# Treynor Community School

"COMMITTED TO EXCELLENCE"



# NEWSLETTER

August, 2017

# **REGISTRATION DAY—AUGUST 1ST**

Registration for all students K-12 will be held in the **HIGH SCHOOL** commons on Tuesday, August 1, from 8:00 a.m. —1:00 p.m. and again from 4:00 p.m.—7:00 p.m. High school, middle school and elementary students may register and pay fees anytime during these hours.

Textbook fees for the 2017-2018 school year will be:

\$35

\$50

\$60



The first day of school will be Wednesday, August 23rd with a 1:00 p.m. dismissal!

# ✓ Pay textbook fees.

 Deposit money in student lunch accounts.

Special points of

interest:

- ✓ Purchase activity tickets.
- ✓ Update student health information and update bus information.
- ✓ Remember to check our website. Use the parent access link to print schedules, check grades, attendance, lunch balances and Pay-Schools Account.

### Other possible fees include:

- Activity tickets may be purchased. Yearbooks may be purchased online.
- Students taking Industrial Technology will owe a fee at the end of the hex or school year based upon the project the students select.
- A fee could be assessed at the end of the school year for any undue damage to a textbook.
  - Driver's Education fee will be \$265.

K-5

6-8

9-12

### Breakfast and lunch prices for the 2017-2018 school year:

- Elementary—Breakfast—\$1.35; Lunch—\$2.25
- Middle School/High School—Breakfast—\$1.35; Lunch—\$2.40
- Meals for visiting adults are \$3.55
- Extra milk—.50

Free and reduced price lunch forms are included in this mailing and will also be available at registration or in the Superintendent's office.

Your family's lunch account is managed district-wide, rather than by building. When you deposit money in your child's account at the elementary, middle or high school, that amount will be deposited into your "family account" and your elementary, middle or high school student will draw from that one account. During registration, if you have children in both the elementary and middle/high school buildings, you can visit any building secretary to deposit lunch money into your account. If you have a child in only one building, only visit that building's secretary to deposit lunch money.

**Students have to maintain a positive balance in their lunch accounts.** Please read the new Meal Charge policy in this newsletter. If you have a question as to the status of your child's lunch account, please check the balance on-line through your parent access on the school website, or call the school office and we will be glad to help you. Keep in mind that your child may purchase extras (ala carte items) at breakfast or lunch at the middle or high school.

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Menus will be available at registration.

## As summer heats up...school is only a few weeks away!

As the days get hot and the month of August nears, the start of fall practices and the first day of school will soon follow. I hope that everyone is having a fantastic summer. The summer months have been extremely busy here at the school in preparation for the upcoming school year. A few of our many summer tasks include the hiring of new staff, ordering and inventorying new materials, coordinating renovation projects and cleaning / maintaining our facilities.

Our custodial staff and summer helpers have been working hard to get both buildings looking great and ready to welcome back the students and staff. Please thank them for their hard work the next time you cross paths.

I'm very excited about the new staff that has been hired for the 2017-18 school year. When you arrive in August, please seek out our new staff members and welcome them to Treynor.

### Certified Staff:

•	Karrie Hughes	MS SPED Teacher
•	Jose Puncel	HS Spanish Teacher
•	Molly Schechinger	HS Science Teacher

(	Support Staff:	
	Angela Chaussee	Teacher Associate
	Tricia Hansen	Teacher Associate
	Roxanne Huskey	Food Service
	Nicole McDowell	Food Service
	Cheryl Simmons	Teacher Associate
	Activity Sponsors/Coac	:hes
	Kim Barents	Head Volleyball Coach
	Kim Barents     Seth Christensen	Head Volleyball Coach Asst. Football Coach
		-
	Seth Christensen	Asst. Football Coach

You have less than a month of summer vacation left. Students, enjoy your last few weeks. Parents, enjoy each day of your kids' involvement in school and all the activities that go with that. As always, THANK YOU for supporting Treynor Community Schools.

### Lou Howell

Interim Superintendent



# **ELEMENTARY "MEET YOUR TEACHER"**



On Monday, August 21, please plan to stop by the elementary school to meet your teacher and classmates for the 2017-2018 school year. Teachers will be in their classrooms from 4:00—6:00 p.m. on this day. Feel free to stop by whenever you can. Students can drop off their school supplies and get their desks set up for the first day of school.

# JUNIOR OPTIMISTS

The Junior Optimist Octagon International Club (JOOI) is a volunteer **service club** for students in grades 9-12.

Some of the activities in the past have included food bank donations (Souper Bowl of Caring), assistance for families with challenges, baking cookies for the troops, school grounds maintenance (tree pruning, planting, debris removal from curbs), ushering, winter clothing drive, Pheasants Forever banquet/auction assistance, can kennel drive and help when requested from the adult Optimist Club. Special recognition certificates and scholarships are awarded to members most involved in club activities throughout the year.

Officers elected for this coming year are: Alex Lowe—President, Brendan Mass—Vice President, Tyler Pollock—Secretary and Alora Nowlin—Treasurer. Last year the club met during the Card Pride period twice a month during the school day. Membership dues will be \$10 and collected after school begins.

# SIXTH GRADE ORIENTATION

All students entering sixth grade and their parents are encouraged to attend a sixth grade orientation meeting at 5:45 p.m. in the high school auditorium on Tuesday, August 22nd. Various topics will be discussed that relate to the transition for students from fifth to sixth grade. Please mark this date on your calendar and plan to attend!



# EAT BREAKFAST AT SCHOOL!

Mornings can be really crazy...the alarm doesn't go off...the kids don't want to get up...there's no time to eat breakfast before the bus comes...or they're just not ready to eat. Or maybe your teenager grabs a can of soda and a candy bar on the way to school. If this sounds like your house, we have good news for you.

Breakfast is served at school! School breakfast will energize your child's day and provide them with a healthy start. A nutritious breakfast helps students be more alert so they can learn more in class, and has plenty of vitamins and nutrients for a strong and healthy body.

Breakfast at school is affordable, too. If you qualify for free and reduced price meals, you also qualify for the breakfast program, with no additional paperwork. You can't find a healthy breakfast at such a low cost anywhere else. So, help your child start the day right with school breakfast.

# **INDIVIDUAL SCHOOL PICTURES**



Please note that individual school pictures will be taken on Tuesday, September 5th by Bob Pyles Studio. Envelopes will be sent home with each student.

Money will not be collected at registration.

# FOLLOW THE CARDINALS ON TWITTER



You can follow the Cardinals on Twitter @TreynorNation! We were the first high school in the state and possibly the region to use Twitter to communicate with our fans. We will continue to tweet information regarding scheduling and other important information, and the most exciting feature is up to the minute updates at Cardinal varsity athletic events and other Treynor activities. If you have any questions regarding @TreynorNation, please email tnavara@treynorcardinals.org. or check our website.

