

Treynor Community School District
Board of Directors
Regular Meeting
December 12, 2022

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Good News and Staff Recognition
4. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
5. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, Fundraising, Open Enrollment, and Personnel
6. Annual/Organizational Meeting
 - A. Call to Order
 - B. Election of Board President/Oath of Office
 - C. Election of Board Vice President/Oath of Office
 - D. Appointment of Board Secretary/Treasurer
 - E. Name District Depositories
 - F. Name Official Publication
 - G. Establish Meeting Date, Time, and Location
 - H. Committee Membership and Assignments
7. Reports
 - A. Elementary Independent Reading – Mrs. Nelson
 - B. Curriculum Review Process – Mrs. Huisman
8. Principal Reports
 - A. Elementary Principal
 - B. Middle School Principal
 - C. High School Principal
9. Discussion/Information/Review Items
 - A. Policy Review – 600-603.11 and Wellness Policy
 - B. IASB Delegation Opening
 - C. Safety Group Insurance Program – 2022 Annual Report
 - D. English Language Learner Agreement with Glenwood
 - E. Entry Level CDL License
 - F. IHSAA Reclassification
 - G. 2-Factor Authentication – Cyber Security
10. Discussion and Action Items
 - A. Preschool for 2023-2024
 - B. Early Graduation
11. Superintendent's Report
 - A. Facilities & Grounds
 - B. Meetings and Miscellaneous Updates
 - C. Book Study Discussion
 - D. Next Board Meeting(s)
12. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, December 12, 2022, 6:30 p.m., in the Flex Room, located in High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Vorthmann called the regular meeting to order at 6:33 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, Mr. Christensen, Mr. Dreyer, and Mr. Winchell.

Amend and/or Approve Agenda

A motion was made by Christensen, seconded by Winchell, to approve the agenda. Motion carried 5-0.

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Good News and Staff Recognition

Superintendent Beyenhof presented Shelly Bailey, IT Director, the "Raising the Red C" award. This is a monthly recognition of someone in the school community who exemplifies leadership qualities and the district's "Excellence is Expected & Excellence is Achieved" motto. Other good news items, such as the 5th grade vocal and instrumental music concert were shared at the meeting. The 6th grade concert was occurring at the same time as the Board of Directors meeting.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

No visitors chose to address the board during recognition of visitors and open forum.

Consent Agenda

A motion was made by Winchell, seconded by Stogdill, to approve the following:

1) Minutes of the November 14, 2022, regular meeting,

2) Bills in the amounts of:

General Fund \$44,950.57

SAVE Fund \$3,217.52

Debt Service Fund \$600.00

Activity Fund \$13,481.22

Nutrition Fund \$21,611.28

3) November 30, 2022, Financial Statements,

4) Fundraising Requests from Future Business Leaders of America and the Treynor Music Boosters,

5) Open Enrollment Requests,

6) Resignation of Amanda Lawrence-MS English and Cindy VanFosson-School Business Official. Employment of Samantha Brich as elementary special education teacher for the remainder of the 2022-2023 school year and the 2023-2024 school year, pending receipt of an Iowa teaching license. The following positions are currently listed as open: HS/MS Spanish, Preschool teacher, School business manager/CFO, head HS boys' golf, and JH volleyball for 2023-2024.

A roll call vote was taken: Ayes-Dreyer, Christensen, Winchell, Stogdill, and Vorthmann. Nays-None. Motion carried 5-0.

Annual/Organizational Meeting

Superintendent Beyenhof called the annual meeting to order.

Election of Board President/Oath of Office

Superintendent Beyenhof called for nominations for the office of President of the Board of Directors. Stogdill nominated Brandon Vorthmann to serve as President of the Board of Directors for 2022-2023. Winchell seconded the nomination and Mr. Vorthmann was elected on a 4-0 vote. President Vorthmann received the oath of office and led the remainder of the meeting.

Election of Board Vice President/Oath of Office

President Vorthmann called for nominations for the office of Vice President of the Board of Directors. Winchell nominated Mickey Stogdill to serve as Vice President of the Board of Directors for 2022-2023. Christensen seconded the nomination and Mr. Stogdill was elected on a 4-0 vote. The oath of office was administered to Mr. Stogdill.

Appoint Board Secretary/Treasurer

Board members were presented the treasurer's report, which documents the financial position of each of the district's separate funds as of June 30, 2022.

A motion was made by Winchell, seconded by Stogdill, to appoint Cindy VanFosson as Board Secretary/Treasurer. Motion carried 5-0.

Bank Depository for 2022-2023

A motion was made by Dreyer, seconded by Winchell, to adopt the District's Depository Resolution: Resolved, that the Treynor Community School District of Treynor, Iowa, in Pottawattamie County, Iowa, approves the following list of financial institutions to be depositories of the Treynor Community School District funds. The Business Manager/Board Secretary/Board Treasurer is hereby authorized to deposit the Treynor Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

TS Bank \$20,000,000.

UMB Bank \$10,000,000.

Wells Fargo (ISJIT) \$250,000.

