth across the country and world. He's been a big hit at past TS Promise events.

TS Promise events will be held at schools in southwest Iowa on Sept. 4, 5 and 6, with Timm reaching students at 11 schools, including Treynor MS/HS at 2:45 on Wednesday, September 4th.