# HUMAN GROWTH AND DEVELOPMENT

Human growth and development instruction is a controversial area and will not be undertaken until a parent/guardian is notified. Parents should feel free to contact any teacher regarding questions they may have about the instruction.

# HOMELESS CHILDREN

Anyone knowing of any child in the community who is homeless, please notify the school. All children are welcome to attend. A homeless child or youth is defined as a child or youth from the age of 3 through 21 years who lacks a fixed, regular and adequate nighttime residence and includes the following:

- A child or youth who is sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason; is living in a motel, hotel, trailer park or camping grounds due to the lack of alternative adequate accommodations; is living in an emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster care placement.
- 2. A child or youth who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- 3. A child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting; or
- 4. A migratory child or youth who qualifies as homeless because the child or youth is living in circumstances described in paragraphs "1" through "3" above.



# **COMMIT TO BE FIT!**



The Treynor Community School District Wellness Committee is excited to share some news and information regarding health and wellness in our state and school district. The State of Iowa has mandated some changes, and in order to be compliant, the District Wellness Policy has been updated. A new committee was organized and began meeting during the 2016-17 school year. We were challenged with the task of identifying where our district was excelling and where we were falling short of the state requirements. We identified what changes needed to be made and set three measurable goals for the coming school year. The local Wellness Policy has been updated and approved by the school board.

What will be different for the 2017-18 school year?

- Compliance of nutritional guidelines in fundraising activities that involve the sale of food
- All fundraisers will be approved by the building Principal
- A minimum of ten minutes of physical activity during indoor recess
- An approved snack list will be used for all snacks to be shared at school

If you have an idea for a healthy snack that isn't on the approved snack list, please let a committee member know. We look forward to working together with you to create a healthier school environment that helps our students become better learners.

Treynor Wellness Committee members:

Marcia Lippert	Jill Schurman	Chris Harter	Carol Leaders
Cory Young	Jill Kay	Amy Graber	Jennifer Hayes

# SPORTS PHYSICALS

Listed below are two options for sports/school physicals:

Miller Orthopedic Specialists, Sat., July 22nd from 8:00 a.m.—10:00 a.m. Cost \$25

(proceeds go to Treynor Booster Club) Methodist Physicians Risen Son Clinic, Sat., Aug. 5th from 8:00—11:00 a.m. Cost \$25

# ATHLETIC SEASON TICKETS

Activity tickets will be on sale at registration for the 2017-2018 school year. These passes will include admission to the entire year of activities with the exception of any tournaments or playoff games.



Adult Season Ticket	\$75
Student Season Ticket	\$50

After registration day, passes will be available for purchase in the Superintendent's Office.

# SPORTS PHYSICALS



Just a reminder—before any student participates in sports, a physical form must be completed for the current school year. Also, parents must sign an insurance waiver or purchase accident insurance before students may participate in sports. A concussion form also needs to be completed.

Physical forms, insurance waiver forms and concussion forms are available in the school office or on our web site. Also, information from Student Assurance Services will be available at registration if anyone is interested in purchasing accident insurance.

Again, these forms are required before students in grades 7-12 can participate in practice or competition. Forms can be turned in on registration day or at any time to the school office.

# **ORDER YEARBOOKS ONLINE**



The yearbook staff will have information at registration on Monday, August 1st so online orders can be made for 2017-18 yearbooks. The middle school yearbook will be a soft-cover, full-color book that will focus only on middle school students and activities. Cost is \$17.00. The elementary yearbook is a soft-cover, full-color yearbook that covers grades kindergarten through 5th grade for \$17.00. The high school yearbook is a hard-cover, full-color book that includes 9th through 12th grades. The cost is \$60.00. Prices will increase after October 27th so place your order

early. Orders can only be placed online at jostensyearbooks.com.

The Treynor yearbook will cover the highlights of 2017-18 with hundreds of photos and stories about academic accomplishments, club activities, school sports, special events and class histories. A yearbook is always special because it captures the life and times of the school, the class and the achievements of the students.

The yearbook staff is under the direction of Advisor Erin Coughlin.

# LUNCH ACCOUNT PAYMENTS ONLINE

Parents can access PaySchools through the school web site and pay for school lunches, either by e-check or Mastercard, Visa or Discover cards. The parent will immediately receive an e-mail receipt confirming their purchase. PaySchools does not save or store bank or credit card information to ensure privacy and security for users.

PaySchools offers parents the ease of being able to make payments 24 hours a day/7 days a week, the security of knowing the school has received payments, the protection of sensitive account information (credit card and bank account numbers are not stored in the database), and the convenience of having records of purchases and payments available online.



Visit the district's web site at www.treynorschools.org and go to the Parent page.

# **MEDICATION POLICY**



All medication (prescription and non-prescription) must be dispensed through the health office at all grade levels. Medicines must be contained in the original bottle or box. No student is allowed to carry any kind of medication with them during the day. Tylenol is kept on hand in the health office and can be dispensed by trained personnel with parents' permission. Parents may sign permission forms at registration. The forms are also found on our website under the Parent link.

# **NEWSLETTERS—POSTAL MAIL OR ELECTRONIC?**

If you would rather have your monthly school newsletter come by regular mail instead of email, please notify the Superintendent's Office at 487-3414 or email smaguire@treynorcardinals.org. Your mailing address will be verified and your name will be added to the list currently receiving newsletters by regular mail. You can also indicate your preference when you register your child for school. Every family should receive a monthly newsletter.

# DRESS CODE

Details of the student dress requirements will be in the handbook/assignment book given to students on the first day of school. Tops with spaghetti straps and tops that are too short to keep midriffs covered at all times will not be allowed.

# FORMS AVAILABLE ONLINE

On the school's website, www.treynorschools.org, under the Parent Link, is a section titled "Registration Information". Within this section are forms required for new and returning students. You can open these forms in Acrobat Reader, print them, fill them out and bring them to registration. Forms available on the web which are required for new students only are Student Information and the CardinalNet AUP Authorization. Athletic physical examination, concussion and insurance waiver forms are also available and required yearly for all 7-12th grade students involved in athletics.

# STUDENT INSURANCE



Treynor Community School does not purchase accident insurance to cover injuries incurred by your child at school or school-sponsored activities. As a service to parents, the school makes accident insurance available through Student Assurance Services. Football insurance for grades 9-12 may also be purchased through Student Assurance Services. Insurance information and enrollment forms will be available at registration.

Parents must sign an insurance waiver which states they have adequate insurance or purchase accident insurance before students may participate in sports.