A roll call vote was taken: Vorthmann-Aye, Stogdill-Aye, Christensen-Aye, Dreyer-Aye, and Winchell-Aye. The Depository Resolution passed on a 5-0 vote.

Designate Newspaper for Publications/Notifications

A motion was made by Winchell, seconded by Christensen, to designate The Daily Nonpareil as Treynor Community School's official newspaper for publications and notifications. Motion carried 5-0.

Winchell left the meeting to attend the 6th grade music concert at 6:58 pm, returning at 7:39 p.m.

Establish Regular Board Meeting Dates/Times

A motion was made by Dreyer, seconded by Christensen to continue meeting the second Monday of each month at 6:30 p.m. in the flex room next to the superintendent's office. Motion carried 4-0.

Committee Memberships and Assignments

Per Board Policy 209.2, standing committees of the Board allow one or two members to gain additional knowledge in areas over which the Board has responsibility. President Vorthmann led the discussion on committee assignments, and it was determined that the 2021-2022 committee assignments would be carried over to the 2022-2023 year.

Facilities/Transportation/Buildings & Grounds – Brandon Vorthmann

Labor Management/Negotiations – Mickey Stogdill, Steve Winchell

Curriculum/School Improvement Advisory Committee – Keith Christensen

Finances – Mickey Stogdill, B.J. Dreyer

Board Policy Review/Legislative Action Network – B.J. Dreyer

Pottawattamie County Assessor's Conference Board – Steve Winchell

Reports

Elementary Independent Reading – Mrs. Jennifer Nelson, Librarian

Mrs. Nelson introduced herself, explaining this is her tenth year of teaching and her 7th year in the library. When she became librarian, the focus was to help introduce and integrate technology into the learning processes. After several years the focus has moved to increasing elementary student independent reading. Incentives have been utilized to interest students in reading both at school and at home. Examples are book challenges and reading rewards. Mrs. Nelson tracks the number of students participating in the independent reading programs and the number of books checked out of the library. Competitions between students and grades occur, adding to the excitement.

Curriculum Review Process

Mrs. Huisman, TLC Curriculum and Professional Development Lead, spoke with board members regarding the curriculum review process, approved by the Board of Directors on December 11, 2017, and used as the framework for all curriculum-based decisions. Mrs. Huisman shared the elementary staff is currently looking for the best option for reading/language arts. The social studies curriculum was adopted two years ago, and math is in year four of the cycle (year two of implementation). Science is also in year four and counseling is starting its cycle this year. The Curriculum Review Process can be found on the district's website home page in the dropdown menu under Academics.

Principal Reports

Ms. Kay, Elementary Principal, reported: 1) Professional development includes collaboration, consensus, goal setting following analysis of student learning data. 2) Each student in the building created a holiday card for individuals within the Treynor community or with connections to our community. A total of 333 cards were mailed. 3) Approximately 100 coats were donated by Treynor elementary students for the winter coat drive. Thank you to everyone who donated.

Mrs. Berens, Middle School Principal, reported: 1) Students are bringing in items for kids at the New Vision Homeless Shelter to be shared for Christmas. This is organized by our Junior Optimist Club. 2) The TeamMates Advisory Board plans to meet in early January to discuss mentor recruitment, up-to-date data about the Treynor program, goals for the year, and a possible end-of-year mentor/mentee activity.

Mr. Nickerson, High School Principal, reported: 1) High School teachers have been focusing on learning questions and formative assessment through the first semester. During walkthroughs we are looking for posted learning questions in addition to how teachers use them to make educational decisions, including how they use formative data. 2) During professional development time we have been focusing our energy on formative data tracking. Our PLT's are bringing data to share with their groups and receiving feedback not only on their results but also bigger questions like, how does this change your instruction, and what will you do when students already understand? Our work will continue throughout the year as we continue to dig deeper into formative data and refine our use of questions. A goal is to introduce Cornell notes to staff to have students engage with notes and learning questions.

Discussion/Information/Review Items

Policy Review – 600-603.11 and Wellness Policy

As part of the continuing review of all School Board Policies, board members completed the first reading of Policies 600-603.11 and Policy 507.10, the Wellness Policy. There are no significant changes being recommended. A second reading and approval of these policies will be included in the January regular board meeting agenda. Board policies can be found on the district website under the “District” dropdown link.

IASB Delegation Opening

Board members were told of a vacancy that exists for an open seat representing District #7 on the Iowa Association of School Boards Board of Directors. If a member of the Treynor Board of Education is interested in the possible appointment, they should complete and submit a statement of candidacy by January 9th.

Safety Group Insurance – 2022 Annual Report

Board members received a copy of the annual report of EMC Insurance, the district's property, liability, vehicle, and worker compensation insurance provider. Statistics, including premiums collected, number of claims submitted, and total claims paid during the period July 1, 2021, to June 30, 2022, were available in the report. Campbell Insurance of Council Bluffs is the local agent for the Treynor School District.

