

## Treyner Community School District Chromebook Use Agreement

<i><b>You will receive your assigned Chromebook once the Student and Parent have completed this Agreement Form.</b></i>	<b>Student Initial</b>	<b>Parent Initial</b>
I have read the Chromebook Handbook and agree to the conditions stated.		
I understand that I am responsible for backing up my own files and that important files should always be stored in at least two locations; such as on the Chromebook, external hard-drive, CD, or flash drive.		
The computer will be stored in a locked secure place when I cannot directly monitor it.		
Unattended and unlocked equipment if stolen, even at school, may be my full financial responsibility.		
I will not install or use file-sharing programs to download music, video or other media.		
I will neither duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.		
I will keep the Chromebook lid fully closed whenever it is moved from one point to another. I will not place books on top of the Chromebook or anything heavy.		
I will read & follow general maintenance alerts from technology personnel.		
I will promptly report any problems to the technology staff or building principal.		
I understand that any information stored and transmitted either synchronously (real-time or streaming) or asynchronously (delayed, e.g. email messages, message boards, etc.) including but not limited to; documents, video, pictures, chat logs, social networks, Web 2.0 tools (e.g. blogs, wikis, etc.) and music on the district's web servers, networking system, Chromebook or stationary computers are <u>not considered private</u> at any time and are subject to monitoring by school officials.		
I have read and will comply with the CardinalNet Acceptable Use Policy and understand my Chromebook computer permissions may be revoked temporarily or permanently for inappropriate student conduct occurring on or off school property at any time.		
I will have my Chromebook fully charged prior to using it at school each day.		
I will not place marks or adhesive labels on the Chromebook.		
I will clean & maintain the Chromebook according to the Treyner Chromebook Handbook.		
I will not disassemble any part of my Chromebook or attempt any repairs. I will not add any software or run any software that is not provided by the school.		
Student work will be solely shared to serve the purpose of improving our school and public relations by promoting the positive image and work of the teachers and students within the school. <b>If you do not wish to have student pictures, work, etc. displayed on the internet, please file appropriate form with your building principal.</b>		
I agree to return school issued Chromebook and power cord, in good working condition. In the event any of these items are lost, stolen, or damaged, I agree that I may have to pay for replacement.		

I have reviewed the Chromebook Handbook with my child and acknowledge that I am familiar with usage guidelines and responsibilities.

I understand that an instructional materials fee will be assessed to all students to provide Chromebooks for educational use during the school day. (Iowa Code § 301.1)

**I have checked the appropriate box below indicating whether or not my child may bring his/her Chromebook home for educational use.**

\_\_\_\_\_ **YES**     My child may bring his/her Chromebook home for educational use.

\_\_\_\_\_ **NO**     My child may not bring his/her Chromebook home but will instead retrieve and return their Chromebook from/to the office each day.

Student Name (printed clearly) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name (printed clearly) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**This completed and signed form is a mandatory requirement for the assigning and issuing of a Treynor Community School District Chromebook. It must be filed prior to the issuing and assigning of a computer. Students will not receive their Chromebooks until a signed form and the instructional materials fee has been collected.**

# TREYNOR COMMUNITY SCHOOL DISTRICT

## Student Access Release and Authorization Form

You (student) must read and sign this form. If you (student) are under the age of 18, your parent or legal guardian must also read and sign this form. This Access Release and Authorization Form should be returned to the Principal's office.

By signing this Authorization Form, I \_\_\_\_\_ (print student name here) and my parent(s) or legal guardian(s) acknowledge that I (we) have received and read the information packet which contains the Acceptable Use Policy (AUP) of CardinalNet. As a member of CardinalNet, I understand that changes are made occasionally to these policies and agree to abide by the current version of the AUP (as posted electronically on the school website). I also understand that this Authorization Form is effective until I graduate from the Treynor Community School District. Any questions related to the AUP should be directed to the superintendent, secretary, administrator or system operator. As a member of CardinalNet, I agree that should I ever be unwilling to comply with any provision in the current AUP, I will immediately cease using the CardinalNet and contact the school Technology Coordinator to request that this login account be closed. Any violation of the AUP may result in the loss of CardinalNet access privileges and/or legal action.

Further, my parent(s) or guardian(s) and I have been advised that the District does not have control of all of the information on the Internet, although it attempts to provide prudent and available barriers. Other sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people. While the TCSD's intent is to make Internet access available to further its educational goals and objectives, account holders will have the ability to access other materials as well. The District believes that the benefits of Internet access to educators and students, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. But ultimately, the parent(s) or guardian(s) of minors are responsible for setting and conveying the standards that their children should follow. To that end, the District supports and respects each family's right to decide whether or not to apply for TCSD's Network access.

It is further understood that student access to CardinalNet is to support the District's educational responsibilities and missions. The specific conditions and services being offered will change from time to time. In addition, the TCSD makes no warranties with respect to CardinalNet and it specifically assumes no responsibilities for:

- The content of any advice or information received by a student from a source outside the District, or any costs or charges incurred as a result of seeing or accepting such advice;
- Any costs, liability or damages caused by the way the student chooses to use his/her Network access;
- Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the TCSD.

I understand and accept the conditions stated and agree to hold harmless, and release from liability, the school and school district.

**Student Signature** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Birth Date** \_\_\_\_\_

**Home Address & Zip Code** \_\_\_\_\_