# **POST-SECONDARY ENROLLMENT**

Post-secondary enrollment is when a senior student wishes to take a college course which is not offered by the local district. The district pays up to \$250 for each course after its completion. The student must provide his/ her own transportation.

# **OPEN ENROLLMENT**

Parents/guardians considering the use of the open enrollment option to enroll their child/children in another public school district in the State of Iowa should be aware of the following dates:

March 1, 2018: the last date for regular open enrollment requests for the 2018-2019 school year, except for "good cause" reasons or kindergarten applications. Good cause generally means a change in residence of the pupil, a change in district's status such as whole grade sharing or reorganization, or the loss of accreditation or the closing of a non-public school of attendance. Open enrollment can still take place if "good cause" is shown.

Kindergarten applications must be filed on or before September 1 of the school year in which open enrollment is requested. (September 1, 2017 for the 2017-2018 school year.)

For further details, contact the school superintendent's office at 487-3414.

# **TRANSPORTATION PROGRAM**



Treynor will operate seven regular bus routes. In addition, there are several special education routes for students who are attending programs in their assigned schools.

Starting time will be 8:20 a.m. for secondary students and 8:30 a.m. for elementary students. School will dismiss at 3:30 p.m. at the MS/HS High Building and 3:27 p.m. at the Elementary Building.

The telephone number at the bus garage is 487-3292. If children are not going to ride on a given day, please inform a neighbor preceding the pick up or call the bus garage by 7:00

a.m. The cooperation received in the past relative to safety, scheduling, promptness and the overall general consideration shown for our concerns and policies has always been very much appreciated.

# **ASBESTOS PLAN**

An asbestos plan is located in each school office at the junior/senior high and elementary buildings. This plan indicates where there are areas of asbestos and how they are inspected each year. Fortunately, the Treynor School has no friable asbestos, which is a danger to students. If there are any questions, please contact the superintendent at 487-3414.





# DIRECTORY INFORMATION DISCLOSURE

Unlike other personal data in a student's records, a school may disclose "directory information" without first obtaining permission. "Directory information" includes the student's name, address, telephone listing, date and place of birth, grade level, participation in school activities-including athletics, weight and height of members of athletic teams, dates of attendance, awards received and the most previous educational agency or institution attended by the student. Any parent/guardian who does not want the information listed above released is asked to contact either principal's office and leave word to this effect. Otherwise, the information will be released to colleges, businesses, etc.

The No Child Left Behind Act of 2001 (Section 9528) requires that high schools provide military recruiters access to student's names, addresses and telephone numbers. Parents or students may request that this information not be provided without written parental/guardian consent. If you wish to have your high school student's information withheld from military recruiters, please contact the high school principal.

# FYI—STAFF AND OFFICE PHONE NUMBERS

If you feel that the school can be of service to you at any time, please call, email or visit one of our offices.

	The of service to you at any time, please call, email of visit one of our onices.
712-487-3414	Superintendent's Office
	Lou Howell, Interim Superintendent
	Cindy Van Fosson, Business Manager/Board Secretary
	Susan Maguire, Superintendent's Secretary
712-487-3332	Fax Number for High School, Activities Director, Superintendent's Office
712-487-3804	High School Office
	Gary McNeal, Principal
	Tim Navara, Activities Director/Alternative Program Coordinator
	Danette Blackledge, High School Secretary
	Carol Leaders, Head Cook
712-487-3181	Middle School Office
	Jenny Berens, Principal
	Darla Bryant, Middle School Secretary
	Cory Young, School Nurse
712-487-3567	Fax Number for Middle School and Guidance Office
712-487-3181	Guidance Office
	Rita Laughlin, Guidance Counselor
712-487-3422	Elementary School Office
	Jill Kay, Principal
	Natalie Suden, Principal's Secretary
	Marcia Lippert, School Nurse
712-487-3625	Fax Number for Elementary School
712-487-3292	Bus Garage Dave Danker, Transportation Director
F-Mail Addresses: to e-mail	a school employee, type their first initial and last name @treynorcardinals.org.
	(Example: smaguire@treynorcardinals.org)
Visit our sc	hool website at www.treynorschools.org

# CONTINUOUS NOTICE OF NON-DISCRIMINATION



It is the policy of the Treynor Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact:

Jill Kay, Elementary Principal, #2 Elementary Drive, 712-487-3422, jkay@treynorcardinals.org Jenny Berens, Middle School Principal, 102 E. Main, 712-487-3181, jberens@treynorcardinals.org Gary McNeal, High School Principal, 102 E. Main, 712-487-3804, gmcneal@treynorcardinals.org

# **PROTECTION OF PUPIL RIGHTS**

The Protection of Pupil Rights Amendment (PPRA) requires Treynor Community School to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1.	Political affiliations or beliefs of the student or student's parents;
2.	Mental or psychological problems of the student or student's family;
3.	Sex behavior or attitudes;
4.	Illegal, anti-social, self-incriminating, or demeaning behavior;
5.	Critical appraisals of others with whom respondents have close family relationships;
6.	Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7.	Religious practices, affiliations, or beliefs of the student or parents; or

Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

Treynor Community School District will provide parents, within a reasonable period of time prior to the administration of any surveys or activities, notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

# ANNUAL NOTIFICATION OF PARENTS' RIGHTS

At Treynor Community School, parents have an opportunity to challenge the contents of their child's school records to ensure that the records are not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, and to provide an opportunity for the correction or deletion of such inaccurate, misleading or otherwise inappropriate data contained herein. A parent wishing to challenge the contents of a child's school records shall make written application to the building principal for a hearing.

### **Treynor Elementary School Supply List 2017-18** Kindergarten 12 Glue Stick, Elmer's washable, purple 1 dz. Pencils, #2, Ticonderoga, sharpened 1 Purell Hand Sanitizer, antibacterial gel, pump 2 Folders, poly, 2 pocket, asst colors 2 bx. Crayons, Crayola, tuck box, 24/box Pencil Box, plastic, 8.25"x5.25"x2" 1 1 bx. Facial Tissue, hypo-Allergenic, 200 Ct. 1 Scissors, 5", pointed tip, latex free 1 set Markers, washable, classic colors, wide tip, 10/set Eraser, pink, large, latex free 1 2 Clorox Wipes, bleach free, 35 ct. Clip board, standard size, 8 ½ x 11" 1 2 Dry erase markers, chisel tip, black Boys 1 box gallons size freezer bags Girls 1 box quart size freezer bags 1st Grade 1pk. Dry Erase Marker, Fine tip, 4/pk. 1 Composition book, marble cover, WR, 100 sheets, black 4 Folders, 2 pocket, blue/red/green/yellow 1 Pencil box, plastic, 8.25x5.25x2" 1 Eraser, pink, large, latex free 1 dz. Pencils, #2, Ticonderoga, sharpened 2 bx. Crayons, Crayola, tuck box, 24/box Scissors, 5", blunt tip, latex free 1 1 Glue, Elmer's washable, 7-5/8oz, white

- 2 bx. Facial Tissue, hypo-allergenic, 200 ct.
  4 Notebooks, 1 sub, WR, perf, 70 ct., Blue/Red/Yellow/Green
- 1 Paint set, watercolor, washable, 8 colors w/brush
- 2 Clorox Wipes, bleach free, 35 ct.

