

TRANSPORTING STUDENTS IN PRIVATE VEHICLES

Generally, transporting students for school purposes is done in a vehicle owned by the District and driven by a school bus driver. Students may be transported in private vehicles for school purposes when the parents of the student to be transported have given written permission to the superintendent and the transportation of students in private vehicles has been authorized by the superintendent pursuant to this policy.

Transportation by Employees – Employees may transport students in private vehicles if the need to transport students is within the scope of the employee's employment or duties and the requirements of this policy are met.

Transportation by Adult Volunteers – Adult volunteers may transport students on field trips or activity events in private vehicles if the requirements of this policy are met.

Transportation by Students – Students are prohibited from transporting other students. Exceptions to this prohibition may be approved by the superintendent if the requirements of this policy are met.

Individuals, who are approved to drive a private vehicle under this policy, shall be required to annually complete and sign a school volunteer driver statement confirming the following conditions are met:

- The individual must have a current, valid and appropriate driver’s license or commercial driver’s license (CDL) as appropriate.
- The individual must not be subject to any driver’s license suspension, revocation, cancellation, denial or bar and not have committed an offense or act which, either alone or with previous offenses or acts, could result in license suspension, revocation, cancellation, denial or bar.
- The individual’s vehicle must be in good condition and meet all applicable safety requirements.
- The individual must possess proof of insurance for the private vehicle used to transport students which satisfies the minimum coverage requirements for driving personal vehicles in the State of Iowa.
- The individual must have the owner’s permission to operate the vehicle.

For the purpose of this policy, a private vehicle is defined as any motor vehicle that is not owned by the District. All completed school volunteer driver statements will be kept on file in the District’s administrative office.

The District assumes no responsibility for students who have not received the approval of the superintendent and who ride in private vehicles for school purposes. If transportation is not provided by the District or if transportation provided by the District is declined by the student or parent/guardian, then the responsibility and corresponding liability for transportation for school purposes shall rest solely with the student and parent/guardian. This policy applies to the transportation of students for school purposes in addition to transporting students to and from their designated attendance center.

Legal Reference: Iowa Code §§ 279.8; 285; 321.
281 I.A.C. 43.

Cross Reference: 401.6 Transporting of Students by Employees
401.7 Employee Travel Compensation
711 Transportation

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