English Language Learner Agreement

Each district is fully responsible for ensuring that their ELs, students who are in the process of acquiring English proficiency and have a first language other than English or in addition to English, not only gain English proficiency but also meet the same high academic standards expected of all students. Because there is no ELL endorsed teacher in the Treynor district, the administration contacted Glenwood, a neighboring district, to inquire about contracting services from them. Following explanation of the agreement President Vorthmann asked that a vote be taken on this item. A motion was made by Stogdill, seconded by Dreyer, to approve the agreement with Glenwood Community School District for ELL program services for the 2022-2023 school year at \$50 per day. Motion carried 5-0.

Entry Level CDL License

Governor Kim Reynolds announced the newly created Iowa Entry-Level Driver Training Program to provide more opportunities for interested truck drivers to obtain their commercial driver's license (CDL) in Iowa. “The Entry-Level Driver Training Program provides more opportunities to obtain a CDL, but it also makes it easier for employers to recruit and train their own drivers,” said Beth Townsend, Director of Iowa Workforce Development. “This effort will also make our state more competitive in these high demand fields by helping employers offer the right training when and where their workers need it.” The CDL license is a prerequisite for all school bus drivers. IWCC is looking to start a driver training program, which will benefit school districts in the area as they struggle to find route drivers and substitute drivers.

IHSAA Reclassification

Dr. Beyenhof recently received communication that the Iowa High School Athletic Association would be conducting a vote of member schools, to consider an amendment to the articles of corporation dealing with classification. The following amendment is being considered: Classifications in the sport of football will be determined by applying the following socio-economic adjustment to each school's BEDS enrollment as defined by subsection a. of this article. BEDS enrollment minus 40% of the number of the school's students on free/reduced lunch (as determined by school Free and Reduced Lunch percentage reported to and published by the Department of Education.) To pass, a majority of member schools or 60% of schools voting must vote in favor of the measure. If the measure passes, the amendment will be submitted to the Iowa State Board of Education for consideration. Should the State Board of Education approve the amendment, it will be implemented in the fall of 2023. Board consensus was the administration would return a “no” vote on the possible amendment.

2-Factor Authentication

2-Step Verification was enforced starting on October for all Treynor CSD staff. This will ensure that staff email accounts have a second layer of security. It will prevent malicious users from obtaining a staff email password and logging in and visiting malicious sites, sending malicious emails, or even attempting to install malicious software. All users in the @TreynorCardinals.org domain cannot install chrome extensions or apps without the IT Director approving them first. With that policy in place, it is almost impossible to infect a Chromebook with a virus or malware. In early October, Martin Yarborough Associates was hired for network vulnerability scanning. MYA shipped a device that serves as the in-house scanner. For the first part of each month, this device will scan internal devices for security vulnerabilities. At the end of each month, Mr. Yarborough will export data to a spreadsheet and will share that information with the IT Director. The main focus is high security threats.

Discussion and Action Items

Preschool for 2023-2024

A motion was made by Stogdill, seconded by Winchell, to move forward with one preschool classroom for the 2023-2024 school year. The classroom will be created in the kindergarten hallway of the elementary for 20 students total. The preschool will be a 4-year-old full day preschool that will have a calendar and schedule very similar to the elementary school calendar and schedule. Applications will be reviewed based upon the following ranked criteria: resident students; Early Access students who require preschool (Special Education), and family financial need. Dr. Beyenhof will be sending out a survey to parents and community members to begin collecting information that will help in planning the program and will begin collecting applications in the new year. President Vorthmann thanked the members of the preschool committee for their time and interest in being part of the first preschool program at Treynor. Following all discussion, the motion to move forward with the preschool for 2023-2024 was approved on a 5-0 vote.

Early Graduation

A motion was made by Winchell, seconded by Christensen, to approve the early graduation requests for the following students pending successful completion of all graduation requirements: Justice Richter and Connor Eitmann. Motion carried 5-0.

Superintendent's Report

Facilities & Grounds

Superintendent Beyenhof reported that two batting cages are being constructed in what was the old wrestling room. The indoor batting cages will make a great addition for our baseball and softball athletes.

Meetings & Miscellaneous Updates

- 1) Dr. Beyenhof, President Vorthmann, and Mr. Christensen spoke on the annual IASB Convention they attended in November.
- 2) Student representative to the Board, Mira Dreyer, attended the SIAC (School Improvement Advisory Committee) meeting recently and she reported there was a variety of people in attendance. They broke into teams and looked at student achievement and conditions for learning data. Mira learned at the meeting all three schools are considered high performing schools based on school accountability measures required under ESSA, Every Student Achieves Act.
- 3) Board members held discussion on the book they are reading, Motion Leadership in Action, by Michael Fullan.

Next Meeting

The next regular meeting of the Board of Directors is Monday, January 9, 2023, at 6:30 p.m.

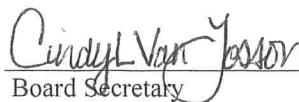
Adjourn

A motion was made by Winchell, seconded by Dreyer, to adjourn the meeting at 8:51 p.m. Motion carried 5-0.

Approved on January 9, 2023



Board President



Board Secretary