### 2nd Grade

1	Earbuds or Headphones
1	Dry Erase marker eraser
2 dz.	Pencils, #2, Ticonderoga, sharpened
1	Scissors
4 ea.	Glue stick, washable
1 bx.	Crayons, Crayola, tuck box, 24/box
4	Mead, composition notebooks, WR, 1 sub., red,
	blue, purple, black marble
5	Plastic/poly , pocket folder w/ prongs: Orange,
	Yellow, Blue, Purple, Black
2 bx.	Facial Tissue, hypo-allergenic, 200 ct.
2	Pencil boxes, plastic, 8.25x5.25x2"
2	Clorox Wipes, bleach free, 35 ct.
1	Crayola markers, wide tip, 10/set
1	Crayola Markers, fine tip, 10/set
4	Expo Dry erase markers, black, thin
4	Expo Dry erase markers, black, wide
2	Highlighters, yellow, chisel tip
1	Post -it-notes, 100 sheet
**Purch	ase only specified colors of notebooks and folders. Ple

\*\*Purchase only specified colors of notebooks and folders. Please refrain from "cute" notebooks and folders per teacher's request. Plain pencils only too (decorated pencils are hard to sharpen)

### 3rd Grade

0.0.0.0	
1	Earbuds or Headphones
5	Spiral Notebooks, 70ct, Blue, Red, Green, Yellow,
	Purple (any color)
1	Crayola markers, wide tip, 12/set
4	Elmer's glue sticks, washable
2	Post it notes, 3x3, yellow, 100 sht/pd
2 dz.	Pencils, #2, sharpened
1	Eraser, pink, large, latex free
1 bx.	Crayons, Crayola, tuck box 24/bx
2 bx.	Facial tissue, hypo-allergenic, 200 ct.
1 dz.	Pen, med. point, red
6	Folders, 2 pocket, w/prong, Blue, Red, Green,
	Yellow, Purple, Black (any color)
2 pk.	Filler paper, WR, 120/pk
1	Ruler, 12", wood, inch & cm
1	Pencils, colored, 7", sharpened, 12/set
1	Scissors, pointed tip
1	Pencil box, plastic 8.25x5.25x2"
2 pk.	Markers, dry erase, chisel, 4/pk (8 total)
2	Highlighters, chisel tip (any color)
2	Clorox Wipes, bleach free, 35 ct.

4 <sup>th</sup> Grade		5 <sup>th</sup> Gra	5 <sup>th</sup> Grade	
1	Earbuds or Headphones	2	Post it notes, 3x3, 100sheet, yellow	
1 pk.	Filler paper, WR, 120/pk	2	Glue stick, washable, white	
2	Post it notes, 3x3, 100sheet, yellow	1	Hand sanitizer, gel, pump	
1	Post it notes, 3x3, 100sheet, color other than	1	Expanding File, poly, 7 pocket	
	yellow	2 pk.	Index cards, 3x5, ruled, 100/pk, white	
1	Hand sanitizer, gel, pump, 12oz	2	Pen, med. point, red	
6	Notebooks, spiral, WR, 70 ct, blue, green, red,	1	Earbuds or Headphones	
	yellow, purple, black	1 bx.	Crayons, Crayola, tuck box, 24/box	
5	Dry erase markers, chisel tip, black	6	Folders, 2 pocket, blue/red/green	
1	Clorox Wipes, bleach free, 35 ct.	2 dz.	Pencils, #2, Ticonderoga, sharpened	
4	Glue sticks, washable, white	1	Markers, classic colors, 8/set	
2	Pen, med. point, red	1	Scissors, 8", straight	
1 bx.	Crayons, Crayola, tuck box,24/box	2	Pen, med. point, blue	
3 dz.	Pencils, #2, Oriole, sharpened	2 pk.	Filler paper, WR, 120/pk	
1	Scissors, 5", pointed tip, latex free	1	Calculator, 8 digit, dual power	
2	Pen, med. point, blue	8	Notebooks, spiral, WR, 70ct, blue, red, green,	
1	Calculator, 8 digit, dual power		yellow	
1	Expanding file, poly , ltr sz, 7 pocket	1 bx.	Facial Tissue, 200ct	
2 bx.	Facial Tissue, 200 ct.	1	Ruler, 12", plastic, inch & cm, center holes	
1	Ruler, 12", plastic, inch & cm, center holes	1	Pencil box, plastic, 8.25x5.25x2	
1	Pencil case, fabric, 3 hole w/grommets, 10x6	1	6/pk. Highlighter, chisel tip	
1	Pencils, colored, 7", sharpened, 12/set	1	4/pk. Markers, dry erase, chisel	
2	Highlighters, chisel tip, yellow	1	Pencils, colored, 7", sharpened, 12/set	
3 pk.	Index cards, 3x5, ruled, 100/pk, white			
2	Folders, 2 pkt, red, blue			

### Treynor Middle School Supply List 2017-18

### 6<sup>th</sup> Grade

1	Expanding file folder, letter size, 7 pocket
1	Eraser, pink, large, latex free
1	Zipper Pencil Case, 3 hole (or similar)
2	Index Cards, 3" x 5", Ruled, 100pk, white
1	Earbuds or Headphones
1	Stick on Notes, 3" x 3", yellow, 100 sheets
1	Colored Pencils, 12/set
3	Spiral Notebooks, 100 sheet, asst. colors
	(1 each for Reading, Math, Science)
2	Highlighters, Chisel Tip
1	Clorox Wipes, Bleach Free, 35 ct.
5	Pens (Red, Blue, Black – 2 of each)
1 dz.	#2 Ticonderoga Pencils
1	Filler paper, Wide Rule, 120/pk.
1	Basic calculator (not mini sized)
2 bx.	Facial Tissue, 200ct.
1	Chromebook Case **
7 <sup>th</sup> Gr	ade
2	Folders, poly, 2 pocket, asst. colors
1	Expanding file folder, letter size, 7 pocket

