

**TREYNOR COMMUNITY SCHOOLS
EMPLOYMENT APPLICATION**

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or disability.

Name _____ Date _____

Address _____ City _____ Zip _____

Home Telephone _____ Business Phone _____

Date of Birth _____

Social Security Number _____

Position Desired _____

List any information which you think would be helpful concerning your knowledge, skills, and experience relating to the job for which you are applying.

Briefly state what you feel you can contribute as an employee for the Treynor Community School District in the position for which you are applying.

EDUCATION

School	Name	Location City, State	Dates Attended	Diploma or Degree
High School	_____			
College/Universities	_____			
Business/Trade	_____			
Other	_____			

*If you did not receive a degree, indicate the number of college hours attained: _____. Please attach your college transcript with this application, if it has not been sent to us.

WORK EXPERIENCE

List most recent experience first. Use a separate sheet if necessary. Indicate any skills, experience or training (military, on the job, or other) you have received which will assist the district in placing you.

From	To	Number of Years	Name/Address of Employer	Immediate Supervisor	Type of Job
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

REFERENCES

Full Name of Reference	Position	City/State	Office Phone	Home Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

STATEMENT

The District strives to select qualified applicants who will serve as positive role models for students.

Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society, or society in general, and which is contrary to the accepted rule of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor.

Have you ever been convicted of a felony or any offense involving moral turpitude? ____ Yes ____ No
If yes, please explain. _____

Have you ever been convicted of a felony or any offense involving moral turpitude and received probation? ____ Yes ____ No If yes, please explain. _____

Has any court ever received a plea of guilty or a plea of nolo contendere from you for any offense involving moral turpitude, or deferred proceedings without entering a finding of guilty and placed you on probation? ____ Yes ____ No If yes, please explain. _____

Conviction of a crime is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

Why do you desire to leave your present position or why did you leave your last position? _____

Have you ever been involuntarily terminated or asked to resign from employment of another school district or job? ____ Yes ____ No If yes, please give the name of the district, the date and the reason for the termination or request for resignation.

Are you able to perform the essential job duties required of the position for which you are making an application, with or without reasonable accommodation? ____ Yes ____ No If no, please explain.

AGREEMENT

I hereby certify that the previous information to the best of my knowledge is true, accurate and complete. Any misrepresentation or willful omissions of fact shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and accompanying records become the property of the District which reserves the right to accept or reject them. I further agree to observe all rules, regulations, and policies of the District now in force and effect or as they may change during my employment, if I am employed by the District.

Signature of Applicant

I hereby authorize the District to conduct child abuse, adult abuse, sex offender, work history, personal reference or criminal history background checks to determine my acceptability for employment and release those supplying any information from all liability.

Signature of Applicant

BUS DRIVER APPLICANTS ONLY

I understand that any offer of employment with the District is contingent upon my passing any required drug and alcohol test.

Signature of Applicant