- Eraser, pink, large, latex free
   Zipper Pencil Case, 3 hole (or sim
- Zipper Pencil Case, 3 hole (or similar)
   Index Cards, 3" x 5", Ruled, 100pk, white
- 1 Earbuds or Headphones
- 1 Stick on Notes, 3" x 3", yellow, 100 sheets
- 1 Colored Pencils, 12/set
- 1 Spiral Notebook, 100 sheet
- 6 Highlighters, Chisel Tip
- 1 Clorox Wipes, Bleach Free, 35 ct.
- 6 Pens (Red, Blue, Black 2 of each)
- 1 dz. #2 Ticonderoga Pencils
- 1 Filler paper, Wide Rule, 120/pk.
- 1 1.5" Binder, 3 ring
- 1 Dividers, 3 ring, 8 tab
- 1 Scientific calculator
- 2 bx. Facial Tissue, 200ct.
- 1 Jumbo sized stretchable book cover
- 1 Chromebook Case \*\*

### 8<sup>th</sup> Grade

- 3 Folders, poly, 2 pocket, asst. colors
- 1 Expanding file folder, letter size, 7 pocket
- 1 Eraser, pink, large, latex free
- 1 Zipper Pencil Case, 3 hole (or similar)
- 2 Index Cards, 3" x 5", Ruled, 100pk, white
- 1 Earbuds or Headphones
- 1 Stick on Notes, 3" x 3", yellow, 100 sheets
- 1 Colored Pencils, 12/set
- 3 Spiral Notebooks, 100 sheet
- 6 Highlighters, Chisel Tip
- 1 Clorox Wipes, Bleach Free, 35 ct.
- 6 Pens (Red, Blue, Black 2 of each)
- 1 dz. #2 Ticonderoga Pencils
- 1 Filler paper, Wide Rule, 120/pk.
- 1 1.5" Binder, 3 ring
- 1 Dividers, 3 ring, 5 tab
- 1 Scientific calculator
- 2 bx. Facial Tissue, 200ct.
- 1 Jumbo sized stretchable book cover
- 1 Chromebook Case \*\*

\*\* Information for Chromebook Case\*\* Dell Chromebook 11" (Model 3120, manufactured after March 2015)



### About the Vaccine

-It is not a new vaccine, what's new is that it is now <u>REQUIRED</u>, by the Iowa Department of Public Health, Bureau of Immunization, in order attend school starting for the 2017-18 school year

-Your physician may have already administered this vaccine

-The vaccine is 85-100% effective

### About the Meningococcal Disease

--Meningococcal disease is a bacteria that can infect the brain and spinal cord(meningitis) and the blood(septicemia)

-Symptoms include sudden onset of fever, headache and stiff neck Other symptoms include: nausea, vomiting, sensitivity to light and confusion

-The disease is spread through the exchange of respiratory and throat secretions

-Teenagers and young adults are at increased risk

Code No. 711.41 Page 1 of 2

### MEAL CHARGES

In accordance with state and federal law, the Treynor Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

### **Payment of Meals**

Students have use of a meal account. When the account balance reaches \$0.00 a student may no longer charge a la carte items until the negative account balance is paid. Families may add money to student accounts by paying at the school office with cash or check, or by electronic payment options using Pay Schools.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. The District will strive to provide a meal to students with a negative balance and work with parents and guardians through this policy to collect outstanding debt.

### **Negative Account Balances**

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families receive a notice by email or a notice to the student when their balance reaches \$5.00. Whenever an account balance remains below \$5.00, the family will receive a daily notice pertaining to the low or negative balance. Once the negative balance reaches \$100.00, families will be notified by email and a letter mailed to the home. Negative balances of more than \$300.00, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. Families may elect to set up a payment plan with the school. Other options may include: collection agencies, small claims court, or any other legal method permitted by law.

Approved <u>6/28/2017</u> Reviewed <u>6/19/2017</u>

Revised

TREYNOR COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

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<u>Code No. 711.41</u> Page 2 of 2

### MEAL CHARGES

### **Communication of the Policy**

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Legal Reference:	CHARGE POLICIES U.S. DEP'T OF AC ON COLLECTION (	et seq. GRIC., SP 46-2016, UNPAID S (2016). GRIC., SP 47-2016, UNPAID OF DELINQUENT MEAL PAY GRIC., SP 57-2016, UNPAID	MEAL CHARGES: LOCAL MEAL MEAL CHARGES: CLARIFICATION (MENTS (2016). MEAL CHARGES: GUIDANCE AND
Cross Reference:	<ul><li>711.1 School Fe</li><li>711.2 Free or R</li><li>711.3 Vending</li></ul>	educed Cost Meals Eligibil	lity
Approved6/2	. <u>8/2017</u> Re	eviewed6/19/2017	Revised

TREYNOR COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

### INFORMATION LETTER

### Frequently Asked Questions About Free And Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. Treynor Community School offers healthy meals every school day. Breakfast cost \$1.35; lunch costs \$2.25/\$2.40. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is .30 for breakfast and .40 for lunch. Return the completed application to: Superintendent's Office, Treynor Community School, 102 E. Main St., Treynor, Iowa.

Below are some common questions and answers to help you with the application process.

- 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
  - All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or another DHS assistance program are eligible for free or reduced price meals.
  - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
  - Children participating in their school's Head Start program are eligible for free meals.
  - · Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
  - Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

			LEINES IOI SCHOO	116412017-2010	
Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	22,311	1,860	930	859	430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	1,471
Each additional person:	7,733	645	323	298	149

### FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2017-2018

- 2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Jill Kay, Elementary Principal, Treynor Elementary School, 2 Elementary Dr., Treynor, IA 51575, 712-487-3422, jkay@treynorcardinals.org immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
- 3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
- 4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Superintendent, Treynor Community School, 102 E. Main St., Treynor, IA 51575, 712-487-3414, Ihowell@treynorcardinals.org.
- 5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
- 6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through Oct. 4, 2017. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

- 7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
- 8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Lou Howell, Superintendent, Treynor Community School, PO Box 369, Treynor, IA 51575, 712-487-3414, <u>Ihowell@treynorcardinals.org</u>.
- 12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
- 14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on Active Military Housing Projects. Any additional combat pay resulting from deployment is also excluded from income.
- 15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
- 16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact Susan Maguire, Superintendent's Secretary, Treynor Community School, 102 E. Main St., Treynor, IA 51575, 712-487-3414, <u>smaguire@treynorcardinals.org</u> to receive a Supplemental Worksheet.
- 17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
- 18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call 1-877-347-5678. Your children may be eligible for *hawk-i* (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for *hawk-i* information. A school waiver form is available from your school.
- 19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call 712-487-3414.

Sincerely,

Lou Howell, Superintendent

### HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in Treynor Community School. Please follow these instructions in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. **Completed applications should be submitted to Superintendent's Office, Treynor Community School, 102 E. Main St., Treynor, Iowa.** If at any time you are not sure what to do next, please contact Superintendent's Office, Treynor Community School, 712-487-3414, smaguire@treynorcardinals.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

### Who should I list here?

When filling out this section, please include all members in your household who are:

- Children age 18 or under and are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending Treynor Community School, regardless of age.
- A) List each child's name and date of birth. Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student? Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend Treynor Community School. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, FIP, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Food Assistance Program (FA)
- The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

How to Apply for School Meal Benefits | Application Instructions

- A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:
   Circle 'NO' and go to STEP 3. (Leave the rest of STEP 2 blank)
- B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:
  - Circle 'YES' and provide a case number for FA, FIP, or FDPIR and the name of the household member with the case number. You only need to write one case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. You must provide a case number on your application if you circled "YES".
  - Go to STEP 4.

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.

- Gross income is the total income received before taxes.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

### FOR EACH ADULT HOUSEHOLD MEMBER:

A) List Adult Household member's name. Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." Do not list any household members you listed in STEP 1.

### Who should I list here?

When filling out this section, please include all adult members in your household who are:

• Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do **not** include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- Children and students already listed in Step 1.
- **B)** Report earnings from work. Refer to the chart titled "Sources of Income for Adults" in these instructions on page 4 and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental

Worksheet which has self-employment calculations.

### What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before

- C) Report income from public assistance/child support/alimony. Refer to the chart titled "Sources of Income for Adults" in these instructions on page 4 and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. <u>Do not report the value of any cash value public</u> <u>assistance benefits NOT listed on the chart.</u> If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.
- D) Report income from pensions/retirement/all other income. Refer to Table 2 below titled "Sources of Income for Adults" below and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
<ul> <li>Salary, wages, cash bonuses</li> <li>Net income from self- employment (farm or business)</li> <li>If you are in the U.S. Military:         <ul> <li>Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)</li> <li>Allowances for off-base housing, food and clothing</li> </ul> </li> </ul>	<ul> <li>Unemployment benefits</li> <li>Worker's compensation</li> <li>Supplemental Security Income (SSI)</li> <li>Cash assistance from State or local government</li> <li>Alimony payments</li> <li>Child support payments</li> <li>Veteran's benefits</li> <li>Strike benefits</li> </ul>	<ul> <li>Social Security (including railroad retirement and black lung benefits)</li> <li>Private Pensions or disability benefits</li> <li>Regular Income from trusts or estates</li> <li>Annuities</li> <li>Investment Income</li> <li>Earned interest</li> <li>Regular cash payments from outside household</li> </ul>

### Table 2. Sources of Income for Adults

E) Report all income earned or received by children. Refer to the tablet on page 3 titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

### Table 1. Sources of Income for Children

### What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Sources of Child Income	Example(s)
Earnings from work	<ul> <li>A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)</li> </ul>

How to Apply for School Meal Benefits | Application Instructions

Sources of Child Income	Example(s)
<ul> <li>Social Security</li> <li>Disability Payments</li> <li>Survivor's Benefits</li> </ul>	<ul> <li>A child is blind or disabled and receives Social Security benefits.</li> <li>A parent is disabled, retired, or deceased, and their child receives social security benefits.</li> </ul>
Income from person <i>outside</i> the household	<ul> <li>A friend or extended family member <i>regularly</i> gives a child spending money.</li> </ul>
Income from any other source	<ul> <li>A child receives regular income from a private pension fund, annuity, or trust.</li> </ul>

- F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

### STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

- A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- **B) Print and sign your name and write today's date.** Print the name of the adult signing the application and that person signs in the box. "Signature of adult completing the form."
- **C) Mail completed form to:** Superintendent's Office, Treynor Community School, PO Box 369, Treynor, IA 51575.
- D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.
- E) Decline having your information released to *hawk-i*. If you do not want your household information shared with *hawk-i*, print, sign and date in the box provided.
- **F)** Obtaining translated applications. If you need a translated application with instructions, they can be found in 49 languages at: https://www.fns.usda.gov/school-meals/translated-applications.

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2017-2018 Iov Complete one appli	va Applicatio	2017-2018 lowa Application for Free and Reduced Price School Meals/Milk Complete one application per household. Please use a pen (not a pencil). This application cannot be approved unless complete eligibility information is submitted.	educed P at a pencil). T	rice Scl his applicat	tion cannot be appr	ilk oved unless co	omplete eligibili	ty informati	ion is submitted.	E 200	Received Date:		
SIEP 1 LISI	I ALL HOUSENOID IN	List ALL Household Members who are Intants, children		a students	and students up to and including grade 12 (initiole spaces are required to acquiorial rankes, adapt or supplemental worksneet.		ioie spaces ale			, alladi u le supple		(1)	
Definition of Household Member: "Anyone who is living with vou and shares income	Buj	Child's First Name	<b>E</b>	Child's Last Name	st Name	Birth Date	Studer	L	Child's School		Grade	Foster Horr Child Mig Run	Homeless, Migrant, Runaway
with you and shares inton and expenses, even if not related."	if not												
Children in Foster care and children who meet the definition of Homelass Mirrant	t the										e Jerit lie		
or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price	Le for free Apply for ice												
School Meals for more information.			]					]					7
STEP 2 Circl	Do any Household Merr Circle one: Yes / No	Do any Household Members (including you) currently participate in one or more of the following assistance programs: Food Assistance, FIP, or FDPIR? Circle one: Yes / No If no, complete STEP 3. If you answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3).	urrently parti ' 3. If you ans	cipate in ol wered Yes,	articipate in one or more of the following assistance programs: Food Assistance, F answered Yes, write a case number here then go to STEP 4 (Do not complete STEP 3)	following assis ver here then go	stance progran o to STEP 4 (Do	ns: Food ⊿ o not comp	ssistance, FIP, o lete STEP 3).	r FDPIR?			
Write only one case number in this space. <u>Not acceptable:</u> Medicaid, Title XIX & EBT card numbers.	number in this le: Medicaid, Title ers.	Case Number:		1	- Name	of Household	Name of Household Member with Case Number:	i Case Nur	mber:				
STEP 3 Rep	sort Income for AL	Report Income for ALL Household Members (Skip this	(Skip this ster	o if you ansv	step if you answered 'Yes' to STEP 2)	2)							
Please read How to Apply for Free and Reduced	A. All Adult Hou receive inc there is no	A. All Adult Household Members (including yourself) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total <u>gross</u> income for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report. Applications with blank income fields will be processed as complete. If more spaces are required for additional names, attach the supplemental worksheet.	<b>Iding yours</b> The for each so The with blank i	<b>elf)</b> List all H urce in whole ncome fields	lousehold Members no e dollars only. If they d will be processed as	ot listed in STEP lo not receive inco complete. If mor	1 (including your ome from any sou re spaces are re	self) even if urce, write '0 quired for a	they do not receive )'. If you enter '0' or le lidditional names, af	e income. For each eave any fields blan ttach the suppleme	Household Memb k, you are certifyi ental worksheet.	ber listed, if th ing (promising	ey do g) that
Price School Meals for more information.	Name of Adult Househo	Name of Adult Household Members (First and Last)	B. Earnings from Work		How often? Weekly Bi-Weekly 2x Month	Monthiý Annual y	C. Public Assistance/ Child Support/Alimony	y Weekly	How often? Bi-Weeky 2x Month Month	D. Pensions/Retirement	Weekly	How often? Bi-Weekly 2x Month	Monthly
The Sources of Income for			Ş		0000	\$		0	000	Ş	0	0	0
Children section will help			Ş		000	<b>\$</b> 0 0			0 0 0	s	0	0	0
you with the Child Income question. The Sources of			\$		0000	\$ 00			000	\$	0	0	0
Income for Aduits section will help you with the All	E. Child Income: the household ea the TOTAL gross	Child Income: Sometimes children in the household earn income. Please include the TOTAL gross income earned by all	\$		0000	0	F. Total Ho (Childrer	Total Household Members (Children and Adults)	fembers ts)				
Adult Household Members section.	Household Meml	Household Members listed in STEP 1 here.								     	]		
	G. Last Four Digits	G. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member X X X	r (SSN) of Pri	mary Wage I	Earner or Other Adu	lt Household Me	mber X X	×	×	Check if no SSN			

and that school officials may **LED4 Contact information and Aduit Signature MAIL COMPLETED FORM TO:** Superintendent's Office, Treynor Community School, PO Box 369, Treynor, IA 51575 "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds. (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws." 

verify

Email (optional)

Daytime Phone (optional)

zip

State

city

Apt.#

Street Address (if available)

STEP 4

Newsletter

Date

Follow-up Signature

Date

Confirming Official's Signature

Effective Date

Household Size: Homeless/Migrant/Runaway-Local Official Documentation Required

2 Times per Month x 24; Monthly x 12

DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY. Annual income conversion: Weekly x 52; Bi-Weekly x 26;

Signature of adult completing the form

 Bi-Weekly
 Twice Monthly
 Monthly
 Annually

 EIP/Food Assistance
 Head Start (documentation required)
 Ho

 Free Milk
 Application Denied:
 Incomplete
 Over income limits

☐ Foster Child □ Foster Child □ Reduced

Determining Official's Signature

Printed name of adult completing the form

Today's date

Page 23

\_\_\_\_( \_\_\_\_(

Children's Racial and Ethnic Identiti
OPTIONAL (

es

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals

Not Hispanic or Latino Hispanic or Latino Ethnicity (check one):

White Native Hawaiian or Other Pacific Islander Black or African American Asian Race (check one or more): 
American Indian or Alaskan Native

# Low-Cost Health Insurance for Children

schools to share your free and reduced price meal eligibility information with Medicaid & hawk-i, the State's medical insurance program for children. Private schools, RCCIs and childrare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & hawk-i can only use the information to identify you do NOT want your information shared with Medicaid or hawk-i, you must tell us by completing the information below. If you want further information, you may call hawk-i at children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other Ŧ The law requires public purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. 1-800-257-8563. Also, if you are already receiving Medicaid or **hawk-i**, please sign below. This will avoid another contact.

My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or hawk-i.

Date Signature\_ Parent/Guardian Name (Printed)

for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member who will use your information to determine if your child is eligible for free or reduced price meals, and for The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

USDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) found online at: <u>http://www.ascr.usda.gov/complaint filing\_cust.htm</u>], and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

E (3)	mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; fax: (202) 690-7442; or	<b>Iowa Non-Discrimination Statement:</b> <sup>•</sup> sexual orientation, gender identity, natior by the lowa Code section 216.6, 216.7, a Provider, please contact the 10wa Civil R phone number 515-281-4121, 800-457-4
(3) This in:	<ul> <li>(3) email: program.make@usda.gov.</li> <li>This institution is an equal opportunity provider.</li> </ul>	Translated applications are avail

ights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; Translated applications are available at: http://www.fns.usdo.gov/school-mecls/itransloted-applications 4416; website: https://icrc.iowa.gov/,

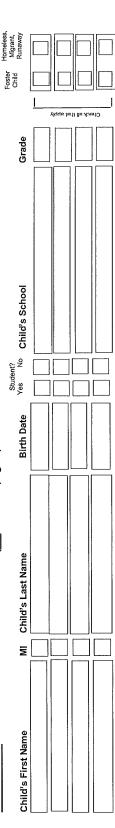
al origin, disability, age, or religion in its programs, activities, or employment practices as required

"It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex,

and 216.9. If you have questions or grievances related to compliance with this policy by this CNP

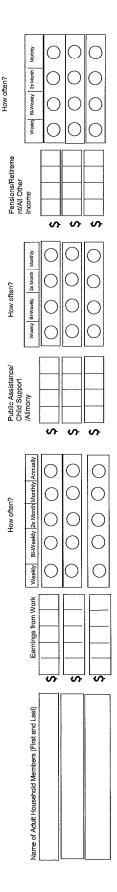
**Optional Waiver Information** 

2017-2018 lowa Application for Free and Reduced Price School Meals/Optional Supplemental Worksheet Additional Children in Your Household (not listed on page 1)



Any income earned by the above listed children should be included under Step 3 E on the first page of the application.

Additional Adults in Your Household mot listed on page 1)



Self-Employment Income Calculations

The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to This guidance will assist you in calculating the amount to report if you engage in farming, are self-employed or have income from other sources. /our most recent U.S. Individual Income Tax Return - Form 1040. Add together the amounts reported on the following lines: report a negative income from any business venture.



# WAIVER STATEMENT

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made. YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.

Signature of Parent/guardian

\_\_Date\_\_

### TREYNOR COMMUNITY SCHOOL 102 EAST MAIN, PO BOX 369 TREYNOR, IA 51575-0369

### 2017-2018

### STUDENT FEE WAIVER AND REDUCTION PROCEDURES

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

- A. Waivers -
  - 1. **Full Waivers -** a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, Supplemental Security Income guidelines, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
  - 2. **Partial Waivers** a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. A partial waiver shall be based on the same percentage as the reduced price meals.
  - 3. **Temporary Waivers** a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and shall not extend beyond the end of the school year.
- B. Application Parents or students eligible for a fee waiver shall make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.
- C. Confidentiality The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.
- D. Appeals Denials of a waiver may be appealed to the Superintendent of Schools.
- E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.
- F. Notice the school district will annually notify parents and students of the waiver. The following information will be included in registration materials and printed in the student handbook.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the school at registration for a waiver form. This waiver does not carry over from year to year and must be completed annually.

### TREYNOR COMMUNITY SCHOOL 102 EAST MAIN STREET, P. O. BOX 369 TREYNOR, IA 51575-0369

### STANDARD FEE WAIVER APPLICATION 2017-2018 School Year

All information provided in co	nnection with this application will	be kept confidential.
Name of student:	Gra	de in school
Name of parent, guardian: or legal or actual custodian		
Please check type of waiver de	sired:	
Full waiver	Partial waiver	Temporary waiver
Please check if the student or t programs:	he student's family meets the finan	cial eligibility criteria or is involved in one of the following
Full waiver		
Free meals offered	under the Children Nutrition Prog	am
The Family Investm	ent Program (FIP)	
Supplemental Secur	ity Income (SSI)	
Transportation assis	stance under open enrollment	
Foster care		
Partial waiver		
Reduced priced me	als offered under the Children Nut	rition Program
<u>Temporary waiver</u>		
If none of the above apply, but please state the reason for the		v waiver of school fees because of serious financial problems
Signature of parent, guardia or legal or actual custodian	n:	
Note: Your signature is required for t above.	he release of information regarding the stu	dent or the student's family financial eligibility for the programs checked
SCHOOL USE ONLY :		
APPROVED D	ENIED	
Jill Kay, Elementary Principal	Date	feewaiver

# 

# August 2017



Welcome Back!



Sun	Mon	Tue	Wed	Thu	Fri	Sat
July 31— Aug. 4 Football Mini Camp JH @ 6:00 _ HS @ 7:30		1 Registration Day HS Commons 8:00—1:00 and 4:00—7:00	2	3	4	<b>5</b> Soccer Camp K-3 9-11:00 4-8 9-12:00
6	7	8	9	10	11	12
HS FB Team Meeting 6:00 HS Com- mons	Cross Country, Football & Volleyball Prac- tices Begin FB 6:00-9:30 pm					
13	14	15	16	<b>17</b> New Staff Orientation	<b>18</b> Teacher Inservice	<b>19</b> Football @ We Monona (Onaw Var/JV Scrim- mage 7:00/8:00
20	<b>21</b> Teacher Inservice Meet Your Teacher Night K-5 @ Elem. 4:00—6:00	<b>22</b> Teacher Inservice Cross Country @ Shen 5:00 6th Gr. Orien- tation 5:45	23 First Day of School 1:00 Early Dismissal	24	<b>25</b> Varsity Foot- ball Under- wood Here 7:00	26
27	<b>28</b> JV Football @ Lo-Ma 6:00	29	30	<b>31</b> JV Volleyball Tournament @ Tri-Center 5:00		

Se	pteml	ber 2	2017	a la		-
		Enjoy F	all—Go	Cardinals!		
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> Varsity Foot- ball @ Red Oak 7:00	2
3	4 LABOR DAY NO SCHOOL	<b>5</b> Cross Country Here 4:30 School Pictures	6	<b>7</b> JH FB @ AHSTW 4:15 VB IKM-M H JH @ 4:15 9/10 @ 6:00 JV @ 6:00 Var @ 7:30	<b>8</b> Varsity Football Lo-Ma Here 7:00	9
10	<b>11</b> JV Football Underwood Here 6:00 JV Volleyball @ ISD 6:00	<b>12</b> JH FB Under- wood Here 4:15; CC @ AHSTW 5:00; VB @Griswold JH @ 4:15 9-10/JV @ 6:00 Var @ 7:30	13 Teacher Inservice Early Dismissal @ 1:00	<b>14</b> JH VB Audubon Here 4:15 9th/JV/Var VB Audubon Here 6:00/7:00	<b>15</b> Varsity Football Missouri Valley Here 7:00	<b>16</b> Volleyball @ Re Oak 9:00
17	<b>18</b> JV Volleyball Here 5:00 JV Football Riverside Here 6:00	<b>19</b> JH FB Mo Valley Here 4:15 VB AHSTW Here JH @ 4:15 9/10 @ 6:00 JV @ 6:00 Var @ 7:30	20	<b>21</b> CC @ MVAO 4:30	<b>22</b> Varsity Foot- ball @ AHSTW 7:00	23 Cross Country @ Harlan 9:30
24	<b>25</b> JV Football MV Here 6:00 VB @ Lo-Ma JH @ 4:15 9-10/JV @ 6:00 Var @ 7:30	<b>26</b> JH FB @ IKM- M 4:15 VB Riverside H JH @ 4:15 9-10/JV @ 6:00 Var @ 7:30	27 Teacher Inservice Early Dismissal @ 1:00	<b>28</b> CC @ Shen 4:00 VB @ Mo Valley JH @ 4:15 9/10 @ 6:00 JV @ 6:00 Var @ 7:30	<b>29</b> Varsity Football @ Guthrie Cen- ter-Adair Casey 7:00	<b>30</b> Marching Band @ Clarinda

# CHROMEBOOKS, CASES, REQUIRED FORMS

All students in 6th through 12th Grade will be issued a school-owned 11" Dell Chromebook (*Model 3120 - manufactured after March 2015*) on the first day of school. It will be the responsibility of the student to protect the unit with a case or bag for transporting between home and school. While a backpack with a separate pouch is adequate, a separate case is ideal as students tend to forget they actually have a breakable object inside their backpacks.

A case such as the one found <u>here</u> would be adequate for a separate carrying case, although it does not have a shoulder strap. If you're looking for a case that stays on all the time, you might consider the one found <u>here</u>. You can search for cases that will fit a device measuring 11.7"W x 8.5D x .8"H, keeping in mind that you will want something that has adequate padding to protect the device.

Any 6th grade student or 7-12th grade student new to the school district is required to read the Chromebook Handbook and sign three forms. The forms require student and parent signatures and should be brought in at registration on August 1st or by the first day of school. You can find the handbook and forms at the following web address: <u>http://www.treynorschools.org/vnews/display.v/ART/578f8fcc4633d</u>

# WELLNESS BASH

The newly formed Treynor CSD Wellness Committee would like to share a Wellness Bash being held at Bayliss Park on August 5th from 10:00 a.m. to 1:00 p.m.. This event is totally free and includes screenings, bounce house, games and more. It is a fun event for the whole family.

See the <u>flyer</u> for all the details.



